

BUXHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 18th July 2016 in the Village Hall

Present: Cllr David Steed (chair) Cllr Jackie Taylor Cllr Anne Hicks
Cllr Chris Hall Cllr Hubert Mitson Cllr Arthur Hicks
Cllr Malcolm Manning

Paula Gladwell – Clerk 1 member of the public
District Cllr John Matthissen

- 2016/890 **Apologies for Absence** - County Cllr Penny Otton
2016/891 **Declarations of Interest** – Cllr Mitson and Cllr Steed declared a pecuniary interest in Item 6a planning application Nos. 2602/16 and 2603/16. (min no.)
2016/892 **Minutes of Parish Council Meeting** – It was proposed by Cllr Manning that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 20th June 2016 were signed as a true record. Thanks were expressed to Cllr Hall for taking the chair at the June meeting in the absence of the chairman and vice chair.

Meeting adjourned.

County Councillor Penny Otton's Report – Cllr Otton has sent apologies for absence and no report this month.

District Councillor John Matthissen's Report – Cllr Matthissen gave his report which will be attached to these minutes.

Public Session – A request for the schedule of meeting dates for village hall bookings was received. The clerk provided a list, with apologies for not confirming the meeting dates in advance.

It was requested that potholes in Kiln Lane be reported again.

Meeting resumed:

- 2016/893 **Clerks Report** – A further generous donation from a local business has been received for the defibrillator fund which now stands at £400. An application has been made to the British Heart Foundation who currently have a scheme running to help fund a defibrillator.

There has been no tenancy agreement returned from No 4 Orchard Drive for plot E. This should now be viewed as a vacant plot and will need some maintenance to prevent it becoming a nuisance to adjacent tenants. Cllr Manning will ask the Footpath maintenance contractor if he will trim/cut the plot within his duties temporarily until a tenant is found.

SCC Public Rights of Way have confirmed that they will not provide a way marker for the Mill Road end of path 25 as they say there is an anomaly with this path and it does not go right across the field to Mill Lane. It does appear on ordinance survey maps but is not marked on the Definitive Rights of Way maps. Therefore PROW will be asked to amend the signage at the crossroads with paths 8, 24 and 26 to ensure that walkers are clear about where they may walk.

Cllrs Steed and Mitson left the room for consideration of application 2602/16 and 2603/15 Cllr Hall took the chair.

- 2016/894 **Planning** – It was resolved to submit the following response to MSDC for applications: 2602/16 and 2603/16 Demolition of agricultural buildings and silos. Conversion of 2 no. agricultural buildings and 2 no. dwellings. Use of agricultural buildings for car parking and storage. Erection of car port. Installation of package

treatment plant, Barns at Leffey Hall, Brettenham Road – *"Buxhall Parish Council SUPPORT this application with a view that the development of these listed barns will enhance the character and appearance of the setting with the removal of the more modern lean to additions. The proposal will preserve the spectacular Barn A, tidy up the suite, utilise the redundant farm buildings and, with a sympathetic conversion, retain the historic barns for the future. There are some concerns regarding the access and egress for Barn B and council ask that Highways please attend on site to ensure that visibility is not compromised for this dwelling"* proposed Cllr Hall with all in favour.

2016/895

It was resolved to submit the following response to MSDC for application 2900/16 Outline Planning Permission sought for the erection of a 1.5 storey dwelling with all matters reserved, Oaklands, Rattlesden Road.- *"Buxhall Parish Council have NO OBJECTION to this application based on the information available, however would like to note that the paragraph in the Planning Statement referring to Policy CS1 is totally incorrect, Buxhall is not a Primary village and is not incorporated with Gt Finborough."* Proposed by Cllr Mitson, sec Cllr Anne Hicks with a majority in favour.

2016/896

There were no MSDC decisions to note.

2016/897

Finance – The Finance Report for July 2016 was approved.

2016/898

The following payments were approved, proposed by Cllr Manning, with all in favour: Clerk's salary & exp June 2016.

2016/899

HMRC Q1 Payment

2016/900

Hall Hire £12.50

2016/901

Vertas Grass Cutting £240.41

2016/902

SALC Training Course Cllr Arthur Hicks £36.00

2016/903

It was resolved to appoint Cllr Taylor as the second authoriser for Internet banking. Proposed Cllr Arthur Hicks, with all in favour.

2016/904

It was resolved to book an accompanied play inspection visit at an additional cost of £35.00. Proposed Cllr Arthur Hicks with all in favour.

2016/905

Correspondence – The East Anglian Devolution public consultation was noted, it was agreed that councillors would respond individually should they wish to.

2016/906

There were no comments to tabled correspondence.

2016/907

Footpaths – Cllr Manning had no issues to report. It was suggested that the PROW along Cagman Lane was blocked with a fallen tree. The clerk will report this.

2016/908

Motion to exclude temporarily the Public and Press - It was resolved to exclude the Public and Press pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed concerning staff salaries. Proposed Cllr Arthur Hicks, sec Cllr Hall with all in favour.

2015/909

Review of Staff salary –Following discussion regarding the annual review of the clerks salary and contract it was resolved to make no changes.

2016/910

Matters to be brought to the attention of the council – It was noted that the contractor does not routinely strim around the play equipment and suggested that the installation of rubberised flooring around equipment should be considered once the annual inspection has been carried out and a forward plan decided.

It was suggested that an extension of hard surfacing be installed to run from the carpark beyond the access fence at the playingfield to improve access to the area.

The next Meeting of the Parish Council will take place on Monday 19th September 2016 at 7.30pm at The Village Hall