

## **BUXHALL PARISH COUNCIL**

Minutes of the full Council meeting held on  
1 November 2021 held in Buxhall Village Hall

**Councillors Present:** David Steed (DS) (Chairman), Malcolm Manning (MM) (Vice Chairman), Les Basham (LB), Michael Drury (MD), Chris Hall (CH) and Scott Martin (SM).

**In Attendance :** Tina Newell (TN) (Clerk), District and County Councillor Penny Otton (PO) and three members of the public.

- 011121/01     **Apologies for absence:** Councillor Steve Farrell (SF) offered his apologies due to previous work commitments.
- 011121/02     All Councillors consented to accept SF apology
- 011121/03     **Declarations of Interest and Dispensation considerations:** LB and MD declared an interest in agenda item 11 'Support the Crown' in accordance with the Nolan principle of Honesty; as they have only offered an expression of interest in a potential future investment a dispensation was not required.
- 011121/04     There were no requests for dispensations to consider.
- 011121/05     **Minutes of previous meeting:** All Cllrs confirmed receipt of the draft minutes for the Parish Council meeting held on 4 October 2021 prior to the meeting.  
Councillor MD proposed to accept these as a true record of the decisions made seconded by LB with all Cllrs in favour DS signed the minutes
- Public Forum:**
- 011121/06     All Councillors received PO report at the meeting which is appended in full to these minutes. CH requested more information on the HGV routes.
- 011121/07     A member of the public requested re-positioning of the Mill Road sign and an additional sign. Clerk to liaise with Suffolk County Council.
- 011121/08     PO left the meeting.
- Planning:**
- 011121/09     DC/21/05469

Signed: *David Steed*

Date: *06 12 2021*

Application for outline planning permission (some matters reserved access to be considered) Town and Country planning Act 1990 Erection of 9 no detached dwellings with garages, including vehicular access.

**Location:** Stowmarket Golf Club, Lower Road, Onehouse in the Parish of Great Finborough IP14 3DA. After consideration all Councillors agreed to submit the following comment to the Local Planning Authority (MSDC): The Parish Council resolved to **strongly object** to the application for the following reasons: the proposed development is outside the settlement boundary; the view from Buxhall across open fields to St Andrews Church would be detrimentally affected by this proposed development - this is an historic and iconic view and the proposed development will lead to a greater than moderate level of less than substantial harm out-weighing any perceived benefits; the site is not properly sustainable as a location for nine houses as residents have to rely on private cars to reach the facilities in Stowmarket; Church Road, the proposed access and egress, is a narrow unclassified road with no footpath - this is a busy road made busier when Church Services are held often making it impassable safely by pedestrians.

011121/10 Councillor's noted the following determination from MSDC :  
DC/21/ DC/21/04467 Alanor Lodge, Brettenham Road, Buxhall  
MSDC: **GRANTED** BPC: Supported

**Finance:**

011121/11 Councillors confirmed receipt of the bank reconciliations as supported by bank statements for the period ended 26 October 2021. MM as a non-bank signatory verified the bank reconciliations as presented equal the bank statements confirming cash available as at 26 October of £103,322.20.

011121/12 All Councillors noted and approved the budget to actual payments and receipts as presented and agreed for the Clerk to seek confirmation on the planning application/s for which the CIL receipt relate.

011121/13 Councillors approved the reserves account noting it includes £11,574.29 of CIL income which must be spent within 5 years of receipt. All Councillors noted the general reserve is currently higher than recommended however all Councillors

agreed this would be reduced each month as there are no more receipts due in the year but more payments are due to be made.

Councillors noted the following receipts since the last meeting:

	From	Details	Gross
011121/14	Tenant	Allotment rent	£120.00
011121/15	Tenant	Allotment rent	£60.00
011121/16	MSDC	CIL receipt	£8,680.82
011121/17	Tenant	Allotment rent	£20.00

Councillors resolved to approve the following gross payments, confirming a full schedule supported by invoices and receipts had been received prior to the meeting.

	Payee	Description	£
011121/18	T Newell	Salary & office reimbursements	265.19
011121/19	Buxhall Village Hall	Hall hire	25.00
011121/20	Viking	Printer cartridges & paper	126.31
011121/21	Top Garden Services	Grass cutting	96.00

011121/22 After consideration CH proposed to invest the £50k, previously invested in a Nationwide Bond, plus any interest accrued into a Nationwide instant access account. All Cllrs noted the interest rate is 0.2% lower than the Bond currently offers however access to the funds was considered more of a priority should the Council decide to invest in 'Support the Crown'. With all Cllrs in favour of CH proposal the Clerk will complete the application forms.

011121/23 Councillors received a first draft budget for 2022/23 and after considering it line by line agreed to review once the Band D Tax Base has been received.

011121/24 CH and MM confirmed a review of the Councils risk assessments had taken place prior to the meeting. With minor adjustments all Cllrs agreed to accept the reviewed documents and adopted the risk assessments.

Signed: *David Steed*

Date: *06 12 2021*

- 011121/25     **Allotments:** The Clerk confirmed all invoices for allotment tenancy for 2021/22 season have been paid in full with a total income of £525.00.
- 011121/26     DS confirmed he, SM and a local resident strimmed the two vacant allotment plots and volunteered to clear the weeds, plastic and raised beds when time and weather conditions allow.
- Reports:**
- Footpaths:**
- 011121/27     TN has chased MSDC Area Rights of Way Officer regarding footpath 27.
- 011121/28     CH confirmed the footpath from Lawn Cottage down to St Marys Church is now passable.
- 011121/29     LB confirmed there remains no handrail over the footbridge as previously reported. Clerk to report again.
- Playing field:**
- 011121/30     TN confirmed the annual play inspection has not yet taken place and is contacting RoSPA weekly for a date.
- 011121/31     MD confirmed after a visual inspection of the play equipment all is in order however the refuse bin has still not been replaced by MSDC.
- 011121/32     **Road Safety:** LB confirmed the Community Speedwatch team will be active this week.
- 011121/33     **Quiet Lanes:** The latest Wave of nominations has now closed and Buxhall has not been included.
- 011121/34     **Support the Crown:** All Councillors confirmed receipt of the draft minutes of the Committee meeting held 27 October 2021. After discussion it was resolved to accept the Committees recommendation to produce and issue a leaflet to all residents in December 2021, at no cost to the Parish Council, and for a Parish meeting to be held in January 2022 to consider the views of residents regarding investing in The Crown public house.
- 011121/35     **Any other matters for information, to be noted, or for inclusion on a future agenda:** appointing internal auditor, budget, precept and heavy goods vehicles route.

- 011121/36 All Councillors noted the date for the next scheduled Support the Crown Committee meeting as 23 November 2021 and the full Council next meet Monday 6 December 2021.
- 011121/37 DS, as Chairman, closed the meeting at 20.45hrs.