

**Buxhall Village Hall
Management Committee**

**NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING OF THE
BUXHALL VILLAGE HALL MANAGEMENT COMMITTEE WILL BE HELD
AT 7.00PM ON TUESDAY 12 APRIL 2016 at BUXHALL VILLAGE HALL.**

A G E N D A

| Time | | PAPER |
|-------------|---|--------------|
| 19.00 | 1. Attendees and Apologies for Absence | |
| | 2. Declarations of Interest <i>Any person having an interest in any matter on the Agenda is required to declare such.</i> | |
| | 3. Minutes of the previous meeting To receive and approve Minutes of the 2015 Annual General Meeting held on 14 April 2015. | A |
| | 4. Matters arising from those Minutes <i>(not considered elsewhere)</i> To consider any matters arising from the minutes. | |
| | 5. Chairman's Report To receive a report from the Chairman. | B |
| | 6. Treasurers Report and Presentation of Annual Accounts 2015 To receive a report from the Treasurer and the Annual Accounts for year ending December 2015. | C |
| | 7. Trustee's Re-Election / Appointment To re-elect / appoint Trustee's to serve until the AGM 2017. | |

Arthur Hicks
Secretary
February 2016