



BUXHALL PARISH COUNCIL

Clerk: Tina Newell

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You are invited to attend a meeting of BUXHALL PARISH COUNCIL to be held in Buxhall Village Hall on **Monday September 9th 2019 at 7.30pm**. The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07767 163706 or email buxhallpc@live.com at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council meetings are open to the public and press photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. Anyone who wishes to do so must speak with the Clerk prior to the meeting.

Tina Newell

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September 4th 2019

AGENDA

1. **To receive and consider apologies for absence** (in accordance with Schedule 12 of the Local Government Act 1972). Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered are also to be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
2. **To receive declarations of pecuniary, non pecuniary and personal interest in accordance with the council's Code of Conduct for the items on the agenda.**
3. **To consider any written requests for dispensations relating to disclosable pecuniary interests.**
4. **To consider, approve and sign the minutes of the previous Parish Council meeting of August 13th 2019 as a true record (appended).**
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
 - a) To receive a report from the District and County Councillor (appended)
 - b) To receive questions and matters of interest from those present.
6. **Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**
 - a) DC/19/04034 Change of use of land and erection of 1 no. dwelling. Alteration and extension of existing driveway utilising vehicular access (following demolition of existing dwelling) Pineview, Purple Hill, Buxhall IP14 3DH (plans and details appended).
 - b) DC/19/04047 Application for consent to display an advertisement – installation of 2 no. oak signs at entrance and 1 no oak directional sign within site Kevin Mayhew Ltd, Maypole Farm, Mill Road Buxhall IP14 3BW (details appended).

7. **Council to note the following determinations made by MSDC:** Council are asked to note that appeal 19/00074 relating to planning application DC/18/02098 outline planning for the erection of 1 no one and a half storey and 1 no two storey detached 3 bedroom dwellings with garages at Cottage Farm Barn, Mill Road, Buxhall has been **REFUSED**.
8. **To receive an update on the Planning Enforcement:** Council are asked to note that the case for enforcement, reference 17/00363/COU, Land at Cottage Farm, Mill Road, Buxhall was due to be heard August 19th 2019. This date was postponed and a new date has yet to be received.
9. **Finance:**
 - a) To approve the finance report for September 2019 including bank reconciliation and budget to actual spend (appended).
 - b) To approve and authorise payments for September to be made by internet banking.
 - c) To review the asset register (appended) and insurance renewal.
 - d) To authorise the Clerk to close one of the two Barclays savings accounts transferring the funds to the remaining one savings account.
10. **Governance:**
 - a) To consider adopting a Policy for internet banking (proposed policy appended).
 - b) To receive a review and recommendations of the Councils policies and procedures from the working party.
 - c) To consider and review the effectiveness of Internal Controls (appended).
 - d) To note the new regulations regarding web site accessibility (appended) and agree to adopt an accessibility statement.
11. **To consider Councils response to MSDC Draft Joint Local Plan (reg.18) Consultation and agree any action:** <https://www.midsuffolk.gov.uk/assets/Strategic-Planning/JLP-Reg18-2019/Council-v1-BMSDC-Joint-Local-Plan-Preferred-Options-Reg-18.pdf>
12. **Road Safety:**
 - a) To receive an update on the repair/replacement of the Vehicle Activated Sign.
 - b) To consider holding a public meeting presenting Community Speedwatch.
13. **Allotments:**
 - a) To confirm all allotment invoices have been issued.
 - b) To note item actioned under delegated powers.
 - c) To discuss the water supply at the allotment.
14. **Matters to be brought to the Councils attention and for consideration for the next meeting:** playing field working party update, CEP.
15. **Date of the next meeting:** Council are asked to note the date of the next meeting is October 14th 2019.
16. **To close the meeting.**