

BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2022
Bank Reconciliations:

Account balances as at 01 04 2021: Community	£	20,312.25
Premium	£	20,124.27
Bond	£	50,000.00
Cash	£	10.00
Add receipts in year: Community	£	6,085.49
Premium	£	1.00
Less payments in year: Community	£	2,002.10
Premium	£	-
Add unrepresented payments	£	247.82
Account balances as at 27 08 2021	£	94,778.73

Represented by:

Community	£	24,643.46
less unrepresented payments	£	-
Premium	£	20,125.27
less unrepresented payments	£	-
Bond	£	50,000.00
Cash	£	10.00
Available balances as at 27 08 2021	£	94,778.73

Payments in month 06 09 2021

Item	Payee	Invoice no	Method	Gross	VAT	Net
Clerk Salary (9 weeks @ £45.20 05 07 21-30 08 21)	T Newell	n/a	BACS	£ 406.80	£ -	£ 406.80
Re-imbursements to Clerk	T Newell		BACS	£ 160.88	£ 14.40	£ 146.48
Concrete & Paint re playingfield	Steve Farrell	Wickes/Amazon	BACS	£ 35.37	£ 5.89	£ 29.48
Footpath cutting	D J Davison	840	BACS	£ 436.22	£ 72.70	£ 363.52
Safety surfacing	Darryl Read	270721	BACS	£ 350.00	£ -	£ 350.00
Hall hire	Buxhall Village Hall	98	BACS	£ 12.50	£ -	£ 12.50
Grass cutting	Top Garden Services	3 & 4	BACS	£ 192.00	£ 32.00	£ 160.00
External Audit	PKF	SB20210070	BACS	£ 360.00	£ 60.00	£ 300.00
				£ 1,953.77	£ 184.99	£ 1,768.78

Reciepts in month 06 09 2021

Item	Invoice no	Method	Gross	VAT	Net	Power
Barnard	Allotment 020/007	BACS	£ 20.00		£ 20.00	
Duque	Allotment 020/003	BACS	£ 60.00		£ 60.00	
Peterson	Allotment 020/009	BACS	£ 20.00		£ 20.00	
Chamberlain	Allotment 020/001	BACS	£ 60.00		£ 60.00	
Nelson	Allotment 020/008	BACS	£ 20.00		£ 20.00	
			£ 180.00	£ -	£ 180.00	

Clerks re-imbursements 06 09 2021

Item	Invoice no	Gross	VAT	Net	Power
Office costs 9 weeks @ £5.00		£ 45.00	£ -	£ 45.00	
Reimbursement re Defib pads	I242483	£ 86.40	£ 14.40	£ 72.00	
Stationery (stamps for allotment invoices)	PO Receipt	£ 7.92	£ -	£ 7.92	
Eye test (percentage based on hours)		£ 5.59	£ -	£ 5.59	
Storage box		£ 8.95	£ -	£ 8.95	

Travel (football parking) 7.8 miles @ .45p per mile		£ 3.51	£ -	£ 3.51	
Travel (agenda) 7.8 miles @ .45p per mile		£ 3.51	£ -	£ 3.51	
		£160.88	£14.40	£146.48	

TRUE

Clerks Holiday	
Holiday b/f	13
Holiday taken	8
Holiday accrued this momth	4
Holiday c/f	9

Buxhall Parish Council Reserves as at year ended 31 03 2022

Reserves:-

	Opening balance	Receipts	Virements	Other receipts	Payments	Virements	Unpresented	Balance
Broadcast	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CEP	£75.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£75.00
Maintenance Reserve (Grass Cutting)	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£420.00
Capital Amenity Reserve	£83,627.89	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£83,627.89
Asset Replacement Reserve	£1,697.68	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,697.68
Election Reserve	£895.22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£895.22
CIL	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00	£0.00	£2,893.57
General Reserve (includes £10 cash)	£3,720.73	£3,202.92	£0.00	£0.00	£2,002.10	£0.00	£247.82	£5,169.37
	£90,436.52	£6,096.49	£0.00	£0.00	£2,002.10	£0.00	£247.82	£94,778.73

94,778.73

Represented by:-

	Opening balance	Income in year	Trsf	Expenses in year	Transfers	Unpresented	Balance
Bank Acct ****2793	£20,312.25	£6,085.49	£0.00	£2,002.10	£0.00	£247.82	£24,643.46
Bank Acct ****2785	£20,124.27	£1.00	£0.00	£0.00	£0.00	£0.00	£20,125.27
Nationwide	£50,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50,000.00
Cash	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£10.00
	£90,436.52	£6,096.49	£0.00	£2,002.10	£0.00	£247.82	£94,778.73

BUXHALL PARISH COUNCIL Year Ended 31st March 2022
red text donates no invoice or receipt received.

														Receipts										Playingfield Regeneration										Payments
Invoice date	Date Paid/Received	Date cleared bank	Invoice No	Minute Ref	Power	Payee/Recipient	Receipt File Ref	Payment File Ref	VAT Reg. No	Total Receipt	Gross	VAT	Net	Allotment	MSDC Grant	Bond	Insurance	CIL	Precept	Interest	National Lottery	MSDC Grant Asset Replacement	Precept	Transparency Grant	CC Grant Asset replacement	VAT recovered	Misc receipt	Administration expenses ie stationery						
na	12 04 21	13 04 2021	na			Tina Newell		1	na		308.22	-	308.22																					
30 03 21	12 04 21	13 04 2021	H10CD94233			E-On		2	559 0978 89		24.12	1.15	22.97																					
	12 04 21		24529			SALC		3	na		190.30	-	190.30																					
	12 04 21	13 04 2021	Buxhall/21			Trevor Brown		4	na		220.00	-	220.00																					
na	19 04 2021	19 04 2021	na			MSDC		1		113.00					113.00																			
na	12 04 2021	12 04 2021	na			MSDC		2		5,313.03																								
18 03 21			BK201561			SLCC		5	891 7527 83		54.00	9.00	45.00					2,893.57	2,419.46															
		13 05 2021	cheque			Receipt from Resident re		3		150.00																	150.00							
		13 05 2021	direct credit			VAT return		4		329.46																								
						E-On		6	559 0978 89		29.72	1.42	28.30													329.46								
						Top Garden Servies		7	283 2062 17		48.00	8.00	40.00																					
						MSDC		8	104 1694 01		133.67	22.28	111.39																					
						Tina Newell		9			423.14	-	423.14															7.50						
n/a						Tina Newell		10			195.62	-	195.62																					
n/a						HMRC		11			12.20	-	12.20																					
due 27 07 21						ICO		12			40.00	-	40.00																					
30 06 21			96			Hall Hire		13	na		12.50	-	12.50																					
2906 21			h10e2fb3fd			E-On		14	559 0978 89		17.63	0.84	16.79																					
01 06 21			2			Top Garden Servies		15	283 2062 17		48.00	8.00	40.00																					
											10.98	1.84	9.14																					
08 06 21			38431			Freethought			372 0142 61		234.00	39.00	195.00																					
										20.00				20.00																				
										60.00				60.00																				
										20.00				20.00																				
										60.00				60.00																				
										20.00				20.00																				

TRUE TRUE

																									VAT expenditure	
Allotment Water	Allotments	Asset replacement	Audit	Bin Emptying	Buxhall Broadcast	Car Park	Clerks reimbursement	Clerks mileage	Clerks office expenses	Clerk Salary	Election	Footpaths	Hire of Hall	ICO Data Protection Fee	Insurance	Miscellaneous	NEW Playfield equipment	Playfield Maintenance	Playfield Electric	Playingfield grass cutting	S137	Subscriptions	Training	Transfer from reserves	Website	
								7.02	30.00	271.20									22.97			190.30				1.15
			220.00																							
																							45.00			9.00
																			28.30							1.42
				111.39																40.00						8.00
								14.04	40.00	361.60																22.28
								7.02	20.00	168.60																
										12.20																
													12.50	40.00												
																			16.79							0.84
																		9.14		40.00						8.00
																						195.00				1.84
																										39.00

#REF!

BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2021/22

Payments	Actual 2021/22	Budget 2021/22	Available 2021/22	Virement	Revised Budget	Revised Available	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expenses ie stationery	£7.50	£200.00	£192.50	-£99.94	£100.06	£92.56	£448.41	£244.14	£108.09	£164.85
Allotment Water	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£130.63	£171.48	£76.10
Allotments	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£55.00	£0.00	£0.00
Asset replacement	£0.00	£0.00	£0.00		£0.00	£0.00	£3,053.94	£1,715.83	£0.00	£0.00
Audit	£220.00	£400.00	£180.00	£100.00	£500.00	£280.00	£100.00	£109.45	£318.45	£100.00
Bin Emptying	£111.39	£107.73	-£3.66	£3.66	£111.39	£0.00	£102.60	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00		£250.00	£250.00	£275.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Expenses	£0.00	£0.00	£0.00		£0.00	£0.00	£111.36	£122.67	£177.81	£0.00
Clerks mileage	£28.08	£43.20	£15.12		£43.20	£15.12	£0.00			
Clerks office expenses (monthly allowance)	£90.00	£260.00	£170.00		£260.00	£170.00	£0.00			
Clerk Salary	£813.60	£2,333.76	£1,520.16		£2,333.76	£1,520.16	£2,571.60	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£100.00	£100.00	-£50.00	£50.00	£50.00	£0.00	£104.78	£0.00	£0.00
Footpaths	£0.00	£381.69	£381.69		£381.69	£381.69	£363.52	£363.52	£727.04	£0.00
Hire of Hall	£12.50	£180.00	£167.50	-£78.50	£101.50	£89.00	£50.00	£187.50	£162.50	£152.50
ICO Data Protection Fee	£40.00	£35.00	-£5.00	£5.00	£40.00	£0.00	£75.00	£40.00	£40.00	£35.00
Insurance	£0.00	£402.19	£402.19		£402.19	£402.19	£402.19	£293.21	£348.16	£352.39
Miscellaneous	£0.00	£0.00	£0.00		£0.00	£0.00	£25.00	£1,011.83	£42.80	£155.00
NEW Playfield equipment	£0.00	£0.00	£0.00		£0.00	£0.00	£53,021.11	£81.13	£0.00	£53.75
Playfield Maintenance	£9.14	£25.00	£15.86		£25.00	£15.86	£1,139.18	£0.00	£108.89	£47.53
Playingfield Electric	£68.06	£228.00	£159.94	-£5.00	£223.00	£154.94	£207.52	£128.82	£220.60	£169.22
Playingfield grass cutting	£80.00	£449.82	£369.82		£449.82	£369.82	£420.00	£420.00	£0.00	£400.00
S137	£0.00	£50.00	£50.00	-£50.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£385.30	£210.52	-£174.78	£174.78	£385.30	£0.00	£184.97	£229.47	£179.08	£174.60
Training	£45.00	£235.00	£190.00		£235.00	£190.00	£0.00	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£55.00	£55.00		£55.00	£55.00	£50.00	£0.00	£50.00	£50.00
VAT expenditure	£91.53	£0.00	-£91.53		£0.00	-£91.53	£16,149.94	£794.35	£243.28	£196.60
Total Payments	£2,002.10	£5,946.91	£3,944.81	£0.00	£5,946.91	£3,944.81	£ 78,751.34	£ 9,425.34	£ 5,427.71	£ 5,015.60

TRUE

RECIEPTS	Actual 2021/22	Budget 2021/22	Available 2021/22	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£190.00	£495.00	-£305.00	£495.00	£365.00	£355.00	£355.00
Misc Receipts	£0.00	£0.00	£0.00	£285.50	£133.33	£10.00	£0.00
CIL Receipts	£2,893.57	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£500.00	-£500.00	£0.00	£0.00	£0.00	£0.00

Grant MSDC LTR	£113.00	£113.00	£0.00	£0.00	£636.39	£0.00		£0.00
Interest	£1.00	£0.00	£1.00	£432.56	£11.38	£0.00		£768.75
MSDC Grant Asset Replacement	£0.00	£0.00	£0.00	£25,000.00	£3,725.00	£0.00		£250.00
Precept	£2,419.46	£4,838.91	-£2,419.45	£4,617.70	£4,119.21	£4,023.50		£4,002.00
National Lottery Grant	£0.00	£0.00	£0.00	£9,399.00	£0.00	£0.00		£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£0.00	£1,500.00	£0.00		£0.00
VAT recovered	£329.46	£0.00	£329.46	£16,614.83	£243.28	£196.60		£1,266.80
Misc Receipts	£150.00	£0.00	£150.00	0	£120.47	£171.57		£98.81
Total Receipts	£6,096.49	£5,946.91	£149.58	£56,844.59	£10,854.06	£4,756.67		£7,214.61

BUXHALL PARISH COUNCIL Allotment Register 2021/22

Allotment number	Tenants Name	Contact Address	Agreement	£	Details	New Contract	Contract End	2021/22					
								Invoice no	Invoice Date	Amount Due	Amount Paid	Date Paid	Cash/Cheque/trsf
1	David Chamberlain	Walnut Tree Cottage Brettenham Road	10 01 2020	£ 60.00				020/001	07 07 21	£ 60.00	£ 60.00	02 08 21	BACS
2	David Chamberlain	Walnut Tree Cottage Brettenham Road											
3	David Chamberlain	Walnut Tree Cottage Brettenham Road											
4	Carl Sampsom	Sorrels, Brettenham Road	25 04 2016	£ 20.00	no details			020/010	07 07 21	£ 120.00			
5	Carl Sampsom	Sorrels, Brettenham Road	25 04 2016	£ 20.00	no details								
6	Mr Mrs Duque	Brettenham Road	30 04 2021					020/003	07 07 21	£ 60.00	£ 60.00		BACS
7	Mr Mrs Duque	Brettenham Road	30 04 2021										
8	Mr Mrs Duque	Brettenham Road	30 04 2021										
9	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	14 06 2009	£ 20.00	14 x 15m			020/002	07 07 21	£ 60.00			
10	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	04 05 2011	£ 20.00	14 x 17m								
11	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	26 06 2015	£ 20.00	14 x 17m								
12	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00				020/010	As above				
13	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00									
14	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00									
15	Carl Sampsom	Sorrels, Brettenham Road		£ 20.00									
16	L Bennington	Edmunds Road		£ 40.00				020/13	07 07 21	£ 40.00			
17	L Bennington	Edmunds Road											
18	Mr Gray	1 Orchard Drive	26 10 2009	£ 40.00	13 x 11m					£ 40.00			
19	Mr Gray	1 Orchard Drive	14 10 2008		13 x 20m								
20	Mr Nelson	2 Orchard Drive	15 10 2010	£ 20.00	13 x 22m			020/008	07 07 21	£ 20.00	£ 20.00	26 08 21	BACS
21	John Hicks	3 Orchard Drive	09 10 2008	£ 20.00	13 x 18m			020/006	07 07 21	£ 20.00			
22	Heather Peterson	4 Orchard Drive	13 06 2016	£ 20.00	none			020/009	07 07 21	£ 20.00	£ 20.00	30 07 21	BACS
23	Julie Barnard (nee Jones)	5 Orchard Drive	13 11 2010	£ 20.00	13 x 18m			020/007	07 07 21	£ 20.00	£ 20.00		BACS
24	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008	£ 65.00	30 x 45m			020/004	07 07 21	£ 65.00			
25	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008										
				£ 465.00						£ 525.00	£ 180.00		