

BUXHALL PARISH COUNCIL**Bank Reconciliation Year Ended 31 03 2020**

Community Account	Balance b/f 01.04.2019		1,707.75
<i>Less prior year cheque</i>	<i>100821</i>		42.80
Less presented cheques			7,795.60
Plus Unpresented cheques:			
	100864	232.67	
	100865	25.00	
	100866	15.35	273.02
Add receipts			7,083.59
Add transfer receipt			1,000.00
Agreed to Bank Statement dated 6th January 2020			2,225.96

Active Saver Account	Balance b/f 01.04.2019		6,819.58
	transferred		- 6,819.58
Agreed to Bank Statement dated 6th January 2020			-

Business Premium Account	Balance b/f 01.04.2018		16,928.98
	Assumed interest		429.85
	Assumed interest		8.53
	transferred receipt from Active Saver		6,819.58
	Interest transferred from Active Saver		10.02
Barclays error. Received into Community Acct 6th Nov 2019			- 1.36
	Interest December 2019		11.21
	Transferred to Active Saver		- 1,000.00
Agreed to Bank Statement dated 6th January 2020			23,206.81

Cash and Short Term Investments	Barclays ***2793		2,225.96
	less unpresented cheque		-
	Barclays ***4123		-
	Barclays ***2785		23,206.81
	Santander Bond		85,000.00
Total Cash and Short Term Investments as at 6th January 2020			110,432.77

Allocation of Cash and Investments

CEP		75.00
Maintenance Reserve (Grass Cutting)		420.00
Capital Amenity Reserve		100,000.00
Asset Replacement Reserve		6,737.77
Election Reserve		200.00
General Reserve		3,000.00
Allocation of Cash and Investments as at 6th January 2020		110,432.77

BUXHALL PARISH COUNCIL

Current Account Expenses and Income against Budget 2019/20

6th January 2020

PAYMENTS	Actual 2019/20	Budget 2019/20	Available 2019/20	Actual 2018/19	Actual 2017/18
Administration expenses ie stationery	£140.37	£140.22	-£0.15	£108.09	£164.85
Allotment Water	£130.63	£130.63	£0.00	£171.48	£76.10
Allotments	£55.00	£55.00	£0.00	£0.00	£0.00
Asset replacement	£1,715.83	£0.00	-£1,715.83	£0.00	£0.00
Audit	£109.45	£169.37	£59.92	£318.45	£100.00
Bin Emptying	£105.00	£105.00	£0.00	£90.00	£90.00
Buxhall Broadcast	£250.00	£250.00	£0.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£108.63	£143.20	£34.57	£177.81	£0.00
Clerk Salary	£1,926.02	£2,538.29	£612.27	£2,379.53	£2,319.07
Election	£104.78	£104.78	£0.00	£0.00	£0.00
Footpaths	£363.52	£722.04	£358.52	£727.04	£0.00
Hire of Hall	£137.50	£152.50	£15.00	£162.50	£152.50
ICO Data Protection Fee	£40.00	£40.00	£0.00	£40.00	£35.00
Insurance	£293.21	£348.16	£54.95	£348.16	£352.39
Miscellaneous	£1,011.83	£100.00	-£911.83	£42.80	£155.00
Playfield equipment	£30.95	£50.00	£19.05	£0.00	£53.75
Playfield Maintenance	£0.00	£0.00	£0.00	£108.89	£47.53
Playingfield Electric	£114.84	£200.00	£85.16	£220.60	£169.22
Playingfield grass cutting	£0.00	£420.00	£420.00	£0.00	£400.00
S137	£0.00	£100.00	£100.00	£0.00	£0.00
Subscriptions	£229.47	£232.64	£3.17	£179.08	£174.60
Training	£245.99	£250.00	£4.01	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£50.00	£50.00	£50.00	£50.00
VAT expenditure	£682.58	£0.00	-£682.58	£243.28	£196.60
Total Payments	£ 7,795.60	£6,301.83	£ (1,493.77)	£ 5,427.71	£ 5,015.60

RECIPTS	Current 2019/20	Budget 2019/20	Available 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£365.00	£345.00	-£20.00	£355.00	£355.00
misc receipts	£133.33	£0.00	-£133.33	£10.00	£0.00
Transfer from reserves	£0.00	£1,737.63	£1,737.63		
Insurance Claim	£636.39	£0.00	-£636.39	£0.00	£0.00
Interest	£11.38	£0.00	-£11.38	£0.00	£768.75
MSDC Grant	£75.00	£0.00	-£75.00	£0.00	£250.00
Precept	£4,119.21	£4,119.20	-£0.01	£4,023.50	£4,002.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant	£1,500.00	£0.00	-£1,500.00	£0.00	£0.00
VAT recovered	£243.28	£0.00	-£243.28	£196.60	£1,266.80
Water recovered	£0.00	£100.00	£100.00	£171.57	£98.81
Total Receipts	£7,083.59	£6,301.83	-£781.76	£4,756.67	£7,214.61

Buxhall Parish Council - Payments January 2020

Expenditure	Cheque / BACS / SO/Internet	Payee	Net	VAT	Total	Notes
Salary	Cheque	T Newell	£ 220.00	£ -		
Expenses	Cheque	T Newell	£ 19.41	£ -	£ 239.41	Clerks salary and expenses
Hire of hall	Cheque	Buxhall Village hall	£ 25.00	£ -	£ 25.00	Invoices 52 and 48 - hire dates
Reset HP laptop and back up data	Cheque	Ipswich Computer Services	£ 56.50	£ 11.30	£ 67.80	Invoice 047407
Annual play inspection	Cheque	MSDC	£ 50.18	£ 10.04	£ 60.22	Invoice 2/92501
Electricity for playingfield	Cheque	Eon	tbc	£ -	tbc	tbc - statement from E-ON does not match invoices and payments made
			£ 371.09	£ 21.34	£ 392.43	

Buxhall Parish Council Clerks Hours January 2020

Hourly Rate: 2019 / 20 £ 11.00

Week Commencing	Details			
09 12 19	Contracted hours	4	£	44.00
16 12 19	Contracted hours	4	£	44.00
23 12 19	Contracted hours	4	£	44.00
30 12 19	Contracted hours	4	£	44.00
06 01 2020	Contracted hours	4	£	44.00
	Total Salary			<u>£ 220.00</u>

Date	Expense	Net	VAT	Total
06 11 2019	Agenda mileage	£ 3.51	£ -	£ 3.51
	Stamps (as receipt)	£ 8.40	£ -	£ 8.40
	Electricity, heating for home office	£ 7.50	£ -	£ 7.50
	Total	£ 19.41	£ -	£ 19.41

TOTAL CHEQUE PAYMENT**£ 239.41**