

BUXHALL PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 21st July 2014 in the Village Hall

Present: Cllr. Hubert Mitson Cllr Derrick Gant
 Cllr Anne Hicks Cllr. Peter Jordan
 Cllr Keith Proctor Cllr Chris Hall

Paula Gladwell – Clerk County Cllr Otton 1 member of the public

- 2014/522 **Apologies for Absence** – Cllr David Steed, PCSO Colette Denny.
- 2014/523 It was resolved to adopt the amended Suffolk Code of Conduct, prop Cllr Mitson with all in favour.
- 2014/524 **Declarations of Interest** – None
- 2014/525 **Minutes of Parish Council Meeting** – It was proposed by Cllr Mitson that the minutes of the previous Parish Council Meetings were approved with all in favour. The Parish Council Meeting minutes of 19th May and the Planning Committee minutes of 27th June 2014 were signed as a true record.
- 2014/526 **Adjournment for:**
County Councillor Otton’s Report – Cllr Otton confirmed that she had met with John Simpson from SCC Highways to action any outstanding issues, minor road verges are due to be cut this month and the issue of Combs Lane has been raised again. An additional £7000 has been allocated to each Cllrs small highways budget this year. Penalty notices for parents who take their children out of school have been approved, £60 fine per parent of a child absent without permission. Cllr Otton is backing a joint project to provide a Vehicle Activated Sign to help with local speeding problems. Felsham and Drinkstone are already signed up and Buxhall were asked to consider joining. Proposals have been approved for a new Suffolk Records Office, design plans still need to be drawn up and a bid put in to the Heritage Lottery Fund.
The extension to the bridleway from Stowmarket to Onehouse has yet to be finalised as a “ditch needs to be piped at huge cost”. Following extra Government money from the Priority School Building Programme SCC has put in a bid for improvements to Stowupland and Stowmarket High Schools.
District Cllr Matthissen’s Report – No report
Police Report – One crime reported since the last meeting, but no details. PCSO Colette Denny will be moving from Elmswell to Needham Market and will therefore no longer be covering Buxhall. Colette sends her thanks for the support she has received from the Parish Council during her time here. PCSO 3225 Ryan Brunning will now be covering Colette’s parishes.
Current SNT priorities set this month are anti social behaviour on school premises and the security of school premises. The next priority setting forum will be at Needham Market Council Offices Thursday 2nd October and members of the public are welcome to attend and put forward any concerns they may have in order that the police can set their next priorities.
Public Session – It was noted that the Village Hall Committee were happy to upgrade the notice board situated on the building. It was suggested that this becomes a locked board for the use of the parish council and village hall only. The car park board is also in need of maintenance attention. Cllr Jordan agreed to carry out repairs or replacement later in the year to bring this notice board into better use for public notices. It was suggested that a set of rules for use be added.
Meeting resumed:
Planning – There were no applications to consider.
Finance – The clerks Financial Report for July was approved.
The following payments were approved proposed by Cllr Mitson with all in favour:
Clerks salary for May and June 2014
Village Hall hire £37.50,
Playground repairs £545.00 bacs.

- 2014/533 **Correspondence** – In response to contact made with a resident regarding the dumping of grass cuttings, concerns have been expressed that weeds from the perimeter of the playing field are invading residents gardens. It was agreed that Cllrs Jordan and Proctor would visit the site and take any action thought fit to tackle this if it proved a problem. (post site visit – it was agreed that Mr Davidson be asked to get as close to the edge as possible when cutting the perimeters of the field. Spraying to kill weeds was discounted in case of damage to residents garden foliage. Cllr Proctor agreed to strim some areas if necessary.)
- 2014/534 There were no comments to other correspondence tabled.
- 2014/535 **Litter Bin** – Damage has been caused to the litter bin on the far side of the playing field. It was agreed that Cllrs Jordan and Proctor would investigate and take any action needed to repair or replace up to the value of £150.00 (post site visit – it was agreed that a repair would be possible and Cllr Jordan will action as soon as possible)
- 2014/536 **Motion to exclude temporarily the Public and Press** - It was resolved to exclude the Public and Press pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staff contracts.
- 2014/537 It was resolved that no scale point amendment be applied to the clerks salary. Proposed Cllr Mitson, sec Cllr Jordan with all in favour.
- 2014/538 It was suggested that the review of staff salaries be moved to November in order to coincide with drafting the budget.
- 2014/539 **Matters to be brought to the attention of the council** – It was agreed that interest be recorded with Cllr Otton for the VAS project. The clerk will seek costing and application information for the next meeting.
Insurance renewal is required at the end of September when the long term agreement expires. A provisional alternative quote has been received from Came & Co. at £578.01 with a LTA for 3 years at £549.56. This will be compared against the Zurich renewal quote when received.

The next Parish Council meeting will take place at 7.30 on Monday 21st September 2014.