

BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2021

Community Account	Balance b/f 01.04.2020		£4,093.67
Less presented cheques			-£38,165.49
Transfer to Premium Account			-£85,000.00
Add receipts			£56,844.59
Transfer from Santander Bond (Capital only)			£85,000.00
Less unrepresented payments			£0.00
Agreed to Bank Statement dated 28 02 2021			£22,772.77

Business Premium Account	Balance b/f 01.04.2020		£23,215.14
Interest Santander Business Bond			£0.00
Interest: June 2020		£6.23	
07 09 2020		£27.02	
01-Dec-20		£1.21	
01-Mar-21		£0.00	£34.46
Capital transferred receipt from Bond			£85,000.00
Transferred to Nationwide Account as a test			-£1.00
Transferred remaining capital as agreed			-£49,999.00
Less Kompan payment			-£38,125.33
Agreed to Bank Statement dated 28 02 2021			£20,124.27

Nationwide Account	Opening balance		£0.00
Transferred from Barclays Premium Account 27 08 2020			£1.00
Transferred remaining capital as agreed			£49,999.00
Agreed to Bank Statement dated 28 02 2021			£50,000.00

Available Cash as at 28 02 2021	
Business Bond	£0.00
Nationwide Account	£50,000.00
Community Account	£22,772.77
Business Premium Account	£20,124.27
Total of cash and short term investments as at 28 02 21	£92,897.04

Buxhall Parish Council Reserves as at 08 03 2021
Reserves:-

	Opening balance	Receipts	Transfers	Other receipts	Payments	Transfers	Unpresented	Balance
Broadcast	-	-	-	-	-	-	-	-
CEP	75.00	-	-	-	-	-	-	75.00
Maintenance Reserve (Grass Cutting)	-	-	-	-	-	-	-	-
Capital Amenity Reserve	100,000.00	34,399.00	-	-	50,521.11	250.00	-	83,627.89
Asset Replacement Reserve	9,177.68	-	-	-	3,480.00	-	-	5,697.68
Election Reserve	895.22	-	-	-	-	-	-	895.22
General Reserve *	2,160.91	22,445.59	250.00	34.46	22,289.71	-	-	2,601.25
	112,308.81	56,844.59	250.00	34.46	76,290.82	250.00	-	92,897.04

92,897.04

Represented by:-

	Opening balance	Income in year	Trsf	Expenses in year	Transfers	Unpresented		Balance
Bank Acct ****2793	4,093.67	56,844.59	-	38,165.49	-	-		22,772.77
Bank Acct ****2785	23,215.14	34.46	85,000.00	-	88,125.33	-		20,124.27
Bond	85,000.00	-	-	-	85,000.00	-		-
Nationwide	-	-	50,000.00	-	-	-		50,000.00
	112,308.81	56,879.05	135,000.00	38,165.49	173,125.33	-		92,897.04

Buxhall Parish Council Clerks Hours 8 March 2021

Hourly rate increased 07 09 20 fromn £11.00 per hour to £11.30 from 1 April 2020

Hourly Rate: 2020 / 21 £ 11.30

Week Commencing	Details			
11 01 21	Contracted hours	4	£	45.20
18 01 21	Contracted hours	4	£	45.20
25 01 21	holiday	4	£	45.20
01 02 21	holiday	4	£	45.20
08 02 21	holiday	4	£	45.20
15 02 21	Contracted hours	4	£	45.20
22 02 21	Contracted hours	4	£	45.20
01 03 21	Contracted hours	4	£	45.20
		32.00	£	361.60

Date	Expense	Net	VAT	Total
8 weeks @ £5 per week	Office costs	40.00	-	40.00
03 03 2021 3.9 miles to and from	Mileage re agenda	7.02	-	7.02
	stamps	29.25	-	29.25
	Copier paper & per	12.44		12.44
	TOTAL	88.71	-	88.71

Total payment

£450.31

Holiday b/f

23.17

Buxhall Parish Council - Payments 8 March 2021

Expenditure	SO/Internet	Payee	Net	VAT	Total	Power	Invoice number	Notes
Salary			£ 361.60	£ -				
Expenses	Internet	Tina Newell	£ 88.71	£ -	£ 450.31	LGA 1972 S112 2		Clerks salary and expenses
Electricity	Internet	Eon	£ 58.30	£ 2.91	£ 61.21		H10CA499DEF	Electricity playingfield
Tree felling on playing field	Internet	Cosican Associates	£ 975.00	£ 195.00	£ 1,170.00		CA666	Tree felling on playingfield
Playing field Grass cutting	Internet	MSDC	£ 420.00	£ 84.00	£ 504.00			
			£ 1,903.61	£ 281.91	£ 2,185.52			
					£ 2,435.52			

This is a schedule provided at the time of the agenda. Invoices recived after may be offered for payment at the meeting.

BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2020/21

PAYMENTS	Actual 2020/21	Revised Budget 2020/21 (071220)	Available 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expences ie stationery	£408.41	£438.64	£30.23	£244.14	£108.09	£164.85
Allotment Water	£0.00	£0.00	£0.00	£130.63	£171.48	£76.10
Allotments	£0.00	£0.00	£0.00	£55.00	£0.00	£0.00
Asset replacement	£3,053.94	£932.92	-£2,121.02	£1,715.83	£0.00	£0.00
Audit	£100.00	£100.00	£0.00	£109.45	£318.45	£100.00
Bin Emptying	£102.60	£102.60	£0.00	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£62.65	£132.12	£69.47	£122.67	£177.81	£0.00
Clerks mileage	£0.00	£0.00	£0.00			
Clerks office expenses	£0.00	£0.00	£0.00			
Clerk Salary	£2,210.00	£2,777.68	£567.68	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£100.00	£100.00	£104.78	£0.00	£0.00
Footpaths	£363.52	£363.52	£0.00	£363.52	£727.04	£0.00
Hire of Hall	£50.00	£110.00	£60.00	£187.50	£162.50	£152.50
ICO Data Protection Fee	£75.00	£40.00	-£35.00	£40.00	£40.00	£35.00
Insurance	£402.19	£402.19	£0.00	£293.21	£348.16	£352.39
Miscellaneous	£25.00	£25.00	£0.00	£1,011.83	£42.80	£155.00
NEW Playfield equipment	£53,021.11	£0.00	-£53,021.11	£81.13	£0.00	£53.75
Playfield Maintenance	£164.18	£164.18	£0.00	£0.00	£108.89	£47.53
Playingfield Electric	£149.22	£177.96	£28.74	£128.82	£220.60	£169.22
Playingfield grass cutting	£0.00	£428.40	£428.40	£420.00	£0.00	£400.00
S137	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£184.97	£186.29	£1.32	£229.47	£179.08	£174.60
Training	£0.00	£14.02	£14.02	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£50.00	£51.00	£1.00	£0.00	£50.00	£50.00
VAT expenditure	£15,868.03	£0.00	-£15,868.03	£794.35	£243.28	£196.60
Total Payments	£76,290.82	£6,796.52	-£69,494.30	£ 9,425.34	£ 5,427.71	£ 5,015.60
Total Payments exc Capital Payments	£4,347.74	£5,863.60	£1,515.86			

RECIEPTS	Actual 2020/21	Budget 2020/21	Available 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£495.00	£345.00	£150.00	£365.00	£355.00	£355.00
Misc Receipts	£285.50	£0.00	£285.50	£133.33	£10.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£1,733.82	-£1,733.82	£0.00	£0.00	£0.00
Grant MSDC LTR	£0.00	£0.00	£0.00	£636.39	£0.00	£0.00
Interest	£467.02	£0.00	£467.02	£11.38	£0.00	£768.75
MSDC Grant Asset Replacement	£25,000.00	£0.00	£25,000.00	£3,725.00	£0.00	£250.00
Precept	£4,617.70	£4,617.70	£0.00	£4,119.21	£4,023.50	£4,002.00
National Lottery Grant	£9,399.00	£0.00	£9,399.00	£0.00	£0.00	£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£1,500.00	£0.00	£0.00
VAT recovered	£16,614.83	£0.00	£16,614.83	£243.28	£196.60	£1,266.80
Water recovered	£0.00	£100.00	-£100.00	£120.47	£171.57	£98.81
Total Receipts	£56,879.05	£6,796.52	£50,082.53	£10,854.06	£4,756.67	£7,214.61

BUXHALL PARISH COUNCIL Allotment Register 2020/21

Allotment number	Tenants Name	Contact Address	Agreement	£	Details	New Contract	Contract End	2020/19					
								Invoice no	Invoice Date	Amount Due	Amount Paid	Date Paid	Cash/Cheque/trsf
1	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	05 05 2015		no details		20 12 2019	x	x	x	x	x	x
2	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	6 05 2015		no details		20 12 2019	x	x	x	x	x	x
3	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	7 05 2015	Ended	no details		20 12 2019	x	x	x	x	x	x
1	David Chamberlain	Walnut Tree Cottage Brettenham Road	10 01 2020										
2	David Chamberlain	Walnut Tree Cottage Brettenham Road		£ 60.00				020/001	08 06 20	£ 60.00	£ 60.00	29 06 20	Credit
3	David Chamberlain	Walnut Tree Cottage Brettenham Road											
4	Carl Sampson	Sorrels, Brettenham Road	25 04 2016		no details								
5	Carl Sampson	Sorrels, Brettenham Road	25 04 2016	£ 40.00	no details			020/010	08 06 20	£ 40.00	£ 40.00	25 08 20	**transferred £120.00
* 6	Miles & Gift Cove	Brettenham Road	05 04 2013										
* 7	Miles & Gift Cove	Brettenham Road	05 04 2013	£ 40.00				020/011	08 06 20	£ 40.00	£ 40.00	05 08 20	Cheque
8	Miles & Gift Cove	Brettenham Road	05 04 2013										
9	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	14 06 2009	£ 20.00	14 x 15m								
10	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	04 05 2011	£ 20.00	14 x 17m			020/002	08 06 20	£ 60.00	£ 60.00	08 10 20	Direct transfer
11	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	26 06 2015	£ 20.00	14 x 17m								
12	Carl Sampson	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
13	Carl Sampson	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
14	Carl Sampson	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
15	Carl Sampson	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
16	L Bennington	Edmunds Road											
17	L Bennington	Edmunds Road		£ 50.00					10 07 20	£ 50.00	£ 50.00	10 07 20	direct transfer
17	Cathy Collins	8 Buzzard Rise Stowmarket IP14 5JE	23 02 2016	Ended	no details		28 01 2020	x	x	x	x	x	x
18	Mr Gray	1 Orchard Drive	26 10 2009		13 x 11m								
19	Mr Gray	1 Orchard Drive	14 10 2008	£ 40.00	13 x 20m			020/005	08 06 20	£ 40.00	£ 40.00	29 09 20	direct transfer
20	Mr Nelson	2 Orchard Drive	15 10 2010	£ 20.00	13 x 22m				08 06 20	£ 20.00	£ 20.00	14 08 20	Direct transfer
21	John Hicks	3 Orchard Drive	09 10 2008	£ 20.00	13 x 18m			020/006	08 06 20	£ 20.00	£ 20.00	14 07 20	cash banked
22	Heather Peterson	4 Orchard Drive	13 06 2016	£ 20.00	none			020/009	08 06 20	£ 20.00	£ 20.00	10 11 20	Direct transfer
23	Julie Barnard (nee Jones)	5 Orchard Drive	13 11 2010	£ 20.00	13 x 18m			020/007	08 06 20	£ 20.00	£ 20.00	17 07 20	direct transfer
24	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008		30 x 45m								
25	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008	£ 65.00				020/004	08 06 20	£ 45.00	£ 45.00	31 10 20	Cheque
				£ 515.00						£ 495.00	£ 495.00		

BUXHALL PARISH COUNCIL Asset Register Year Ending 31 03 2021
Position as at 28 October 2020

Ref	Description	Location	Date Acquired	Acquisition value b/f	Custodian	Date Disposed	Disposal/Discharge	Additions in year	Insurance Value 2019/20	Insurance Value 08 03 2021
1	Purchase of 5 acre field	Mill Road	1978	£ 2,500.00	PC				£ 1.00	£ 1.00
2	Car Park Light	Mill Road	1994	£ 59.00	PC	*				£ -
3	Meter Box and Consumer Unit	Mill Road	1999	£ 375.00	PC	*				£ -
4	Hard Surface Play Area	Mill Road	2002	£ 6,309.00	PC	*				£ -
5	Northern Boundary Fence	Mill Road	2009	£ 1,805.00	PC	*				£ -
6	Car Park Resurfacing	Mill Road		£ 920.72	PC	*				£ -
7	Level off Car Park	Mill Road		£ 300.00	PC	*				£ -
8	Swing Seats	Mill Road		£ 336.35		??????			£ 354.85	£ -
9	Slide	Mill Road	1978		PC				£ 1,000.00	£ 1,000.00
10	Climbing Frame	Mill Road	1980	£ 2,436.00	PC	30 07 20	£ 2,436.00		£ 1,284.99	£ -
11	Climbing Frame	Mill Road	1979		PC	30 07 20	£ -		£ 1,284.99	£ -
12	Swings	Mill Road	1994	£ 1,220.00	PC				£ 1,287.10	£ 1,287.10
13	Wooden Play Frame	Mill Road	2001	£ 22,982.00	PC	30 07 20	£ 22,982.00		£ 24,246.01	£ -
14	Double Bay swing unit	Mill Road	2011	£ 2,120.00	PC				£ 2,236.60	£ 2,236.60
15	2 acres allotment land	Mill/Brettenham Road	1898	£ 1.00	PC				£ 1.00	£ 1.00
16	Buxhall Village Sign	Junction of Brettenham Road	2001	£ 6,383.00	PC				£ 6,765.98	£ 6,765.98
17	Seat and Plaque	Playing field	1979	£ 464.00	PC				£ 500.00	£ 500.00
18	Seat	Playing field	2004	£ 696.00	PC				£ 737.76	£ 737.76
19	Seat	Edmunds Road	2003	£ 696.00	PC				£ 737.76	£ 737.76
20	Seat	Edmunds Road	2003	£ 464.00	PC				£ 491.84	£ 491.84
21	Buxhall Name sign	Verge nr Pie Hatch	1995	£ 232.00	PC				£ 245.92	£ 245.92
22	Noticeboard	Village Hall	2003	£ 115.00	PC				£ 600.00	£ 600.00
23	Litter Bin	Mill Road at Playing Field next to play area	2004	£ 67.00	PC	*				
24	Litter Bin	Mill Road at Playing Field	2007	£ 102.00	PC	*				
25	Litter Bin	Edmunds Rd at Junc with Mill Rd			PC	*				
26	Seat	St Mary's Church	2015	£ 1.00	PC				£ 500.00	£ 500.00
	Defibrillator	Village Hall	13 09 2016						£ -	£ -
	Defibrillator Cabinet	Village Hall	13 09 2016		Gifted to VHC 2017/250				£ -	£ -
27	Radlux VAS	Shared	18 06 16	£ 1,193.79	Councillor Basham				£ 3,000.00	£ 3,000.00
28	Filing cabinet	Chairman	01 01 2000		Chairman	*			£ -	£ -
29	Filing cabinet	Clerks office	01 05 2019		Clerk	31 03 2020			£ -	£ -
30	Laptop	Member of public	15 07 2016	£ 403.35	Cllr Hicks				£ 450.00	£ 99.95
31	Scanner	Clerks office	15 07 2016	£ -	Clerk	31 03 2020			£ -	£ -
32	MacBook	Clerks office	06 2019	£ 670.00	Clerk				£ 670.00	£ 949.00
33	SID Westcotec	Cllr Basham	02 2020	£ 2,900.00	Councillor Basham				£ 2,900.00	£ 2,900.00
34	Overhead Ladders	Playing field	30 07 2020		PC			£ 2,383.00	£ 2,383.00	£ 2,383.00
35	Stepping pods x 2	Playing field	30 07 2020		PC			£ 560.00		£ 560.00
36	Traff (6 x stretch posts, stepping pod and balance beam)	Playing field	30 07 2020		PC			£ 1,338.02		£ 1,338.02
37	Multi-unit	Playing field	30 07 2020		PC			£ 16,287.00		£ 16,287.00
38	Horse springer	Playing field	30 07 2020		PC			£ 558.00		£ 558.00
39	Bobcat springer	Playing field	30 07 2020		PC			£ 880.00		£ 880.00
40	Inclusive Carousel	Playing field	30 07 2020		PC			£ 6,650.00		£ 6,650.00
41	Fairytale seesaw	Playing field	30 07 2020		PC			£ 3,647.00		£ 3,647.00
42	Cable way and platform	Playing field	30 07 2020		PC			£ 11,201.00		£ 11,201.00
43	Musical pipes panel	Playing field	30 07 2020		PC			£ 1,344.00		£ 1,344.00
44	Tractor and trailer	Playing field	30 07 2020		PC			£ 2,654.15		£ 2,654.15
45	Toddler train and carriage	Playing field	30 07 2020		PC			£ 4,629.00		£ 4,629.00
46	Bench with backrest x 2	Playing field	30 07 2020		PC			£ 1,195.20		£ 1,195.20
47	Steel picnic table	Playing field	30 07 2020		PC			£ 1,170.84		£ 1,170.84
48	Wheelchair accessible picnic table	Playing field	30 07 2020		PC			£ 1,365.29		£ 1,365.29
49	Safety Surfacing	Playing field	30 07 2020		PC			£ 21,274.97		£ 21,274.97
50	Printer HP Officejet Pro 7720	Clerks Office	02 10 2020		Clerk			£ 124.99		£ 124.99
	TOTALS			£ 55,751.21			£ 25,418.00	£ 77,262.46	£ 49,295.80	£ 99,316.37

* considered too low a value or a item not at risk
Reconciliation

Acquisition	£	55,751.21
Add additions	£	77,262.46
Less disposals	£	(25,418.00)
Difference in Acquisition to Insurance	£	(8,279.30)
	£	99,316.37