

BUXHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 18th January 2016 in the Village Hall

Present: Cllr Hubert Mitson Cllr Jackie Taylor Cllr David Steed
Cllr Anne Hicks Cllr M Manning Cllr Chris Hall
Cllr Arthur Hicks

Paula Gladwell – Clerk
County Cllr Penny Otton

0 member of the public
District Councillor John

2015/777

Apologies for Absence - None

2015/778

Declarations of Interest – None

2015/779

Minutes of Parish Council Meeting – It was proposed by Cllr Mitson that the minutes of the previous Parish Council Meetings were approved with all in favour. The Parish Council Meeting minutes of 16th November 2015 were signed as a true record.

Meeting adjourned.

County Cllr Penny Otton – Cllr Otton gave her report which is attached to these minutes.

District Cllr John Matthissen – Cllr Matthissen gave his report which is attached to these minutes.

Public Session – The clerk will report the footpath sign for newly diverted path 28 as not correctly directing the new route. It was agreed that Cllr Manning's article regarding issues with dog fouling be submitted to the newsletter.

Meeting resumed:

2015/780

Clerks Report – No reply yet from SCC Highways regarding approval of the work order for the VAS, the machine will not be ordered until we are confident the work order is authorised.

2015/781

Bank mandate is now complete with all new signatories having been to the bank with proof of identity. Cllr Hall will take the completed forms to Stowmarket branch for checking and forwarding on.

2015/782

Planning – There were no applications to consider.

2015/783

The following MSDC decisions were noted – 3503/15 Change of use of land and erection of a new detached building with associated vehicle parking, Land at Pie Hatch Farm, Brettenham Road – GRANTED

2015/784

Finance – The clerks Financial Report for January 2016 was approved.

2015/785

The following payments were approved, proposed by Cllr Manning, sec, Cllr Hall, with all in favour: Clerk's salary Nov & Dec.

2015/786

HMRC Q3 payment

2015/787

MSDC Grass Cutting £227.40

2015/788

MSDC Play inspection £54.78

2015/789

Village Hall Hire £25.00

2015/790

The budget for 2016/2017 was considered, it was noted that the tax base for 2016/17 had been confirmed at 164.68. An amendment was made to include £2000 under a Car park maintenance heading with the income from reserves amended to £2532. It was resolved to approve the amended budget for 2016/17. Proposed Cllr Hall with all in favour.

2015/791

It was noted that the precept requirement raised by the budget process of £3931 showed an increase over the previous year resulting in an additional .47pence or 2% per Band D household for the year. It was resolved to set the precept for 2016/2017 at £3931 and the request forms were completed and signed. Proposed Cllr Hicks, seconded by Cllr Hall with all in favour.

- 2015/792 It was resolved to opt in to the Sector Led Body for the procurement of External Audit services from April 2017, Proposed Cllr Hall, with all in favour. It was noted that the estimated cost of £100 would cover 5 years of audit.
- 2015/793 Investment of Capital Funds – It was resolved to reinvest £100,000 with Santander in their new Fixed rate Bond for 12 months at 0.75%. Proposed Cllr Hall, seconded Cllr Arthur Hicks with all in favour.
- 2015/794 **Correspondence** – There were no comments to tabled correspondence.
- 2015/795 **Playingfield Maintenance** – The quote for cutting back the east perimeter hedge at £170 was accepted. It was agreed that regular cutting of the hedge be included in the contract for next season at the quoted £60. Proposed Cllr Mitson with all in favour. The clerk will action the work.
- 2015/796 It was noted that it has not been possible to get a quote to clean the basketball surface. It was agreed that a work party be organised in the spring to do this and to clean the other play equipment.
- 2015/797 **Annual meetings** – It was agreed that the Annual meeting of the Parish Council and the Annual Parish Meeting be held on Monday 23rd May 2016.
- 2015/798 **Housing Needs Working Group** – The notes from the recent Working Group meeting were noted. It was agreed that meetings be set up with all housing providers who have shown an interest in working with the parish council. The clerk will liaise with Sunila at CAS to facilitate these. It was noted that the housing provider that is chosen would be responsible for any land purchase negotiations.
- 2015/799 **Play Equipment consultation** – The draft consultation questionnaire was amended and it was agreed that questionnaires be included in the next Broadcast with the deadline for responses set as 29th February 2016.
- 2015/800 **Matters to be brought to the attention of the council** – It was noted that the pot holes in Kiln Lane were very bad, this will be reported again to SCC Highways. Some discussed was had regarding the provision of a defibrillator in the village for public use. It was noted that the East Anglian Ambulance Service had possibly supplied some to neighbouring villages however it was thought that this scheme had ended. Costs to provide a defibrillator and case were estimated to be in the region of £2000.

The next Parish Council meeting will take place on Monday 21st March 2016th January 2016, 7.30pm at The Village Hall