

BUXHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 17th March 2014 in the Village Hall

Present: Cllr. Hubert Mitson Cllr Derrick Gant
 Cllr. Peter Jordan Cllr Keith Proctor
 Cllr. Chris Hall Cllr Anne Hicks
 Paula Gladwell – Clerk

- 2013/461 **Apologies for Absence** - Cllr David Steed, County Cllr Penny Otton, District Cllr Matthissen, PCSO Denny
- 2013/462 **Declarations of Interest** – Cllrs Jordan, Proctor and Mitson declared a non pecuniary interest in item 5d (Min no. 2013/471)
- 2013/463 **Minutes of Parish Council Meeting** – It was proposed by Cllr Mitson that the minutes of the previous Parish Council Meetings were approved with all in favour. The Parish Council Meeting minutes of 20th January 2014 were signed as a true record.
Adjournment for:
Public Session – It was noted that a new mobile mast had been approved for land at Rattlesden, which it is hoped will improve the reception in the village. A complaint regarding dog mess on the playing field especially near the play equipment was received. It was agreed that additional signage be put up together with an article in the Broadcast reminding people of the dangers to children from dog poo and that dogs are not allowed on the playingfield.
- 2013/464 **Meeting resumed:**
Planning – There were no planning application to consider.
- 2013/465 The following MSDC decisions were noted; 0001/14 Alterations to roof of west wing (including increase in height and construction of dormer window to rear elevation) and erection of new glazed entrance porch with pitched roof (to replace existing) Ivy Cottage, Brettenham Road. - GRANTED
- 2013/466 **Finance** – The clerks financial report for March 2014 was approved.
- 2013/467 The following payments were approved with all in favour: Clerks salary for January and February 2014
- 2013/468 Eon £26.51 Direct Debit
- 2013/469 Hall Hire £12.50
- 2013/470 It was resolved to appoint Heelis and Lodge to carry out the internal audit for 2013/14. The Terms of Engagement and Audit Plan were approved.
- 2013/471 It was resolved to give a donation of £1000 to the village hall committee towards the purchase of new chairs. Prop Cllr Hall sec Cllr Hicks with all those voting in favour.
- 2013/472 **Correspondence** – It was agreed that requests for charity donations would be kept on file until next years grant process.
- 2013/473 A residents suggestions for improvements to the playingfield and general offer of help was considered. Thanks were extended for the interest shown and further consideration of the provision of a tennis net would be added to the upcoming review of play equipment.
- 2013/474 There were no comments to further tabled correspondence.
- 2013/475 **Housing Needs Survey** – It was noted that up to five properties had not received a copy of the Local Housing Needs form. Copies would be delivered this week and Suffolk Acre will be notified that the deadline for response will need to be slightly extended for these.
- 2013/476 **Review of Play Equipment** – It was agreed that a site visit and appraisal of the play equipment be made with a report and any recommendations drafted for consideration at the next meeting
- 2013/477 **Annual Parish Meeting** - It was agreed that the usual format would apply, with invites sent to all village groups and organisations.

- 2013/478 **Review of Standing Orders** – It was resolved to adopt the new Model Standing Orders, Proposed by Cllr Mitson with all in favour. The clerk will draft and circulate to all councillors.
- 2013/479 **Matters to be brought to the attention of the council** – Potholes in Kiln Lane were highlighted with suggestions that complete resurfacing is needed. The fixed term insurance contract expires at the end of September 2014 and alternative quotes will be sought closer to the expiry date. It was acknowledged how lovely the daffodils look throughout the village and thanks were extended to the WI for their planting efforts last year which has resulted in such a great show. It was agreed that the contract to trim the additional footpaths and the perimeter of the playingfield be continued for 2014. Cllr Gant will contact the contractor.

The next Parish Council meeting will take place at 7.30 on Monday 28th April 2014.