

## Buxhall Parish Council Safety Risk Assessment Playing field.

| Document Control |               |                       |
|------------------|---------------|-----------------------|
| Adopted Date:    | 18 March 2024 | Minute ref. 180324/27 |
| Next Review date | March 2025    | Minute ref. tbc       |

### Risk Assessment:

| <b>Visitors to the Playing Field. The following risks apply to all activities carried out within the Playing field</b> | <b>Severity:</b><br>1. Slight (minor injury, first aid required).<br>2. Moderate (minor injury, first aid/medical attention).<br>3. Serious (injury, medical attention, 7 day absence).<br>4. Major (serious injury/death).<br>5. Catastrophic (number of casualties/deaths). | <b>Probability</b>  | <b>Severity</b> | <b>LOW (1-4):</b> May be ignored<br><b>MEDIUM (5-9):</b> Control measures Required<br><b>HIGH (10+):</b> Design out if possible |   |                     |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
|--|---|---|-----------------|---|---|---------------------|----------|------|--|--|--|--|---|---|---|---|---|--|---|---|----|----|----|----|----|--|---|---|---|----|----|----|----|--|---|---|---|---|----|----|----|--|---|---|---|---|---|----|----|--|---|---|---|---|---|---|---|--|--|--|
|  |   | <table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> <td></td> </tr> <tr> <td style="text-align: center;">5</td> <td style="background-color: yellow;">5</td> <td style="background-color: orange;">10</td> <td style="background-color: red;">15</td> <td style="background-color: red;">20</td> <td style="background-color: red;">25</td> <td style="background-color: red;">30</td> <td></td> </tr> <tr> <td style="text-align: center;">4</td> <td style="background-color: lightgreen;">4</td> <td style="background-color: yellow;">8</td> <td style="background-color: orange;">12</td> <td style="background-color: red;">16</td> <td style="background-color: red;">20</td> <td style="background-color: red;">25</td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td style="background-color: lightgreen;">3</td> <td style="background-color: yellow;">6</td> <td style="background-color: orange;">9</td> <td style="background-color: red;">12</td> <td style="background-color: red;">15</td> <td style="background-color: red;">20</td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td style="background-color: lightgreen;">2</td> <td style="background-color: yellow;">4</td> <td style="background-color: orange;">6</td> <td style="background-color: orange;">8</td> <td style="background-color: red;">10</td> <td style="background-color: red;">15</td> <td></td> </tr> <tr> <td style="text-align: center;">1</td> <td style="background-color: lightgreen;">1</td> <td style="background-color: lightgreen;">2</td> <td style="background-color: lightgreen;">3</td> <td style="background-color: lightgreen;">4</td> <td style="background-color: yellow;">5</td> <td style="background-color: yellow;">6</td> <td></td> </tr> </table> |                 |   |   |                     |          |      |  |  |  |  | 1 | 2 | 3 | 4 | 5 |  | 5 | 5 | 10 | 15 | 20 | 25 | 30 |  | 4 | 4 | 8 | 12 | 16 | 20 | 25 |  | 3 | 3 | 6 | 9 | 12 | 15 | 20 |  | 2 | 2 | 4 | 6 | 8 | 10 | 15 |  | 1 | 1 | 2 | 3 | 4 | 5 | 6 |  |  |  |
|  |   |   |                 |   |   |                     |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
|  |   | 1   | 2               | 3   | 4   | 5                   |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| 5  | 5   | 10  | 15              | 20  | 25  | 30                  |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| 4  | 4   | 8   | 12              | 16  | 20  | 25                  |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| 3  | 3   | 6   | 9               | 12  | 15  | 20                  |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| 2  | 2   | 4   | 6               | 8   | 10  | 15                  |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| 1  | 1   | 2   | 3               | 4   | 5   | 6                   |          |      |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| Hazard   | Potential injury....  | Initial Assessment  |                 |   | Control Measure   | Residual Assessment |          |      | Monitoring and Further Action Required   |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
|  |   | Probability   | Severity        | Risk  |   | Probability         | Severity | Risk |  |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| Litter and glass   | Cuts and grazes   | 2   | 2               | 4   | Litter and/or glass is disposed of safely                             | 1                   | 2        | 2    | Monthly visual inspection by Parish Councillor reporting to regular Parish Council meetings.<br>Notice with contact details for Clerk or emergency service.<br>Waste bins provided for disposal of litter. |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| Poisonous and/or thorny plants   | Skin irritations, scratches   | 3   | 2               | 6   | Grounds maintained by an approved contractor employed by the Council. | 2                   | 2        | 4    | Monthly visual inspection by Parish Councillor reporting to regular Parish Council meetings.<br>Notice with contact details for Clerk or emergency service   |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |
| Vehicle access gate  | Hand and finger injuries  | 1   | 2               | 2   | Gate padlocked shut when not in use by authorised contractors         | 1                   | 2        | 2    | Monthly visual inspection by Parish Councillor reporting to regular Parish Council meetings.   |  |  |  |   |   |   |   |   |  |   |   |    |    |    |    |    |  |   |   |   |    |    |    |    |  |   |   |   |   |    |    |    |  |   |   |   |   |   |    |    |  |   |   |   |   |   |   |   |  |  |  |

### Buxhall Parish Council Safety Risk Assessment Playing field.

|   |  |   |   |   |  |   |   |   |   |
|---|--|---|---|---|--|---|---|---|---|
|   |  |   |   |   |  |   |   |   | Notice with contact details for Clerk or emergency service  |
| Poorly maintained area                            | Slips, trips and falls resulting in cuts, bruises, abrasions, musculo-skeletal injuries.         | 2 | 3 | 6 | Regular ground maintenance by approved and qualified contractor to keep grass short and obstructions visible | 1 | 3 | 3 | Monthly visual inspection by Parish Councillor reporting to regular Parish Council meetings.<br>Contract for ground maintenance reviewed annually by Parish Council.<br>Notice with contact details for Clerk or emergency service. |
| Operation of vehicles or machinery by contractors | Collision/contact injuries   | 2 | 4 | 8 | Contractor to operate safely and work in accordance with risk assessments                                    | 1 | 4 | 4 | Contractors' risk assessments and procedures reviewed annually by Parish Council  |
| Damaged or faulty fixed furniture                 |  | 2 | 4 | 8 | Benches are bolted to the ground   | 1 | 3 | 3 | Monthly visual inspection by Parish Councillor, reporting to regular Parish Council meetings.   |
| Use or mis-use of play equipment                  | Slips, trips and falls resulting in cuts, bruises, abrasions, musculo-skeletal and head injuries | 2 | 4 | 8 | Reported defects promptly actioned<br>Signage to recommend age appropriate use                               | 1 | 4 | 4 | Annual ROSPA accredited inspections reported at Parish Council meeting.<br>Monthly visual inspection by Parish Councillor reporting to regular Parish Council meetings.   |