

BUXHALL VILLAGE HALL COMMITTEE

Minutes of the meeting of the Buxhall Village Hall Committee held on Tuesday 11 August 2015 commencing at 7.30 pm in the Village Hall, Buxhall.

Present

Keith Proctor (Chair)
Sarah Clark
Arthur Hicks
Mim Proctor
Betty Steed.
Trevor Taylor
Val Lord
J Reed

145. Welcome & Apologies

Apologies were received from H Mitson and P Jordan all other members being present. K Proctor was elected as Chair in the absence of H Mitson and welcomed all present.

146. Declarations of Interest

There were no declarations of interest received.

147. Objectives and Timing of Agenda

The timing and agenda were agreed.

148. Minutes of the Previous Meetings

The Minutes of the meeting held on the 16 June 2015 were received, agreed as a correct record and signed by the chair.

(Proposed by T Taylor seconded K Proctor all members in favour).

149. Matters Arising from Those Minutes

There were no matters arising not covered by the agenda or the secretary's report.

150. Secretary's Report

The secretary gave a progress report on matters arising from the minutes and since the last meeting:

Minute 140: A confidential report was given on the potential purchase of a strip of land.

Minute 140: Microwave: An offer of £10.00 for the purchase of the small microwave belonging to the Village Hall was considered by the committee and approved.

Minute 140a: The larder fridge

The fridge has now been received and is stored in the garage until a suitable place for installation is identified. A letter of thanks has been forwarded to Mrs C Hagger.

Minute 140b: Lunch Club

Members were advised of an unfortunate incident which occurred at the Lunch Club where a guest fell in the kitchen and broke a bone in the upper arm. Although the injured lady had accepted all blame for the accident the incident has been investigated and recorded in the accident book. There is no indication of any negligence by either the Lunch Club or the Village Hall. It was agreed: that the secretary would produce a notice advising access to the kitchen was restricted. Said notice to be displayed on the kitchen door.

Minute 142: Little Ernie

The secretary advised that due to the early publication of the Buxhall Broadcast the decision by the Committee to increase the amounts of the December 2015 prize draw was not published as planned. Details of the increase in prize money will be published in the next issue.

151. Treasurers Report

The treasurer tabled the year to August (month 8) accounts and balance sheet and presented a report on income and expenditure. He confirmed the Table Top Sale raised £50 towards Village Hall funds. Minor Grant funding of £695.98 towards cost of replacement windows has been received from Mid Suffolk District Council and Locality budget funding of £200 has been received from Suffolk County Council (Councillor Penny Otton).

He advised he was awaiting the final statement from Santander Little Ernie account before closing the account and transferring the balance to the new Barclays account.

Total assets less total liabilities currently stand at £11,646.54.

The report was received and approved.

152. Correspondence

There was no correspondence received.

153. Donation

K Proctor advised the committee that Ms Irene Hart wished to donate her painting of the Buxhall Maybush Farmhouse for display in the Village Hall. Following much discussion it was agreed to accept the gift for display in a suitable location in the hall and for the secretary to write to Ms Hart and thank her for her generous donation.

154. Next Meeting

The next meeting was agreed as Tuesday 13 October 2015 at 7.30pm.

155. Other Business

Following a suggestion by J Reed the committee agreed that the possibility of purchasing a further 10 new folding tables should be investigated.

S Clarke alerted members to the damage to the cushions of the new chairs as a result of being incorrectly stacked. It was agreed that the secretary would produce a suitable notice.

There being no other business the meeting closed at 8.30pm.

Arthur Hicks
Secretary
August 2015