

BUXHALL PARISH COUNCIL

Minutes of the full Council meeting held on
4 October 2021 held in Buxhall Village Hall

Councillors Present: David Steed (DS) (Chairman), Malcolm Manning (MM) (Vice Chairman), Les Basham (LB), Michael Drury (MD), Steve Farrell (SF), Chris Hall (CH) and Scott Martin (SM).

In Attendance : Tina Newell (Clerk) and seventeen members of the public.

041021/01 **Apologies for absence:** As all Councillors were in attendance no apologies were necessary.

Declarations of Interest and Dispensation considerations:

041021/02 Councillor's MD and LB declared an interest in 'Support the Crown', agenda item 6d, under the Nolan principle of Honesty. As this is only an expression of interest in a potential future investment a Dispensation is not required.

041021/03 Councillor DS expressed an interest in planning item 5iii DC/21/04467 as the applicant and will withdraw from the meeting when this is considered.

041021/04 Councillor SM expressed an interest in planning item 5ii DC/21/04913 as he holds a grazing licence with the applicant and agreed to withdraw from the meeting when this item is being discussed.

041021/05 **Minutes of previous meeting:** All Cllrs confirmed receipt of the draft minutes for the Parish Council meeting held on 6 September 2021 prior to the meeting. Councillor MD proposed to accept these as a true record of the decisions made seconded by SM with all Cllrs in favour DS signed the minutes.

Public Forum:

041021/06 Councillor PO offered her apologies for not attending this evenings meeting. All Councillors received PO report at the meeting and which is appended in full to these minutes with no questions or comments.

041021/07 A member of the public thanked Council members for addressing concerns over footpath 27 (from The Old Chapel to Brettenham Road, Buxhall).

- 041021/08 Many members of the public spoke in favour of 'Support the Crown'.
- 041021/09 A member of the public asked the Parish Council if they were minded not to offer assistance with 'Support the Crown' to consider an alternative venue to be used as a social space in Buxhall.
- 041021/10 Thanks were expressed from Buxhall Women's Institute and Community Council to the Parish Council for allowing parking on the playingfield in September.
- Planning:** Councillors considered and agreed comments on applications made to the Local Planning Authority (MSDC):
- 041021/11 DC/21/05296
- Application under Section 73 of the Town and Country Planning Act – Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/21/02361 dated 25/06/2021 Erection of 3 no. bungalows including associated external work To Vary Condition 2 to allow amended design to plot A and B
- Location: Land North of Copperfields Brettenham Road Buxhall
- After consideration Councillor SM proposed to offer a comment of **NO OBJECTION** seconded by CH with all Councillors in favour.
- 041021/12 Councillor SM left the meeting room.
- 041021/13 DC/21/04913
- Planning application – creation of a conservation pond and construction of Boat House
- Location: Buxhall Vale, Purple Hill, Buxhall IP14 3DH
- After a brief discussion Councillor MM proposed to **SUPPORT** this application seconded by LB with all Councillors in favour.
- 041021/14 Councillor SM re-entered the meeting room.
- 041021/15 Councillor DS left the meeting room.
- 041021/16 In accordance with Standing Order 3 O MM presided over the meeting for the following item only.

041021/17 DC/21/04467

Planning application – Change of use of agricultural land to residential curtilage. Erection of single storey rear extension (following demolition of existing single storey extension), refurbishment of existing house with new fenestration, chimneys and external facing materials. Erection of cart lodge (following demolition of existing garage)

Location: Alanor Lodge, Brettenham Road, Buxhall IP143DX

After consideration LB proposed to **SUPPORT** this application seconded by SM with all Councillors in favour.

041021/18 Councillor DS re-entered the meeting room and presided over the rest of the meeting.

041021/19 Councillors noted planning application DC/21/05031 Land North of Copperfields Brettenham Road Buxhall has been withdrawn.

Finance:

041021/20 Councillors confirmed receipt of the bank reconciliations as supported by bank statements for the period ended 28 September 2021. Councillor MM as a non-bank signatory verified the bank reconciliations.

041021/21 All Councillors noted and approved the budget to actual payments and receipts as presented.

041021/22 Councillors resolved to approve the following gross payments, confirming a full schedule supported by invoices and receipts had been received prior to the meeting.

	Payee	Description	£
041021/23	T Newell	Salary & office reimbursements	217.82
041021/24	Michael Drury	Reimbursement of expenses for playing field	63.77

041021/25 All Councillors noted the Nationwide 1 Year Saver term ends on 2 November 2021 and agreed to defer consideration of the future capital investment to the next meeting noting the capital of £50k and any interest accrued would be paid into a Nationwide variable account currently paying 0.05% interest.

- 041021/26 After much discussion and consideration all Councillors agreed the village would be poorer for not having a public house whilst noting more information is required before making any financial commitment to invest in 'Support the Crown'. It was resolved to set up a committee with representatives from the Parish Council, 'Support the Crown' and residents. The primary purpose of the committee is to consider the public interest and the options available for investment in 'Support the Crown'. The committee does not have delegated powers, all recommendations are to be referred to full Council. The committee will meet as often as necessary. The Clerk will issue terms of reference to all Councillors and members of the committee.
- 041021/27 Councillors noted parts two to four of the playing field regeneration project remain outstanding and would require an element of capital funding.
- 041021/28 **Governance:** It was resolved to defer the review of risk assessments to the November meeting.
- 041021/29 **Allotments:** Councillors noted the tenant on allotments 18 and 19 had given notice to quit as they have relocated outside of the village.
- 041021/30 Further to a letter requesting allotments 16 and 17 be tidied the tenant has given notice to quit. Councillor SM volunteered to tidy up these plots with help from DS and agreed to carry out a risk assessment prior to commencing work.
- 041021/31 All Councillors agreed to a new tenant for plots 18 and 19 and for the Clerk to issue a tenancy agreement and invoice.
- 041021/32 Councillors noted two invoices remain outstanding and agreed for the Clerk to issue reminders to any which remain outstanding after 11 October 2021.
- To receive reports from Working Parties and Representatives:**
- 041021/33 Councillor MM informed all present the planning enforcement team have been notified of the realignment of footpath 27. Whilst dog fouling has now stopped MM encouraged everyone to report any problem areas/people confirming it is a criminal offence not to pick up after your dog. Clerk was asked to re-report the footbridge on footpath 018 as the handrails have not

been replaced and to report the footpath from Mill Road to St Marys Church due to overgrown vegetation. Councillor SF confirmed the reported persistent fly tipping in the village has been sorted.

- 041021/34 Councillor MD confirmed the play equipment is in good order after his inspection and clean on 30 September 2021. Two issues were noted: parking across the access gate and the broken litter bin near the play equipment. It was agreed for the Clerk to print out a sign stating 'Keep Access Clear' and to chase MSDC Public Realm for a new litter bin.
- 041021/35 Councillor LB confirmed Community Speed Watch will be action again soon and with a new second location at The Crown public house.
- 041021/36 **Any other matters for information, to be noted, or for inclusion on a future agenda:** Review of risk assessments, Support the Crown, considering a draft budget and precept
- 041021/37 All Cllrs noted the date of the next meeting as 1 November 2021.
- 041021/38 All Councillors resolved to exclude the press and public from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed.
- 041021/39 All members of the press and public left the meeting.
- 041021/40 Further to the staffing committee's annual appraisal of the Clerk all Councillors agreed with the committee's proposal to increase the Clerks salary to SSP 17 with immediate effect.
- 041021/41 All Councillors agreed to pay the Clerk for hours worked in addition to the four contractual hours per week.
- 041021/42 The Chairman closed the meeting at 8.55pm