

BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2020

Community Account	Balance b/f 01.04.2019		1,707.75
<i>Less prior year cheque</i>	<i>100821</i>		42.80
Less presented cheques			8,444.04
Plus Unpresented cheques:			
	100866 E-On	15.35	
	100868 Buxhall village hall	25.00	
	100872 Buxhall village hall	25.00	65.35
Add receipts			7,197.74
Add transfer receipt			1,000.00
Agreed to Bank Statement dated 28th February 2020			1,484.00

Active Saver Account	Balance b/f 01.04.2019		6,819.58
	transferred	-	6,819.58
Agreed to Bank Statement dated 28th February 2020			-

Business Premium Account	Balance b/f 01.04.2019		16,928.98
	Assumed interest		429.85
	Assumed interest		8.53
	transferred receipt from Active Saver		6,819.58
	Interest transferred from Active Saver		10.02
Barclays error. Received into Community Acct 6th Nov 2019		-	1.36
	Interest December 2019		11.21
	Transferred to Active Saver	-	1,000.00
Agreed to Bank Statement dated 28th February 2020			23,206.81

Business Bond	85,000.00
Community Account	1,484.00
Business Premium Account	23,206.81
	109,690.81

Buxhall Parish Council Reserves as at 28th February 2019

Reserves:-

	Opening balance	Receipts	Transfers	other receipts	Payments	Unpresented	Balance
Broadcast	250.00	-	-		250.00	-	-
CEP	-	75.00	-		-	-	75.00
Maintenance Reserve (Grass Cutting)	420.00	-	-		-	-	420.00
Capital Amenity Reserve	100,000.00	-	-		-	-	100,000.00
Asset Replacement Reserve	5,743.51	1,500.00	-		1,715.83	-	5,527.68
Election Reserve	1,000.00	-	-		104.78	-	895.22
General Reserve	3,000.00	5,622.74	-	458.25	6,373.43	65.35	2,772.91
							-
	110,413.51	7,197.74	-	458.25	8,444.04	65.35	109,690.81

TRUE

Represented by:-

	Opening balance	Income in year	Trsf	Expenses in yr	Expenses not in year	Transfers	Unpresented	Balance
Bank Acct ****2793	1,707.75	7,197.74	1,000.00	8,444.04	-	-	65.35	1,526.80
Bank Acct ****2785	16,928.98	458.25	5,819.58	-	-	-	-	23,206.81
Bank Acct ****4123	6,819.58	-	- 6,819.58	-	-	-	-	-
Bond	85,000.00	-	-	-	-	-	-	85,000.00
Prior Year Cheque	- 42.80	-	-	-	-	-	-	42.80
	110,413.51	7,655.99	-	8,444.04	-	-	65.35	109,690.81

TRUE

BUXHALL PARISH COUNCIL

Current Account Expenses and Income against Budget 2019/20

9th March 2020

PAYMENTS	Actual 2019/20	Budget 2019/20	Available 2019/20	Actual 2018/19	Actual 2017/18
Administration expenses ie stationery	£220.27	£140.22	-£80.05	£108.09	£164.85
Allotment Water	£130.63	£130.63	£0.00	£171.48	£76.10
Allotments	£55.00	£55.00	£0.00	£0.00	£0.00
Asset replacement	£1,715.83	£0.00	-£1,715.83	£0.00	£0.00
Audit	£109.45	£169.37	£59.92	£318.45	£100.00
Bin Emptying	£105.00	£105.00	£0.00	£90.00	£90.00
Buxhall Broadcast	£250.00	£250.00	£0.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£115.65	£143.20	£27.55	£177.81	£0.00
Clerk Salary	£2,366.02	£2,538.29	£172.27	£2,379.53	£2,319.07
Election	£104.78	£104.78	£0.00	£0.00	£0.00
Footpaths	£363.52	£722.04	£358.52	£727.04	£0.00
Hire of Hall	£187.50	£152.50	-£35.00	£162.50	£152.50
ICO Data Protection Fee	£40.00	£40.00	£0.00	£40.00	£35.00
Insurance	£293.21	£348.16	£54.95	£348.16	£352.39
Miscellaneous	£1,011.83	£100.00	-£911.83	£42.80	£155.00
Playfield equipment	£81.13	£50.00	-£31.13	£0.00	£53.75
Playfield Maintenance	£0.00	£0.00	£0.00	£108.89	£47.53
Playingfield Electric	£114.84	£200.00	£85.16	£220.60	£169.22
Playingfield grass cutting	£0.00	£420.00	£420.00	£0.00	£400.00
S137	£0.00	£100.00	£100.00	£0.00	£0.00
Subscriptions	£229.47	£232.64	£3.17	£179.08	£174.60
Training	£245.99	£250.00	£4.01	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£50.00	£50.00	£50.00	£50.00
VAT expenditure	£703.92	£0.00	-£703.92	£243.28	£196.60
Total Payments	£ 8,444.04	£6,301.83	£ (2,142.21)	£ 5,427.71	£ 5,015.60

RECIPTS	Current 2019/20	Budget 2019/20	Available 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£365.00	£345.00	-£20.00	£355.00	£355.00
misc receipts	£133.33	£0.00	-£133.33	£10.00	£0.00
Transfer from reserves	£0.00	£1,737.63	£1,737.63		
Insurance Claim	£636.39	£0.00	-£636.39	£0.00	£0.00
Interest	£11.38	£0.00	-£11.38	£0.00	£768.75
MSDC Grant	£75.00	£0.00	-£75.00	£0.00	£250.00
Precept	£4,119.21	£4,119.20	-£0.01	£4,023.50	£4,002.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant	£1,500.00	£0.00	-£1,500.00	£0.00	£0.00
VAT recovered	£243.28	£0.00	-£243.28	£196.60	£1,266.80
Water recovered	£114.15	£100.00	-£14.15	£171.57	£98.81
Total Receipts	£7,197.74	£6,301.83	-£895.91	£4,756.67	£7,214.61

BUXHALL PARISH COUNCIL

Allotment Register 2019/2020

Allotment number	Tenants Name	Contact Address	Agreement	£	Details	New Contract	Contract End	2019/20					
								Invoice no	Invoice Date	Amount Due	Amount Paid	Date Paid	Cash/Cheque/trsf
1	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	05 05 2015	£ 40.00	no details		20 12 19	19/002	10.08.2019	£ 40.00	£ 40.00	17 09 19	trsf
2	Bernard Rolfe		05 05 2015				20 12 19						
3	Bernard Rolfe		05 05 2015				20 12 19						
1	David Chamberlain	Walnut Tree Cottage Brettenham Road											
2	David Chamberlain	Walnut Tree Cottage Brettenham Road											
3	David Chamberlain	Walnut Tree Cottage Brettenham Road											
previous tenant did not want a refund of fees. Parish Council agreed for the new tenant to not pay 09 12 19/27													
4	Carl Sampson	Sorrels, Brettenham Road	25 04 2016	£ 40.00	no details			19/009	10.08.2019	£ 40.00	£ 40.00	03 10 19	trsf
5	Carl Sampson												
6	Miles & Gift Cove	Brettenham Road	05 04 2013	£ 40.00				19/004	10.08.2019	£ 40.00	£ 40.00	29 09 19	cheque 100039
7	Miles & Gift Cove												
8	Miles & Gift Cove												
9	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	14 06 2009	£ 20.00	14 x 15m			19/010	10.08.2019	£ 60.00	£ 60.00	07 10 19	trsf
10	Mrs Chris Hart-Davies		04 05 2011	£ 20.00	14 x 17m								
11	Mrs Chris Hart-Davies		26 06 2015	£ 20.00	14 x 17m								
12	vacant												
13	vacant												
14	vacant												
15	vacant												
16	vacant												
17	Cathy Collins	8 Buzzard Rise Stowmarket IP14 5JE	23 02 2016	£ 20.00	no details		28 01 2020	19/003	10.08.2019	£ 20.00	£ 20.00	24 09 19	Trsf
18	Mr Gray	1 Orchard Drive	26 10 2009	£ 20.00	13 x 11m			19/006	10.08.2019	£ 40.00	£ 40.00	15 11 19	cheque
19	Mr Gray		14 10 2008	£ 20.00	13 x 20m								
20	Mr Nelson	2 Orchard Drive	15 10 2010	£ 20.00	13 x 22m			19/008	10.08.2019	£ 20.00	£ 20.00	29 09 19	cheque 100039
21	John Hicks	3 Orchard Drive	09 10 2008	£ 20.00	13 x 18m			19/001	10.08.2019	£ 20.00	£ 20.00	15 10 19	100038
22	Heather Peterson	4 Orchard Drive	13 06 2016	£ 20.00	none			19/011	10.08.2019	£ 20.00	£ 20.00	13 11 19	Trsf
23	Julie Barnard (nee Jones)	5 Orchard Drive	13 11 2010	£ 20.00	13 x 18m			19/007	10.08.2019	£ 20.00	£ 20.00	25 09 19	Cheque 100038
24	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008	£ 45.00	30 x 45m			19/005	10.08.2019	£ 45.00	£ 45.00	18 09 19	Cheque 100037
25	Mr H Friston			£ -						£ -			
										£ 365.00	£ 365.00		

Why was Mr Rolfe only invoiced for two

BUXHALL PARISH COUNCIL**Asset Register Year Ending 31 03 2020****Position as at 29 February 2020**

Ref	Description	Location	Date Acquired	Acquisition value 2018	
1	Purchase of 5 acre field	Mill Road	1978	£	2,500.00
2	Car Park Light	Mill Road	1994	£	59.00
3	Meter Box and Consumer Unit	Mill Road	1999	£	375.00
4	Hard Surface Play Area	Mill Road	2002	£	6,309.00
5	Northern Boundary Fence	Mill Road	2009	£	1,805.00
6	Car Park Resurfacing	Mill Road		£	920.72
7	Level off Car Park	Mill Road		£	300.00
8	Swing Seats	Mill Road		£	336.35
9	Slide	Mill Road	1978		
10	Climbing Frame	Mill Road	1980	£	2,436.00
11	Climbing Frame	Mill Road	1979		
12	Swings	Mill Road	1994	£	1,220.00
13	Wooden Play Frame	Mill Road	2001	£	22,982.00
14	Double Bay swing unit	Mill Road	2011	£	2,120.00
15	2 acres allotment land	Mill/Brettenham Road	1898	£	1.00
16	Buxhall Village Sign	Junction of Brettentham Road	2001	£	6,383.00
17	Seat and Plaque	Playing field	1979	£	464.00
18	Seat	Playing field	2004	£	696.00
19	Seat	Edmunds Road	2003	£	696.00
20	Seat	Edmunds Road	2003	£	464.00
21	Buxhall Name sign	Verge nr Pie Hatch	1995	£	232.00
22	Noticeboard	Village Hall	2003	£	115.00
23	Litter Bin	Edmunds Road	2004	£	67.00
24	Litter Bin	Electricity pole	2007	£	102.00
25	Litter Bin	??			
26	Seat	St Mary's Church	2015	£	1.00
	Defibrillator	Village Hall	13 09 2016	£	400.00
	Defibrillator Cabinet	Village Hall	13 09 2016	£	512.50
27	Radarlux VAS	Shared	18 06 16	£	1,193.79
28	Filing cabinet	Chairman	01 01 2000	£	129.00
29	Filing cabinet	Clerks office	01 05 2019	£	-
30	Laptop	Member of public	15 07 2016	£	403.35
31	Scanner	Clerks office	15 07 2016	£	91.66
32	MacBook	Clerks office	06 2019	£	-
33	SID Westcotec	Cllr Basham	02 2020		
	TOTALS			£	53,314.37

Custodian	Disposal/Discharge	Additions in year	Insurance Value 2019/20
PC			£ 1.00
PC			
PC			
PC			
PC			
PC			
PC			
PC			£ 354.85
PC			£ 1,000.00
PC			£ 1,284.99
PC			£ 1,284.99
PC			£ 1,287.10
PC			£ 24,246.01
PC			£ 2,236.60
PC			£ 1.00
PC			£ 6,765.98
PC			£ 500.00
PC			£ 737.76
PC			£ 737.76
PC			£ 491.84
PC			£ 245.92
PC			£ 600.00
PC			
PC			
PC			
PC			£ 500.00
	£ 400.00		£ -
Gifted to VHC 2017/250	£ 512.50		£ -
Member of Public			£ 3,000.00
Chairman			£ 150.00
Clerk			£ -
Member of Public			£ 450.00
Clerk			£ 100.00
Clerk		£ 670.00	£ 670.00
Councillor Basham		£ 2,900.00	£ 2,900.00
	£ 912.50	£ 3,570.00	£ 49,545.80