

**BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2021**

<b>Community Account</b>	Balance b/f 01.04.2020		£4,093.67
Less presented cheques			-£38,165.49
Transfer to Premium Account			-£85,000.00
Add receipts			£56,844.59
Transfer from Santander Bond (Capital only)			£85,000.00
Less unpresented payments			£0.00
<b>Agreed to Bank Statement dated 28 02 2021</b>			<b>£22,772.77</b>

<b>Business Premium Account</b>	Balance b/f 01.04.2020		<b>£23,215.14</b>
Interest Santander Business Bond			£0.00
Interest: June 2020		£6.23	
07 09 2020		£27.02	
01-Dec-20		£1.21	
01-Mar-21		£0.00	£34.46
Capital transferred receipt from Bond			£85,000.00
Transferred to Nationwide Account as a test			-£1.00
Transferred remaining capital as agreed			-£49,999.00
Less Kompan payment			-£38,125.33
<b>Agreed to Bank Statement dated 28 02 2021</b>			<b>£20,124.27</b>

<b>Nationwide Account</b>	Opening balance		<b>£0.00</b>
Transferred from Barclays Premium Account 27 08 2020			£1.00
Transferred remaining capital as agreed			£49,999.00

Agreed to Bank Statement dated 28 02 2021			£50,000.00
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Available Cash as at 28 02 2021	
Business Bond	£0.00
Nationwide Account	£50,000.00
Community Account	£22,772.77
Business Premium Account	£20,124.27
<b>Total of cash and short term investments as at 28 02 21</b>	<b>£92,897.04</b>

## Buxhall Parish Council Reserves as at 08 03 2021

### Reserves:-

	Opening balance	Receipts	Transfers	Other receipts	Payments	Transfers	Unpresented	Balance
Broadcast	-	-	-	-	-	-	-	-
CEP	75.00	-	-	-	-	-	-	75.00
Maintenance Reserve (Grass Cutting)	-	-	-	-	-	-	-	-
Capital Amenity Reserve	100,000.00	34,399.00	-	-	50,521.11	250.00	-	83,627.89
Asset Replacement Reserve	9,177.68	-	-	-	3,480.00	-	-	5,697.68
Election Reserve	895.22	-	-	-	-	-	-	895.22
General Reserve *	2,160.91	22,445.59	250.00	34.46	22,289.71	-	-	2,601.25
	<b>112,308.81</b>	56,844.59	250.00	34.46	76,290.82	250.00	-	<b>92,897.04</b>

92,897.04

### Represented by:-

	Opening balance	Income in year	Trsf	Expenses in year	Transfers	Unpresented		Balance
Bank Acct ****2793	4,093.67	56,844.59	-	38,165.49	-	-		22,772.77
Bank Acct ****2785	23,215.14	34.46	85,000.00	-	88,125.33	-		20,124.27
Bond	85,000.00	-		-	85,000.00	-		-
Nationwide	-	-	50,000.00	-	-	-		50,000.00
	<b>112,308.81</b>	<b>56,879.05</b>	<b>135,000.00</b>	<b>38,165.49</b>	<b>173,125.33</b>	-		<b>92,897.04</b>

# **Buxhall Parish Council Clerks Hours 8 March 2021**

Hourly rate increased 07 09 20 fromn £11.00 per hour to £11.30 from 1 April 2020

Hourly Rate: 2020 / 21 £ 11.30

<b>Week Commencing</b>	<b>Details</b>			
11 01 21	Contracted hours	4	£	45.20
18 01 21	Contracted hours	4	£	45.20
25 01 21	holiday	4	£	45.20
01 02 21	holiday	4	£	45.20
08 02 21	holiday	4	£	45.20
15 02 21	Contracted hours	4	£	45.20
22 02 21	Contracted hours	4	£	45.20
01 03 21	Contracted hours	4	£	45.20
		<b>32.00</b>		<b>£361.60</b>

<b>Date</b>	<b>Expense</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
8 weeks @ £5 per week	Office costs	40.00	-	40.00
03 03 2021 3.9 miles to and from	Mileage re agenda	3.51	-	3.51
	stamps	9.75	-	9.75
	Copier paper	5.90		5.90
	<b>TOTAL</b>	<b>59.16</b>	<b>-</b>	<b>59.16</b>

**Total payment**

**£420.76**

**Holiday b/f**

**23.17**

**Buxhall Parish Council - Payments 8 March 2021**

Expenditure	SO/Internet	Payee	Net	VAT	Total	Power	Invoice number	Notes
Salary			£ 361.60	£ -				
Expenses	Internet	Tina Newell	£ 59.16	£ -	£ 420.76	LGA 1972 S112 2		Clerks salary and expenses
Electricity	Internet	Eon	£ 58.30	£ 2.91	£ 61.21		H10CA499DEE	Electricity playingfield
Tree felling on playing field	Internet	Cosican Associates	£ 975.00	£ 195.00	£ 1,170.00		CA666	Tree felling on playingfield
Playing field Grass cutting	Internet	MSDC	£ 420.00	£ 84.00	£ 504.00			
			£ 1,874.06	£ 281.91	£ 2,155.97			

This is a schedule provided at the time of the agenda. Invoices received after may be offered for payment at the meeting.

**BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2020/21**

PAYMENTS	Actual 2020/21	Revised Budget 2020/21 (071220)	Available 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expences ie stationery	£408.41	£438.64	£30.23	£244.14	£108.09	£164.85
Allotment Water	£0.00	£0.00	£0.00	£130.63	£171.48	£76.10
Allotments	£0.00	£0.00	£0.00	£55.00	£0.00	£0.00
Asset replacement	£3,053.94	£932.92	-£2,121.02	£1,715.83	£0.00	£0.00
Audit	£100.00	£100.00	£0.00	£109.45	£318.45	£100.00
Bin Emptying	£102.60	£102.60	£0.00	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£62.65	£132.12	£69.47	£122.67	£177.81	£0.00
Clerks mileage	£0.00	£0.00	£0.00			
Clerks office expenses	£0.00	£0.00	£0.00			
Clerk Salary	£2,210.00	£2,777.68	£567.68	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£100.00	£100.00	£104.78	£0.00	£0.00
Footpaths	£363.52	£363.52	£0.00	£363.52	£727.04	£0.00
Hire of Hall	£50.00	£110.00	£60.00	£187.50	£162.50	£152.50
ICO Data Protection Fee	£75.00	£40.00	-£35.00	£40.00	£40.00	£35.00
Insurance	£402.19	£402.19	£0.00	£293.21	£348.16	£352.39
Miscellaneous	£25.00	£25.00	£0.00	£1,011.83	£42.80	£155.00
NEW Playfield equipment	£53,021.11	£0.00	-£53,021.11	£81.13	£0.00	£53.75
Playfield Maintenance	£164.18	£164.18	£0.00	£0.00	£108.89	£47.53
Playingfield Electric	£149.22	£177.96	£28.74	£128.82	£220.60	£169.22
Playingfield grass cutting	£0.00	£428.40	£428.40	£420.00	£0.00	£400.00
S137	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£184.97	£186.29	£1.32	£229.47	£179.08	£174.60
Training	£0.00	£14.02	£14.02	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£50.00	£51.00	£1.00	£0.00	£50.00	£50.00
VAT expenditure	£15,868.03	£0.00	-£15,868.03	£794.35	£243.28	£196.60
<b>Total Payments</b>	<b>£76,290.82</b>	<b>£6,796.52</b>	<b>-£69,494.30</b>	<b>£ 9,425.34</b>	<b>£ 5,427.71</b>	<b>£ 5,015.60</b>
<b>Total Payments exc Capital Payments</b>	<b>£4,347.74</b>	<b>£6,796.52</b>	<b>£2,448.78</b>			

RECIEPTS	Actual 2020/21	Budget 2020/21	Available 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£495.00	£345.00	£150.00	£365.00	£355.00	£355.00
Misc Receipts	£285.50	£0.00	£285.50	£133.33	£10.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£1,733.82	-£1,733.82	£0.00	£0.00	£0.00
Grant MSDC LTR	£0.00	£0.00	£0.00	£636.39	£0.00	£0.00
Interest	£467.02	£0.00	£467.02	£11.38	£0.00	£768.75
MSDC Grant Asset Replacement	£25,000.00	£0.00	£25,000.00	£3,725.00	£0.00	£250.00
Precept	£4,617.70	£4,617.70	£0.00	£4,119.21	£4,023.50	£4,002.00
National Lottery Grant	£9,399.00	£0.00	£9,399.00	£0.00	£0.00	£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£1,500.00	£0.00	£0.00
VAT recovered	£16,614.83	£0.00	£16,614.83	£243.28	£196.60	£1,266.80
Water recovered	£0.00	£100.00	-£100.00	£120.47	£171.57	£98.81
<b>Total Receipts</b>	<b>£56,879.05</b>	<b>£6,796.52</b>	<b>£50,082.53</b>	<b>£10,854.06</b>	<b>£4,756.67</b>	<b>£7,214.61</b>

**BUXHALL PARISH COUNCIL Allotment Register 2020/21**

Allotment number	Tenants Name	Contact Address	Agreement	£	Details	New Contract	Contract End	2020/19					
								Invoice no	Invoice Date	Amount Due	Amount Paid	Date Paid	Cash/Cheque/trsf
1	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	05 05 2015	Ended	no details		20 12 2019	x	x	x	x	x	x
2	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	6 05 2015		no details		20 12 2019	x	x	x	x	x	x
3	Bernard Rolfe	Walnut Tree Cottage Brettenham Road	7 05 2015		no details		20 12 2019	x	x	x	x	x	x
1	David Chamberlain	Walnut Tree Cottage Brettenham Road	10 01 2020	£ 60.00				020/001	08 06 20	£ 60.00	£ 60.00	29 06 20	Credit
2	David Chamberlain	Walnut Tree Cottage Brettenham Road											
3	David Chamberlain	Walnut Tree Cottage Brettenham Road											
4	Carl Sampsom	Sorrels, Brettenham Road	25 04 2016	£ 40.00	no details			020/010	08 06 20	£ 40.00	£ 40.00	25 08 20	**transferred £120.00
5	Carl Sampsom	Sorrels, Brettenham Road	25 04 2016		no details								
* 6	Miles & Gift Cove	Brettenham Road	05 04 2013	£ 40.00				020/011	08 06 20	£ 40.00	£ 40.00	05 08 20	Cheque
* 7	Miles & Gift Cove	Brettenham Road	05 04 2013										
8	Miles & Gift Cove	Brettenham Road	05 04 2013										
9	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	14 06 2009	£ 20.00	14 x 15m			020/002	08 06 20	£ 60.00	£ 60.00	08 10 20	Direct transfer
10	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	04 05 2011	£ 20.00	14 x 17m								
11	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	26 06 2015	£ 20.00	14 x 17m								
12	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
13	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
14	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
15	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00						£ 20.00	£ 20.00	25 08 20	**
16	L Bennington	Edmunds Road		£ 50.00					10 07 20	£ 50.00	£ 50.00	10 07 20	direct transfer
17	L Bennington	Edmunds Road											
17	Cathy Collins	8 Buzzard Rise Stowmarket IP14 5JE	23 02 2016	Ended	no details		28 01 2020	x	x	x	x	x	x
18	Mr Gray	1 Orchard Drive	26 10 2009	£ 40.00	13 x 11m			020/005	08 06 20	£ 40.00	£ 40.00	29 09 20	direct transfer
19	Mr Gray	1 Orchard Drive	14 10 2008		13 x 20m								
20	Mr Nelson	2 Orchard Drive	15 10 2010	£ 20.00	13 x 22m				08 06 20	£ 20.00	£ 20.00	14 08 20	Direct transfer
21	John Hicks	3 Orchard Drive	09 10 2008	£ 20.00	13 x 18m			020/006	08 06 20	£ 20.00	£ 20.00	14 07 20	cash banked
22	Heather Peterson	4 Orchard Drive	13 06 2016	£ 20.00	none			020/009	08 06 20	£ 20.00	£ 20.00	10 11 20	Direct transfer
23	Julie Barnard (nee Jones)	5 Orchard Drive	13 11 2010	£ 20.00	13 x 18m			020/007	08 06 20	£ 20.00	£ 20.00	17 07 20	direct transfer
24	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008	£ 65.00	30 x 45m			020/004	08 06 20	£ 45.00	£ 45.00	31 10 20	Cheque
25	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008										
				£ 515.00						£ 495.00	£ 495.00		