

BUXHALL VILLAGE HALL COMMITTEE

Minutes of the meeting of the Buxhall Village Hall Committee held on Tuesday 13 October 2015 commencing at 7.30 pm in the Village Hall, Buxhall.

Present

Keith Proctor (Chair)
Sarah Clark
Arthur Hicks
Mim Proctor
Betty Steed.
Trevor Taylor
Val Lord
J Reed

156. Welcome & Apologies

Apologies were received from H Mitson and P Jordan all other members being present. K Proctor was elected as Chair in the absence of H Mitson and welcomed all present.

157. Declarations of Interest

There were no declarations of interest received.

158. Objectives and Timing of Agenda

The timing and agenda were agreed.

159. Minutes of the Previous Meetings

The Minutes of the meeting held on the Tuesday 11 August 2015 were received, agreed as a correct record and signed by the chair.

(Proposed by T Taylor seconded M Proctor all members in favour).

160. Matters Arising from Those Minutes

There were no matters arising not covered by the agenda or the secretary's report.

161. Secretary's Report

The secretary gave a progress report on matters arising from the minutes and since the last meeting:

Minute 140: A confidential report was given on the potential purchase of a strip of land.

Minute 151: A Letter of thanks has been conveyed to Irene Hart for the gift of her painting of the Buxhall Maypole Farmhouse.

He reported on other Items arising since the last meeting:

- a) Flameskills have completed the regulatory 6 months inspection of the fire alarms, panel and emergency lighting. No new recommendations were made.
- b) The annual service of the fire extinguishers has taken place no recommendations were made.

- c) Arrangements have been made with G4S (contractors for British Gas) for the electric meter to be changed to a smart meter. The work will now take place on Monday 26th October 2015 the first appointment having been cancelled as the engineer had been taken ill.
- d) Shaun and Fiona Colby of the Buxhall Crown have once again generously donated the proceeds of the recycled bottles from the bottle bank located outside the Crown to Village Hall funds. The amount raised via Mid Suffolk District Council recycling was £57.53.

162. Treasurers Report

The treasurer presented the year to September (month 9) accounts and balance sheet. He alerted members to an increase in the monthly charge by Anglian Water for water usage. There seemed to be no valid reason for such an increase and members agreed:

1. to compare tariffs to identify any recent increase; (T Taylor)
2. to establish if the hall was paying domestic or business tariff; (T Taylor)
3. to read meter and establish if any leakage was apparent. (K Proctor)

He confirmed the Little Ernie Santander account has now been closed and the balance transferred into the Little Ernie Barclays account. Members discussed income and expenditure and noted total assets less total liabilities currently stand at £11,635.93.

The report was received and approved.

163. Correspondence

There was no correspondence received.

164. Next Meeting

The next meeting was agreed as Tuesday 08 December 2015 at 7.30pm.

165. Other Business

K Proctor requested donations to the quiz night prize draw which would take place on Saturday 23rd October 2015, proceeds to be donated to village hall funds.

M Proctor requested that as booking secretary she should be notified of all cancellations / hiring of the hall and equipment in order to ensure fees are collected.

There being no other business the meeting closed at 8.20pm.

Arthur Hicks
Secretary
October 2015