

BUXHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 14 August 2020 remotely via Zoom

Councillors Present (by audio and visual): David Steed (Chairman) (DS), Malcolm Manning (Vice Chairman) (MM), Chris Hall (CH), Les Basham (LB) and Jackie Taylor (JT)

Councillors Present (by audio): Ann Hicks (AH).

In Attendance (by video): Tina Newell (Clerk).

- 140820/01 **Apologies for absence:** None received
- 140820/02 **To receive any members declarations of interest in accordance with the Councils Code of Conduct for items on the agenda:** None received.
- 140820/03 **To receive any written requests for dispensations relating to disclosable pecuniary interests:** Councillor's noted there were no written requests for dispensations relating to disclosable pecuniary interest.
- 140820/04 **To consider and approve the minutes of the Parish Council meeting held on 6 July 2020:** All Cllrs confirmed receipt of the draft minutes for the meeting held on 6 July 2020 prior to the meeting. It was resolved to accept these minutes as a true record of the decisions made (minute references 060720/01 to 060720/42 inclusive).
- 140820/05 **Public Forum:** There were no members of the press or public present.
Playingfield
- 140820/06 Cllrs received confirmation that phase one of the playingfield regeneration has been completed and confirmed receipt of the Play Inspection report and the Practical Completion Certificate from Kompan prior to the meeting. After discussion all Cllrs agreed to delegate authority to the Clerk to sign the Practical Completion Certificate commenting: Buxhall Parish Councillors understand Kompan have met their contractual obligations regarding the installation however they are disappointed will the landscape finish. It is understood this certificate is signed on the condition that the Stilts and Balance Beam will be re-positioned if requested within 6 months of installation at no additional cost (this offer was made at the on-site meeting on 30 July 2020 by Keiron Dowson and follows concern expressed in the Play Inspection report)
- 140820/07 MM asked for it be recorded that he is the sole voice opposing where the stilts and balance beams are sited.
- 140820/08 Council considered opening the play equipment, both old and new. It was agreed a risk assessment would be completed by the Clerk and MM. Council delegated authority to the Clerk and MM to open the equipment only if the risk assessment confirmed it was safe to do so.
- 140820/09 Councillors agreed the Clerk would print out signs offering guidance to users before using the play equipment and would use Mid Suffolk District Council notices as a template.

- 140820/10 It was agreed to defer setting a budget for more permanent signage until the next meeting.
- 140820/11 Councillors agreed the regular inspections should include those advised by RoSPA and agreed to defer this item until the next meeting when the Clerk will have produced a checklist for consideration.
- 140820/12 Council resolved to defer considering phase two of the playing field regeneration until the next meeting but agreed for the Clerk to seek quotes to tarmac beneath the picnic benches and tables.
- Any other Council business for information or inclusion on a future agenda:**
- 140820/13 LB confirmed he has tried to contact Felsham with regards to reclaiming the VAS with no success.
- 140820/14 VAS, Mill Road signage, policies and procedures, risk assessments, insurance renewal, audit
- 140820/15 Council noted the next scheduled meeting of the Council is to be held on 7 September. All Cllrs resolved to hold this meeting in-person subject to the Clerk obtaining confirmation that Buxhall village hall is re-open, a copy of the risk assessment for its use and the Clerk and DS completing the NALC checklist to ensure the decision to hold in-person meetings in made in accordance with relevant regulations and requirements.
- 140820/16 **Chairman closed the meeting at 10.28am**