



BUXHALL PARISH COUNCIL

Clerk: Tina Newell

25 Shakespeare Road, Stowmarket, Suffolk IP14 1TU

☎ buxhallpc@live.co.uk ☎ 07767 163706

You are invited to attend a meeting of BUXHALL PARISH COUNCIL to be held in Buxhall Village Hall on **Monday January 13th 2020 at 7.30pm.**

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council meetings are open to the public and press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. Anyone who wishes to do so must speak with the Clerk prior to the meeting.

Tina Newell

Tina Newell

January 8th 2020

AGENDA

1. **To receive and consider apologies for absence** (in accordance with Schedule 12 of the Local Government Act 1972). Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered are also to be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
2. **To receive declarations of interest in accordance with the council's Code of Conduct for the items on the agenda.**
3. **To consider any written requests for dispensations relating to disclosable pecuniary interests.**
4. **To consider, approve and sign the minutes of the previous Parish Council meeting of December 9th 2019 as a true record** (appended).
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
 - a) To receive a report from the District and County Councillor (appended).
 - b) To receive questions and matters of interest from those present.
6. **Planning Applications: To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):**
 - a) DC/19/05695 Full planning application – Severance of garden and erection of pair of semi-detached dwellings (following demolition of outbuilding and amendment to extension to existing property to facilitate access) 5 Edmunds Road, Buxhall IP14 3DT
 - b) DC/19/05761 Planning application – erection of off grid sustainable dwelling house with associated parking, landscaping, sewage treatment plant and

improved access to highway Detached garage and annex Land South of Mill Road, Buxhall.

7. **Council to note the following determinations made by MSDC:** DC/19/05218 Ivy Cottage, Brettenham Road, Buxhall IP14 3DZ **GRANTED** (Parish Council offered SUPPORT).
8. **Council to note the following application for a Lawful Development Certificate for a Proposed Use or Development:** Erection of a single storey rear extension – Meadow View, Brettenham Road, Buxhall IP14 3EA
9. **Finance:**
 - a) To approve the finance report for January 2020 including bank reconciliation and budget to actual spend (appended).
 - b) To approve and authorise payments for January to be made by cheque (appended).
 - c) To receive an update on internet banking.
 - d) To receive rates of return offered by banks and consider transferring funds.
 - e) Council to consider appointing a Community caretaker and applying to MSDC for a grant to cover the cost.
10. **Governance:**
 - a) To consider Clerks recommendation for an internal auditor for the 2020 year end and to appoint an internal auditor.
 - b) To consider and agree if an external audit is to be carried out for the 2020 year end.
 - c) To agree to re-schedule the April meeting from 13th April due to Easter.
11. **Playingfield:**
 - a) To receive an update on the hire of the football pitch from Stowmarket Utd
 - b) To receive an update on the play equipment following inspections and agree any work required.
12. **Road Safety:**
 - a) To receive an update on Community Speed Watch Scheme from LB.
 - b) To consider purchasing a second VAS (vehicle activated sign).
13. **Matters to be brought to the Councils attention and for consideration for the next meeting:** CEP, playing field.
14. **Date of the next meeting:** Council are asked to note the date of the next meeting is February 10th 2020 at 7.30pm in the village hall.
15. **To close the meeting.**