



BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed
Clerk: Tina Newell
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Dear Councillor

You are summoned to attend an extra ordinary meeting of BUXHALL PARISH COUNCIL to be held in Pettward Hall, Great Finborough on **Monday March 23rd 2020 at 7.00pm**. The meeting will consider the items set out below. Persons who find difficulty in access to the meeting through disability are asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council meetings are open to the public and press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. Anyone who wishes to do so must speak with the Clerk prior to the meeting.

Tina Newell

Clerk and RFO to Buxhall Parish Council
18th 2020

March

AGENDA

1. **To receive and consider apologies for absence** (in accordance with Schedule 12 of the Local Government Act 1972). Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered are also to be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
2. **To receive declarations of interest in accordance with the council's Code of Conduct for the items on the agenda.**
3. **To consider any written requests for dispensations relating to disclosable pecuniary interests.**
4. **To consider, approve and sign the minutes of the Parish Council meeting of March 9th 2020 as a true record** (appended).
5. **Public Forum** (this section at the Chairman's discretion may last up to 15 minutes):
 - a) To receive questions and matters of interest from those present.
6. **Planning**
 - a) **To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):** DC/20/01153 Change of use of agricultural building to holiday let – building to rear of Cottage Farm Mill Road Buxhall
 - b) **Council to note the following determinations made by MSDC:** none to note
7. **Governance:**
 - a) To agree to cancel the April meeting in light of the recent COVID-19 outbreak.

- b) To agree how and if the Parish Council can assist the vulnerable and elderly of the Parish with the COVID-19 outbreak.
- 8. **Playingfield:** To receive notification that Viridor Credit has awarded the Parish Council a grant of £25,000 for the regeneration of the playingfield equipment.
- 9. **Matters to be brought to the Councils attention and for consideration for the next meeting:** Safeguarding Policy, Annual Return and financial year end.
- 10. **Date of the next meeting:** Council are asked to note the date of the next meeting.
- 11. **To close the meeting.**

Cancelled