

**BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2021**

<b>Community Account</b>	Balance b/f 01.04.2020		£4,093.67
Less presented cheques			£7,117.11
Add receipts			£15,525.26
Less unpresented payments			
<b>Agreed to Bank Statement dated 29 06 2020</b>			<b>£12,501.82</b>

<b>Business Premium Account</b>	Balance b/f 01.04.2020		<b>£23,215.14</b>
Interest Santander Business Bond			£0.00
Interest: June 2019		£6.23	
01-Sep-19		£0.00	
01-Dec-19		£0.00	
01-Mar-20		£0.00	£6.23
Capital transferred receipt from Bond			£85,000.00
Transferred to Active Saver			£0.00
<b>Agreed to Bank Statement dated 29 06 2020</b>			<b>£108,221.37</b>

Business Bond	£0.00
Community Account	£12,501.82
Business Premium Account	£108,221.37
<b>Total of cash and short term investments as at 29 06 20</b>	<b>£120,723.19</b>

**Cash Flow Forecast:**

Community Account	£12,501.82
Julys payments	£5,928.21
Predicted cash in Community account after payments made	<b>£6,573.61</b>

**BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2020/21**

PAYMENTS	Actual 2020/21	Budget 2020/21	Available 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expenses ie stationery	£85.25	£94.37	£9.12	£244.14	£108.09	£164.85
Allotment Water	£0.00	£100.00	£100.00	£130.63	£171.48	£76.10
Allotments	£0.00	£55.00	£55.00	£55.00	£0.00	£0.00
<b>Asset replacement</b>	<b>£2,900.00</b>	<b>£932.92</b>	<b>-£1,967.08</b>	<b>£1,715.83</b>	<b>£0.00</b>	<b>£0.00</b>
Audit	£100.00	£110.00	£10.00	£109.45	£318.45	£100.00
Bin Emptying	£0.00	£107.10	£107.10	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£7.20	£132.12	£124.92	£122.67	£177.81	£0.00
Clerk Salary	£836.00	£2,777.68	£1,941.68	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£100.00	£100.00	£104.78	£0.00	£0.00
Footpaths	£0.00	£370.79	£370.79	£363.52	£727.04	£0.00
Hire of Hall	£25.00	£152.50	£127.50	£187.50	£162.50	£152.50
ICO Data Protection Fee	£0.00	£40.00	£40.00	£40.00	£40.00	£35.00
Insurance	£0.00	£280.39	£280.39	£293.21	£348.16	£352.39
Miscellaneous	£25.00	£0.00	£-25.00	£1,011.83	£42.80	£155.00
<b>NEW Playfield equipment</b>	<b>£2,500.00</b>	<b>£0.00</b>	<b>-£2,500.00</b>	<b>£81.13</b>	<b>£0.00</b>	<b>£53.75</b>
Playfield Maintenance	£0.00	£100.00	£100.00	£0.00	£108.89	£47.53
Playingfield Electric	£43.91	£177.96	£134.05	£128.82	£220.60	£169.22
Playingfield grass cutting	£0.00	£428.40	£428.40	£420.00	£0.00	£400.00
S137	£0.00	£100.00	£100.00	£0.00	£0.00	£0.00
Subscriptions	£0.00	£186.29	£186.29	£229.47	£179.08	£174.60
Training	£0.00	£250.00	£250.00	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£51.00	£51.00	£0.00	£50.00	£50.00
VAT expenditure	£594.75	£0.00	£-594.75	£794.35	£243.28	£196.60
<b>Total Payments</b>	<b>£7,117.11</b>	<b>£6,796.52</b>	<b>£ (320.59)</b>	<b>£9,425.34</b>	<b>£ 5,427.71</b>	<b>£ 5,015.60</b>

RECEIPTS	Actual 2020/21	Budget 2020/21	Available 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£60.00	£345.00	£-285.00	£365.00	£355.00	£355.00
Misc Receipts	£30.50	£0.00	£30.50	£133.33	£10.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£1,733.82	£-1,733.82	£0.00	£0.00	£0.00
Insurance Claim	£0.00	£0.00	£0.00	£636.39	£0.00	£0.00
Interest	£432.56	£0.00	£432.56	£11.38	£0.00	£768.75
<b>MSDC Grant Asset Replacement</b>	<b>£2,500.00</b>	<b>£0.00</b>	<b>£2,500.00</b>	<b>£3,725.00</b>	<b>£0.00</b>	<b>£250.00</b>
Precept	£2,308.85	£4,617.70	£-2,308.85	£4,119.21	£4,023.50	£4,002.00
National Lottery Grant	£9,399.00	£0.00	£9,399.00	£0.00	£0.00	£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£1,500.00	£0.00	£0.00
VAT recovered	£794.35	£0.00	£794.35	£243.28	£196.60	£1,266.80
Water recovered	£0.00	£100.00	£-100.00	£120.47	£171.57	£98.81
<b>Total Receipts</b>	<b>£15,525.26</b>	<b>£6,796.52</b>	<b>£8,728.74</b>	<b>£10,854.06</b>	<b>£4,756.67</b>	<b>£7,214.61</b>

Statement for NEW playingfield equipment	
Income	11,899.00
Expenses	2,500.00
VAT	5,000.00
<b>Total Available</b>	<b>4,399.00</b>

**Buxhall Parish Council Reserves as at 06 07 20**

**Reserves:-**

	Opening balance	Receipts	Transfers	Other receipts	Payments	Unpresented	Balance
Broadcast	-	-	-		-	-	-
CEP	75.00	-	-		-	-	75.00
Maintenance Reserve (Grass Cutting)	-	-	-		-	-	-
Capital Amenity Reserve	100,000.00	11,899.00	-		2,500.00	-	109,399.00
Asset Replacement Reserve	9,177.68	-	-		2,900.00	-	6,277.68
Election Reserve	895.22	-	-		-	-	895.22
General Reserve	2,160.91	3,626.26	-	6.23	1,717.11	-	4,076.29
							-
	<b>112,308.81</b>	15,525.26	-	6.23	7,117.11	-	<b>120,723.19</b>

Precept  
4,617.70

TRUE

**Represented by:-**

	Opening balance	Income in year	Trsf	Expenses in year	Transfers	Unpresented	Balance
Bank Acct ****2793	4,093.67	15,525.26	-	7,117.11	-	-	12,501.82
Bank Acct ****2785	23,215.14	6.23	85,000.00	-	-	-	108,221.37
Bond	85,000.00	-		-	85,000.00	-	-
	<b>112,308.81</b>	<b>15,531.49</b>	<b>85,000.00</b>	<b>7,117.11</b>	<b>85,000.00</b>	-	<b>120,723.19</b>

<b>Buxhall Parish Council Clerks Hours July 6th 2020</b>
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Hourly Rate: 2020 / 21 £ 11.00

<b>Week Commencing</b>	<b>Details</b>		
15 06 20	Contracted hours	4	£ 44.00
22 06 20	Contracted hours	4	£ 44.00
29 06 20	Contracted hours	4	£ 44.00
06 07 20	Contracted hours	4	£ 44.00
			<b>£ 176.00</b>

<b>Date</b>	<b>Expense</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
20 06 20	To Buxhall letters to residents	£ 3.60	£ -	£ 3.60
19 06 20	To Buxhall letters to residents	£ 3.60	£ -	£ 3.60
25 06 20	To Buxhall to collect key for Kompan	£ 3.60	£ -	£ 3.60
30 06 20	To Buxhall for agenda	£ 3.60	£ -	£ 3.60
29 06 20	To Buxhall for working party meeting	£ 3.60	£ -	£ 3.60
080620/46	SLCC Portion of Membership (44.00/19*4)	£ 9.26		£ 9.26
24 06 20	Key cutting for Playingfield and Clerk	£ 14.17	£ 2.83	£ 17.00
	Office costs June	£ 7.50	£ -	£ 7.50
	<b>Total</b>	£ 48.93	£ 2.83	£ 51.77

**Total payment**

**£ 227.77**

**Buxhall Parish Council - Payments July 6th 2020**

Expenditure	SO/Internet	Payee	Net	VAT	Total	Power	Invoice number	Notes
Salary			£ 176.00	£ -				
Expenses	Internet	Tina Newell	£ 48.93	£ 2.83	£ 227.77	LGA 1972 S112 2		Clerks salary and expenses
Footpath Cutting	Internet	D J Davison	£ 363.52	£ 72.70	£ 436.22	Public Health 1875 s 164	658	D J Davison
ICO Renewal	Internet	ICO	£ 40.00	£ -	£ 40.00		ZA125286	ICO Renewal
Stationery	Internet	Viking payments	£ 32.71	£ 6.54	£ 39.25		293558	
SALC Subscription	Internet	SALC	£ 184.97	£ -	£ 184.97		23242	Annual subs
VAT	Internet	Kompan	£ -	£5,000.00	£5,000.00	LGA 1976 s 19		VAT element f the first installment for play equipment
			£ 846.13	£5,082.08	£5,928.21			

This is a schedule provided at the time of the agenda. Invoices recived after may be offered for payment at the meeting.

**BUXHALL PARISH COUNCIL Asset Register Year Ending 31 03 2020**  
**Position as at 31st March 2020**

Ref	Description	Location	Date Acquired	Acquisition value 2018	Custodian	Date Disposed	Disposal/Discharge	Additions in year	Insurance Value 31 03 2020
1	Purchase of 5 acre field	Mill Road	1978	£ 2,500.00	PC				£ 1.00
2	Car Park Light	Mill Road	1994	£ 59.00	PC	*			£ -
3	Meter Box and Consumer Unit	Mill Road	1999	£ 375.00	PC	*			£ -
4	Hard Surface Play Area	Mill Road	2002	£ 6,309.00	PC	*			£ -
5	Northern Boundary Fence	Mill Road	2009	£ 1,805.00	PC	*			£ -
6	Car Park Resurfacing	Mill Road		£ 920.72	PC	*			£ -
7	Level off Car Park	Mill Road		£ 300.00	PC	*			£ -
8	Swing Seats	Mill Road		£ 336.35	PC				£ 354.85
9	Slide	Mill Road	1978		PC				£ 1,000.00
10	Climbing Frame	Mill Road	1980	£ 2,436.00	PC				£ 1,284.99
11	Climbing Frame	Mill Road	1979		PC				£ 1,284.99
12	Swings	Mill Road	1994	£ 1,220.00	PC				£ 1,287.10
13	Wooden Play Frame	Mill Road	2001	£ 22,982.00	PC				£ 24,246.01
14	Double Bay swing unit	Mill Road	2011	£ 2,120.00	PC				£ 2,236.60
15	2 acres allotment land	Mill/Brettenham Road	1898	£ 1.00	PC				£ 1.00
16	Buxhall Village Sign	Junction of Brettenthams Road	2001	£ 6,383.00	PC				£ 6,765.98
17	Seat and Plaque	Playing field	1979	£ 464.00	PC				£ 500.00
18	Seat	Playing field	2004	£ 696.00	PC				£ 737.76
19	Seat	Edmunds Road	2003	£ 696.00	PC				£ 737.76
20	Seat	Edmunds Road	2003	£ 464.00	PC				£ 491.84
21	Buxhall Name sign	Verge nr Pie Hatch	1995	£ 232.00	PC				£ 245.92
22	Noticeboard	Village Hall	2003	£ 115.00	PC				£ 600.00
23	Litter Bin	Mill Road at Playing Field next to play area	2004	£ 67.00	PC	*			
24	Litter Bin	Mill Road at Playing Field	2007	£ 102.00	PC	*			
25	Litter Bin	Edmunds Rd at Junc with Mill Rd			PC	*			
26	Seat	St Mary's Church	2015	£ 1.00	PC				£ 500.00
	Defibrillator	Village Hall	13 09 2016	£ 400.00			£ 400.00		£ -
	Defibrillator Cabinet	Village Hall	13 09 2016	£ 512.50	Gifted to VHC 2017/250		£ 512.50		£ -
27	Radarlux VAS	Shared	18 06 16	£ 1,193.79	Councillor Basham				£ 3,000.00
28	Filing cabinet	Chairman	01 01 2000	£ 129.00	Chairman	*			£ -
29	Filing cabinet	Clerks office	01 05 2019	£ -	Clerk	31 03 2020	£ -		£ -
30	Laptop	Member of public	15 07 2016	£ 403.35	Clerk				£ 450.00
31	Scanner	Clerks office	15 07 2016	£ 91.66	Clerk	31 03 2020	£ -		£ -
32	MacBook	Clerks office	06 2019	£ -	Clerk			£ 670.00	£ 670.00
33	SID Westcotec	Clr Basham	02 2020	£ -	Councillor Basham			£ 2,900.00	£ 2,900.00
	<b>TOTALS</b>			<b>£ 53,314.37</b>			<b>£ 912.50</b>	<b>£ 3,570.00</b>	<b>£ 49,295.80</b>

\* considered too low a value or a item not at risk