



# BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed  
Clerk: Tina Newell  
25 Shakespeare Road, Stowmarket,  
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You are invited to attend a meeting of BUXHALL PARISH COUNCIL to be held in Buxhall Village Hall on **Monday March 9th 2020 at 7.30pm**. The meeting will consider the items set out below. Persons who find difficulty in access to the meeting through disability are asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council meetings are open to the public and press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. Anyone who wishes to do so must speak with the Clerk prior to the meeting.

*Tina Newell*

Clerk/RFO to Buxhall Parish Council

March 3rd 2020

## AGENDA

1. **To receive and consider apologies for absence** (in accordance with Schedule 12 of the Local Government Act 1972). Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered are also to be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
2. **To receive declarations of interest in accordance with the council's Code of Conduct for the items on the agenda.**
3. **To consider any written requests for dispensations relating to disclosable pecuniary interests.**
4. **To consider, approve and sign the minutes of the Parish Council meeting of February 9th 2020 as a true record** (appended).
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
  - a) To receive a report from the District and County Councillor (appended).
  - b) To receive questions and matters of interest from those present.
6. **Planning**
  - a) **To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):** None to consider
  - b) **Council to note the following determinations made by MSDC:**  
DC/19/DC/19/05695 Full planning application – Severance of garden and erection of pair of semi-detached dwellings (following demolition of outbuilding and amendment to extension to existing property to facilitate access) 5 Edmunds Road, Buxhall IP14 3DT **REFUSED**

7. **Finance:**
  - a) To approve the finance report for March 2020 including bank reconciliation and budget to actual spend (appended).
  - b) To approve and authorise payments for March (appended).
  - c) To receive an update on internet banking.
  - d) To consider a contribution to Hadleigh Community Trust to allow the continuation of bus travel from Buxhall to Stowmarket.
  - e) To consider the re-investment of £85k (report appended).
8. **Governance:**
  - a) To agree the format for the Annual Parish Meeting to be held May 11<sup>th</sup> 2020.
  - b) To confirm amendments to the Internet Banking Policy and agree to adopt the amended policy (appended).
9. **Community Emergency Plan**
  - a) To receive the draft Community Emergency Plan (appended) and agree those who will make up the Community Emergency Response Team.
  - b) To agree how best to complete the Resource section of the CEP.
  - c) To consider purchasing items for holding at the Incident Co-ordination Points (with money received from PO locality fund) (appended).
10. **Playingfield:**
  - a) To receive an update on grant applications.
  - b) To agree a plan to tidy up the playingfield and carry out any essential works to equipment
11. **Road Safety:**
  - a) To receive an update on Community Speed Watch and consider purchasing equipment.
  - b) To receive the risk assessment for the putting up and taking down of the SID and VAS and agree to adopt it.
12. **Matters to be brought to the Councils attention and for consideration for the next meeting:** Safeguarding Policy, Annual Return and financial year end.
13. **Date of the next meeting:** Council are asked to note the date of the next meeting is April 6th 2020 at 7.30pm in the village hall.
14. **To close the meeting.**