

# BUXHALL PARISH COUNCIL

## Minutes of the Parish Council Meeting held on 18<sup>th</sup> April 2016 in the Village Hall

Present: Cllr Hubert Mitson      Cllr Jackie Taylor      Cllr David Steed  
          Cllr Anne Hicks        Cllr M Manning        Cllr Chris Hall  
          Cllr Arthur Hicks

Paula Gladwell – Clerk                              0 member of the public  
County Cllr Penny Otton (part)                    District Councillor John (part)

2015/826      **Apologies for Absence** - None

2015/827      **Declarations of Interest** – Cllr Anne Hick declared a non pecuniary interest for Item 9 (Min no. 2015/839 - 2015/844)

2015/828      **Minutes of Parish Council Meeting** – It was proposed by Cllr Mitson that the minutes of the previous Parish Council Meeting were approved with all in favour. The Parish Council Meeting minutes of 21<sup>st</sup> March 2016 were signed as a true record.

### **Meeting adjourned.**

**County Cllr Penny Otton** – Cllr Otton gave her report which is attached to these minutes.

**District Councillor John Matthissen** – Cllr Matthissen gave his report which is attached to these minutes. It was noted that the collection of the brown bin was still not being carried out on the correct day, Cllr Matthissen agreed to bring this to the attention of MSDC Waste Services.

**Public Session** – No questions

### **Meeting resumed:**

2015/829      **Clerks Report** – Unfortunately the British Heart Foundation no longer have Defibrillators to donate to villages. Consideration of provision of a defibrillator will be added to the next agenda, the clerk will source prices.  
Concerns have been expressed that Footpath 25 is not marked, either with finger post on Mill Road nor cross field, the clerk will report.  
A quote for grass cutting has been received from MSDC which is considerably less than the current contract. It was agreed that the required six months notice be given to Vertas with a request that they re quote for 2017 when a decision on engaging a contractor will be made.  
Sunila Osborne at CAS is on long term sick with no one to cover her work therefore progress of the affordable housing project is stalled until a Housing Provider can be found who will work with the parish council. Cllr Matthissen confirmed that MSDC Planning would have a presumption to support the provision of market rate properties alongside affordable ones within a scheme. CAS will be asked to provide us with further support as soon as possible.  
The VAS quote from Germany is in Euros and considerably less than the UK company estimate. Payment will be held until firm confirmation is received of a date for the installation of the verge posts.  
It was noted that the clerk had actioned emergency repairs to the footpath bridge at the Allotment site following agreement with those councillors on email at a cost of £240.00

2015/830      **Planning** – It was resolved to submit the following response to MSDC for application no. 1610/16 Insertion of a stable door and window on north east elevation.  
Installation of a window on south east elevation to replace double doors. Maypole

Farm, Rattlesden Road. *"Buxhall Parish Council have NO OBJECTION to this application based on the information available"*

- 2015/831 There were no MSDC decisions to note
- 2015/832 **Finance** – The following payments were approved, proposed by Cllr Mitson, with all in favour: Clerk's salary & Exp March 2016.
- 2015/833 Village Hall Hire £12.50
- 2015/834 HMRC Q4 payment
- 2015/835 Ivan Austin £240.00
- 2015/836 Section 1 of the Annual Return, the Internal Control and Annual Governance Statement, was completed, approved and signed. Proposed by Cllr Mitson with all in favour.
- 2015/837 The final accounts for the year ending 31<sup>st</sup> March 2015 were approved and section 2 of the Annual Return was signed. Proposed by Cllr Mitson with all in favour.
- 2015/838 **Correspondence** – There were no comments to tabled correspondence.
- 2015/839 **Allotments** – The report from the recent site visit was noted with the following recommendations ratified; A work party will be arranged to mark out, on the ground, with posts/slabs all existing tenanted plots together with any vacant areas ensuring that adequate pathways are identified and update the map.
- 2015/840 The clerk will clarify with the tenants of plots X Y Z the areas gardened and update their tenancy agreements accordingly.
- 2015/841 The Notice to Quit for Plot J was approved.
- 2015/842 The new tenancy for Plot J and transfer of plot N to O was approved.
- 2015/843 It was agreed that any new/re establishment of vehicular access was not required at this time. Tenant parking and access would be addressed if and when concerns arose.
- 2015/844 It was agreed that quotes would be sought for digging out the boundary ditch and cutting back the hedges once the nesting season is complete. Clearing the area of Lupins was deferred at this time.
- 2015/845 **Play Equipment consultation** – Cllr Arthur Hicks reported that investigations into similar pieces of play equipment to replace the multiplay had revealed costs ranging between £8,000 and £10,000 however occasionally they do become available second hand for considerably less. It was agreed that someone should be present at the annual inspection this year to ensure that any assessments can be countered at the time and advice can be sought as to the reasons behind some of the comments. It is thought that the suggested repairs to the multiplay from last year's inspection may not have been as urgent as first thought. It was suggested that with some remedial repairs this item could remain in service for some time with regular reviews and inspections. It was agreed that, due to the consultation questionnaire in the Broadcast resulting in very few replies wishing for new equipment, a project to replace the multiplay would not be progressed at this time.
- 2015/846 **Matters to be brought to the attention of the council** – The Village Hall Committee presented the council with their audited accounts for the last financial year.

**The Annual Meeting of the Parish Council will take place on Monday 23<sup>rd</sup> May 2016, and will follow the Annual parish Meeting which starts at 7.00pm at The Village Hall**