

BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2022

Community Account	Balance b/f 01.04.2021		£20,312.25
Less presented cheques			£796.64
Transfer to Premium Account			£0.00
Add receipts			£5,905.49
Transfer from Santander Bond (Capital only)			£0.00
Less unrepresented payments			£0.00
Agreed to Bank Statement dated 28 05 2021			£25,421.10

Business Premium Account	Balance b/f 01.04.2021		£20,124.27
Interest unreported 08 03 2021		£0.50	
Interest: June 2020		£0.00	
07 09 2020		£0.00	
01-Dec-20		£0.00	
01-Mar-21		£0.00	£0.50
Agreed to Bank Statement dated 28 05 2021			£20,124.77
Cash	Opening balance		
Cash from allotment			£10.00
Petty Cash as at 28 05 2021			£10.00

Nationwide Account	Opening balance		£50,000.00
Interest			
Agreed to Bank Statement dated 01 05 2021			£50,000.00

Available Cash	
Nationwide Account	£50,000.00
Petty Cash	£10.00
Community Account	£25,421.10
Business Premium Account	£20,124.77
Total of cash and short term investments as at 28 05 21	£95,555.87

Cash Flow Forecast	
Available as at 28 05 2021	£95,555.87
Less June 7th payments	£444.46
Plus since presented	£0.00
Forecast Cash	£95,111.41

Buxhall Parish Council Clerks Hours 7 June 2021

Hourly rate increased 07 09 20 from £11.00 per hour to £11.30 from 1 April 2020

No increase given at Review 2020

Hourly Rate: 2021/22 £ 11.30

Week Commencing	Details			
12 04 21	Contracted hours	4	£	45.20
19 04 21	Contracted hours	4	£	45.20
26 04 21	Contracted hours	4	£	45.20
03 05 21	Contracted hours	4	£	45.20
10 05 21	Contracted hours	4	£	45.20
17 05 21	Contracted hours	4	£	45.20
25 05 21	Contracted hours	4	£	45.20
01 06 21	Contracted hours	4	£	45.20
		32	£	361.60

Date	Expense	Net	VAT	Total
8 weeks @ £5 per week	Office costs	40.00	-	40.00
28 04 2021 3.9 miles to and from	Mileage re agenda	7.02	-	7.02
26 05 2021 3.9 miles to and from	Mileage re agenda	7.02	-	7.02
	Laptop bag (50%)	7.50	-	7.50
	TOTAL	61.54	-	61.54

Total payment

£423.14

Holiday b/f

7.04

Buxhall Parish Council Reserves as at year ended 31 03 2022

Reserves:-

	Opening balance	Receipts	Transfers	Other receipts	Payments	Transfers	Unpresented	Balance
Broadcast	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CEP	£75.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£75.00
Maintenance Reserve (Grass Cutting)	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£420.00
Capital Amenity Reserve	£83,627.89	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£83,627.89
Asset Replacement Reserve	£1,697.68	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,697.68
Election Reserve	£895.22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£895.22
CIL	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00	£0.00	£2,893.57
General Reserve *	£3,720.73	£3,022.42	£0.00	£0.00	£796.64	£0.00	£0.00	£5,946.51
	£90,436.52	£5,915.99	£0.00	£0.00	£796.64	£0.00	£0.00	£95,555.87

Represented by:-

	Opening balance	Income in year	Trsf	Expenses in year	Transfers	Unpresented	Balance
Bank Acct ****2793	£20,312.25	£5,905.49	£0.00	£796.64	£0.00	£0.00	£25,421.10
Bank Acct ****2785	£20,124.27	£0.50	£0.00	£0.00	£0.00	£0.00	£20,124.77
Nationwide	£50,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50,000.00
Cash	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£10.00
	£90,436.52	£5,915.99	£0.00	£796.64	£0.00	£0.00	£95,555.87

BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2021/22

PAYMENTS	Actual 2021/22	Budget 2021/22	Available 2021/22	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expenses ie stationery	£0.00	£200.00	£200.00	£448.41	£244.14	£108.09	£164.85
Allotment Water	£0.00	£0.00	£0.00	£0.00	£130.63	£171.48	£76.10
Allotments	£0.00	£0.00	£0.00	£0.00	£55.00	£0.00	£0.00
Asset replacement	£0.00	£0.00	£0.00	£3,053.94	£1,715.83	£0.00	£0.00
Audit	£220.00	£400.00	£180.00	£100.00	£109.45	£318.45	£100.00
Bin Emptying	£0.00	£107.73	£107.73	£102.60	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00	£275.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£0.00	£0.00	£0.00	£111.36	£122.67	£177.81	£0.00
Clerks mileage	£7.02	£43.20	£36.18	£0.00			
Clerks office expenses	£30.00	£260.00	£230.00	£0.00			
Clerk Salary	£271.20	£2,333.76	£2,062.56	£2,571.60	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£100.00	£100.00	£0.00	£104.78	£0.00	£0.00
Footpaths	£0.00	£381.69	£381.69	£363.52	£363.52	£727.04	£0.00
Hire of Hall	£0.00	£180.00	£180.00	£50.00	£187.50	£162.50	£152.50
ICO Data Protection Fee	£0.00	£35.00	£35.00	£75.00	£40.00	£40.00	£35.00
Insurance	£0.00	£402.19	£402.19	£402.19	£293.21	£348.16	£352.39
Miscellaneous	£0.00	£0.00	£0.00	£25.00	£1,011.83	£42.80	£155.00
NEW Playfield equipment	£0.00	£0.00	£0.00	£53,021.11	£81.13	£0.00	£53.75
Playfield Maintenance	£0.00	£25.00	£25.00	£1,139.18	£0.00	£108.89	£47.53
Playingfield Electric	£22.97	£228.00	£205.03	£207.52	£128.82	£220.60	£169.22
Playingfield grass cutting	£0.00	£449.82	£449.82	£420.00	£420.00	£0.00	£400.00
S137	£0.00	£50.00	£50.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£190.30	£210.52	£20.22	£184.97	£229.47	£179.08	£174.60
Training	£45.00	£235.00	£190.00	£0.00	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£55.00	£55.00	£50.00	£0.00	£50.00	£50.00
VAT expenditure	£10.15	£0.00	-£10.15	£16,149.94	£794.35	£243.28	£196.60
Total Payments	£796.64	£5,946.91	£5,150.27	£ 78,751.34	£ 9,425.34	£ 5,427.71	£ 5,015.60
TRUE							
RECEIPTS	Actual 2021/22	Budget 2021/22	Available 2021/22	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£10.00	£495.00	-£485.00	£495.00	£365.00	£355.00	£355.00
Misc Receipts	£0.00	£0.00	£0.00	£285.50	£133.33	£10.00	£0.00
CIL Receipts	£2,893.57	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£500.00	-£500.00	£0.00	£0.00	£0.00	£0.00
Grant MSDC LTR	£113.00	£113.00	£0.00	£0.00	£636.39	£0.00	£0.00
Interest	£0.50	£0.00	£0.50	£432.56	£11.38	£0.00	£768.75
MSDC Grant Asset Replacement	£0.00	£0.00	£0.00	£25,000.00	£3,725.00	£0.00	£250.00
Precept	£2,419.46	£4,838.91	-£2,419.45	£4,617.70	£4,119.21	£4,023.50	£4,002.00
National Lottery Grant	£0.00	£0.00	£0.00	£9,399.00	£0.00	£0.00	£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£0.00	£1,500.00	£0.00	£0.00
VAT recovered	£329.46	£0.00	£329.46	£16,614.83	£243.28	£196.60	£1,266.80
Misc Receipts	£150.00	£0.00	£150.00	0	£120.47	£171.57	£98.81
Total Receipts	£5,915.99	£5,946.91	-£2,924.49	£56,844.59	£10,854.06	£4,756.67	£7,214.61

BUXHALL PARISH COUNCIL Allotment Register 2021/22

Allotment number	Tenants Name	Contact Address	Agreement	£	Details
1	David Chamberlain	Walnut Tree Cottage Brettenham Road	10 01 2020	£ 60.00	
2	David Chamberlain	Walnut Tree Cottage Brettenham Road			
3	David Chamberlain	Walnut Tree Cottage Brettenham Road			
4	Carl Sampson	Sorrels, Brettenham Road	25 04 2016	£ 40.00	no details
5	Carl Sampson	Sorrels, Brettenham Road	25 04 2016		no details
6	Mr Mrs Duque	Brettenham Road	30 04 2021		
7	Mr Mrs Duque	Brettenham Road	30 04 2021		
8	Mr Mrs Duque	Brettenham Road	30 04 2021		
9	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	14 06 2009	£ 20.00	14 x 15m
10	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	04 05 2011	£ 20.00	14 x 17m
11	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	26 06 2015	£ 20.00	14 x 17m
12	Carl Sampson	Sorrels, Brettenham Road		£ 20.00	
13	Carl Sampson	Sorrels, Brettenham Road		£ 20.00	
14	Carl Sampson	Sorrels, Brettenham Road		£ 20.00	
15	Carl Sampson	Sorrels, Brettenham Road		£ 20.00	
16	L Bennington	Edmunds Road		£ 50.00	
17	L Bennington	Edmunds Road			
18	Mr Gray	1 Orchard Drive	26 10 2009	£ 40.00	13 x 11m
19	Mr Gray	1 Orchard Drive	14 10 2008		13 x 20m
20	Mr Nelson	2 Orchard Drive	15 10 2010	£ 20.00	13 x 22m
21	John Hicks	3 Orchard Drive	09 10 2008	£ 20.00	13 x 18m
22	Heather Peterson	4 Orchard Drive	13 06 2016	£ 20.00	none
23	Julie Barnard (nee Jones)	5 Orchard Drive	13 11 2010	£ 20.00	13 x 18m
24	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008	£ 65.00	30 x 45m
25	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008		
				£ 475.00	

BUXHALL PARISH COUNCIL Receipts and Payments 7 June 2021

Expenditure	Power	Inv No	Internet	Payee	Net	VAT	Gross
Parish Clerk Salary					£ 361.60	£ -	
Parish Clerk re-imburements		n/a	Internet	Tina Newell	£ 61.54	£ -	£ 423.14
Litter & Dog bin emptying		2000120243	Internet	MSDC	£ 111.39	£ 22.28	£ 133.67
Grass cutting		1	Internet	Top Garden S	£ 40.00	£ 8.00	£ 48.00
Playingfield Electric		H10D4C394D	Internet	E-On	£ 14.39	£ 0.72	£ 15.11
					£ 588.92	£ 31.00	£ 619.92

Receipts	From	Details	Net	Total
Allotment	Mr Mrs Duque	Cash	£ 10.00	£ 10.00
VAT return from year ended 31 03 21	HMRC	Bank	£ 329.46	£ 329.46
Contribution to tree felling		Bank	£ 150.00	£ 105.00