**BUXHALL VILLAGE HALL MANAGEMENT COMMITTEE**

(Registered Charity No: 304724)

**Mill Road, Buxhall, Stowmarket, Suffolk, IP14 3DS**

## Trustee Nomination Form

Thank you for showing an interest in standing as a candidate to join the board of trustees of the Buxhall Village Hall (BVH).

## The election process

BVH has three types of trustees – elected member trustees, co-opted trustees who are elected from and by the membership, and representative trustees, who are appointed by the appointing organisations (and ratified by the members). Elections for membership trustees are held at the BVH’s Annual General Meeting (AGM). All inhabitants of the area of benefit of eighteen years of age and upwards shall be entitled to attend and vote at the Annual General Meeting.

To stand for election to join the BVHs board as a trustee you need to be able to satisfy the eligibility criteria listed below and as contained in Clauses 7, 8 and 9 of the Trust Deed. You will also need supporters to propose and second your nomination.

**Trustee eligibility and responsibility**

By completing and signing this form, you declare that you:

* are willing to act as a trustee of the organisation named above
* understand your organisation’s purposes (objects) and rules set out in its governing document
* are not prevented from acting as a trustee because you:
* have an unspent conviction for one or more of the offences listed on the .gov website
* have an IVA, debt relief order and/or a bankruptcy order
* have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
* have been removed from being in the management or control of any body in Scotland (under relevant legislation)
* have been disqualified by the Charity Commission
* are a disqualified company director
* are a designated person for the purposes of anti-terrorism legislation
* are on the sex offenders register
* have been found in contempt of court for making (or causing to be made) a false statement
* have been found guilty of disobedience to an order or direction of the Charity Commission

You must be aged 18 or over to be a trustee.

If you would like to stand for election please complete the nomination form and forward to the secretary of the committee:

* by email to: emilybyam1@gmail.com; or
* by post to Emily Byam, Cleves Cottage, Buxhall, IP14 3DJ

Forms must be received by the 13th April 2023

## **BUXHALL VILLAGE HALL**

## Trustee Nomination Form

We the undersigned being either:

* residents living within the parish of Buxhall; or
* members of the local government register of electors by virtue of residence in this parish

I hereby nominate:

|  |  |  |  |
| --- | --- | --- | --- |
| (full name of Nominee in block capitals) | | |  |
|  | | | |
| For election as Trustee of Buxhall Village Hall | | |  |
|  |  |  | |
| (full name of proposer in block capitals) |  | (full name of seconder in block capitals) | |
| Signature of proposer:  Dated: |  | Signature of seconder:  Dated: | |
|  |  |  | |

I (full name of Nominee)

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Hereby certify that I am:   * Eligible for election as Member Trustee of Buxhall Village Hall * I am not disqualified from holding such office; and * I am willing to hold such office | | |
| Signature of Nominee. |  | Dated: |