

**BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2022**

|  |                        |  |                   |
|--|------------------------|--|-------------------|
| <b>Community Account</b>                         | Balance b/f 01.04.2021 |  | £20,312.25        |
| Less presented cheques                           |                        |  | £1,431.17         |
| Transfer to Premium Account                      |                        |  | £0.00             |
| Add receipts                                     |                        |  | £5,905.49         |
| Transfer from Santander Bond (Capital only)      |                        |  | £0.00             |
| Less unrepresented payments                      |                        |  | £0.00             |
| <b>Agreed to Bank Statement dated 28 06 2021</b> |                        |  | <b>£24,786.57</b> |

|  |                        |       |                   |
|--|------------------------|-------|-------------------|
| <b>Business Premium Account</b>                  | Balance b/f 01.04.2021 |       | <b>£20,124.27</b> |
| Interest unreported 08 03 2021                   |                        | £0.50 |                   |
| Interest: June 2020                              |                        | £0.50 |                   |
| 07 09 2020                                       |                        | £0.00 |                   |
| 01-Dec-20  |                        | £0.00 |                   |
| 01-Mar-21  |                        | £0.00 | £1.00             |
| <b>Agreed to Bank Statement dated 28 06 2021</b> |                        |       | <b>£20,125.27</b> |
|  |                        |       |                   |
|  |                        |       |                   |
| <b>Cash</b>                                      | <b>Opening balance</b> |       |                   |
| Cash from allotment                              |                        |       | £10.00            |
| <b>Petty Cash as at 28 06 2021</b>               |                        |       | <b>£10.00</b>     |

|  |                 |  |                   |
|--|-----------------|--|-------------------|
| <b>Nationwide Account</b>                        | Opening balance |  | <b>£50,000.00</b> |
| Interest   |                 |  |                   |
| <b>Agreed to Bank Statement dated 01 06 2021</b> |                 |  | <b>£50,000.00</b> |

|  |                   |
|--|-------------------|
| <b>Available Cash</b>  |                   |
| Nationwide Account   | £50,000.00        |
| Petty Cash   | £10.00            |
| Community Account  | £24,786.57        |
| Business Premium Account                                       | £20,125.27        |
| <b>Total of cash and short term investments as at 28 06 21</b> | <b>£94,921.84</b> |

|                            |                   |
|----------------------------|-------------------|
| <b>Cash Flow Forecast</b>  |                   |
| Available as at 28 05 2021 | £94,921.84        |
| Less June 5th payments     | £570.93           |
| Plus since presented       | £0.00             |
| <b>Forecast Cash</b>       | <b>£94,350.91</b> |

## Buxhall Parish Council Clerks Hours 5 July 2021

Hourly rate increased 07 09 20 from £11.00 per hour to £11.30 from 1 April 2020

No increase given at Review 2020

Hourly Rate: 2021/22 £ 11.30

| Week Commencing | Details          |           |          |               |
|-----------------|------------------|-----------|----------|---------------|
| 08 06 21        | Contracted hours | 4         | £        | 45.20         |
| 15 06 21        | Contracted hours | 4         | £        | 45.20         |
| 22 06 21        | Contracted hours | 4         | £        | 45.20         |
| 29 06 21        | Contracted hours | 4         | £        | 45.20         |
|                 |                  | <b>16</b> | <b>£</b> | <b>180.80</b> |

| Date                             | Expense           | Net          | VAT      | Total        |
|----------------------------------|-------------------|--------------|----------|--------------|
| 4 weeks @ £5 per week            | Office costs      | 20.00        | -        | 20.00        |
| 28 06 2021 3.9 miles to and from | Mileage re agenda | 7.02         | -        | 7.02         |
|                                  | <b>TOTAL</b>      | <b>27.02</b> | <b>-</b> | <b>27.02</b> |

**Total payment**

**£207.82**

**Holiday b/f**

**10.90**

**Buxhall Parish Council Reserves as at year ended 31 03 2022**

**Reserves:-**

|                                     | Opening balance   | Receipts         | Transfers    | Other receipts | Payments         | Transfers    | Unpresented  | Balance           |
|-------------------------------------|-------------------|------------------|--------------|----------------|------------------|--------------|--------------|-------------------|
| Broadcast                           | £0.00             | £0.00            | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £0.00             |
| CEP                                 | £75.00            | £0.00            | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £75.00            |
| Maintenance Reserve (Grass Cutting) | £420.00           | £0.00            | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £420.00           |
| Capital Amenity Reserve             | £83,627.89        | £0.00            | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £83,627.89        |
| Asset Replacement Reserve           | £1,697.68         | £0.00            | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £1,697.68         |
| Election Reserve                    | £895.22           | £0.00            | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £895.22           |
| CIL                                 | £0.00             | £2,893.57        | £0.00        | £0.00          | £0.00            | £0.00        | £0.00        | £2,893.57         |
| General Reserve *                   | £3,720.73         | £3,022.92        | £0.00        | £0.00          | £1,431.17        | £0.00        | £0.00        | £5,312.48         |
|                                     | <b>£90,436.52</b> | <b>£5,916.49</b> | <b>£0.00</b> | <b>£0.00</b>   | <b>£1,431.17</b> | <b>£0.00</b> | <b>£0.00</b> | <b>£94,921.84</b> |

**Represented by:-**

|                    | Opening balance   | Income in year   | Trsf         | Expenses in year | Transfers    | Unpresented  | Balance           |
|--------------------|-------------------|------------------|--------------|------------------|--------------|--------------|-------------------|
| Bank Acct ****2793 | £20,312.25        | £5,905.49        | £0.00        | £1,431.17        | £0.00        | £0.00        | £24,786.57        |
| Bank Acct ****2785 | £20,124.27        | £1.00            | £0.00        | £0.00            | £0.00        | £0.00        | £20,125.27        |
| Nationwide         | £50,000.00        | £0.00            | £0.00        | £0.00            | £0.00        | £0.00        | £50,000.00        |
| Cash               | £0.00             | £10.00           | £0.00        | £0.00            | £0.00        | £0.00        | £10.00            |
|                    | <b>£90,436.52</b> | <b>£5,916.49</b> | <b>£0.00</b> | <b>£1,431.17</b> | <b>£0.00</b> | <b>£0.00</b> | <b>£94,921.84</b> |



| Allotment Water | Allotments | Asset replacement | Audit  | Bin Emptying | Buxhall Broadcast | Car Parks | Clerks reimbursements | Clerks mileage | Clerks office expenses | Clerk Salary | Election | Footpaths | Hire of Hall | ICO Data Protection Fee | Insurance | Miscellaneous | NEW Playfield equipment | Playfield Maintenance | Playingfield Electric | Playingfield grass cutting | S137 | Subscriptions | Training | Transfer from reserves | Website | VAT expenditure |
|-----------------|------------|-------------------|--------|--------------|-------------------|-----------|-----------------------|----------------|------------------------|--------------|----------|-----------|--------------|-------------------------|-----------|---------------|-------------------------|-----------------------|-----------------------|----------------------------|------|---------------|----------|------------------------|---------|-----------------|
|                 |            |                   |        |              |                   |           |                       | 7.02           | 30.00                  | 271.20       |          |           |              |                         |           |               |                         |                       | 22.97                 |                            |      | 190.30        |          |                        |         | 1.15            |
|                 |            |                   | 220.00 |              |                   |           |                       |                |                        |              |          |           |              |                         |           |               |                         |                       |                       |                            |      |               |          |                        |         |                 |
|                 |            |                   |        |              |                   |           |                       |                |                        |              |          |           |              |                         |           |               |                         |                       |                       |                            |      |               | 45.00    |                        |         | 9.00            |
|                 |            |                   |        |              |                   |           |                       |                |                        |              |          |           |              |                         |           |               |                         |                       | 28.30                 |                            |      |               |          |                        |         | 1.42            |
|                 |            |                   |        | 111.39       |                   |           |                       |                |                        |              |          |           |              |                         |           |               |                         |                       |                       | 40.00                      |      |               |          |                        |         | 8.00            |
|                 |            |                   |        |              |                   |           |                       | 14.04          | 40.00                  | 361.60       |          |           |              |                         |           |               |                         |                       |                       |                            |      |               |          |                        |         | 22.28           |
| -               | -          | -                 | 220.00 | 111.39       | -                 | -         | -                     | 21.06          | 70.00                  | 632.80       | -        | -         | -            | -                       | -         | -             | -                       | -                     | 51.27                 | 40.00                      | -    | 190.30        | 45.00    | -                      | -       | 41.85           |

TRUE

TRUE

TRUE

TRUE

TRUE

TRUE

#REF!

**BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2021/22**

| <b>PAYMENTS</b>                       | <b>Actual<br/>2021/22</b> | <b>Budget<br/>2021/22</b> | <b>Available<br/>2021/22</b> | <b>Actual<br/>2020/21</b> | <b>Actual<br/>2019/20</b> | <b>Actual<br/>2018/19</b> | <b>Actual<br/>2017/18</b> |
|---------------------------------------|---------------------------|---------------------------|------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Administration expences ie stationery | £7.50                     | £200.00                   | £192.50                      | £448.41                   | £244.14                   | £108.09                   | £164.85                   |
| Allotment Water                       | £0.00                     | £0.00                     | £0.00                        | £0.00                     | £130.63                   | £171.48                   | £76.10                    |
| Allotments                            | £0.00                     | £0.00                     | £0.00                        | £0.00                     | £55.00                    | £0.00                     | £0.00                     |
| Asset replacement                     | £0.00                     | £0.00                     | £0.00                        | £3,053.94                 | £1,715.83                 | £0.00                     | £0.00                     |
| Audit                                 | £220.00                   | £400.00                   | £180.00                      | £100.00                   | £109.45                   | £318.45                   | £100.00                   |
| Bin Emptying                          | £111.39                   | £107.73                   | -£3.66                       | £102.60                   | £105.00                   | £90.00                    | £90.00                    |
| Buxhall Broadcast                     | £0.00                     | £250.00                   | £250.00                      | £275.00                   | £500.00                   | £0.00                     | £250.00                   |
| Car Park                              | £0.00                     | £0.00                     | £0.00                        | £0.00                     | £0.00                     | £0.00                     | £0.00                     |
| Clerks Expenses                       | £0.00                     | £0.00                     | £0.00                        | £111.36                   | £122.67                   | £177.81                   | £0.00                     |
| Clerks mileage                        | £21.06                    | £43.20                    | £22.14                       | £0.00                     |                           |                           |                           |
| Clerks office expenses                | £70.00                    | £260.00                   | £190.00                      | £0.00                     |                           |                           |                           |
| Clerk Salary                          | £632.80                   | £2,333.76                 | £1,700.96                    | £2,571.60                 | £2,542.02                 | £2,379.53                 | £2,319.07                 |
| Election                              | £0.00                     | £100.00                   | £100.00                      | £0.00                     | £104.78                   | £0.00                     | £0.00                     |
| Footpaths                             | £0.00                     | £381.69                   | £381.69                      | £363.52                   | £363.52                   | £727.04                   | £0.00                     |
| Hire of Hall                          | £0.00                     | £180.00                   | £180.00                      | £50.00                    | £187.50                   | £162.50                   | £152.50                   |
| ICO Data Protection Fee               | £0.00                     | £35.00                    | £35.00                       | £75.00                    | £40.00                    | £40.00                    | £35.00                    |
| Insurance                             | £0.00                     | £402.19                   | £402.19                      | £402.19                   | £293.21                   | £348.16                   | £352.39                   |
| Miscellaneous                         | £0.00                     | £0.00                     | £0.00                        | £25.00                    | £1,011.83                 | £42.80                    | £155.00                   |
| NEW Playfield equipment               | £0.00                     | £0.00                     | £0.00                        | £53,021.11                | £81.13                    | £0.00                     | £53.75                    |
| Playfield Maintenance                 | £0.00                     | £25.00                    | £25.00                       | £1,139.18                 | £0.00                     | £108.89                   | £47.53                    |
| Playingfield Electric                 | £51.27                    | £228.00                   | £176.73                      | £207.52                   | £128.82                   | £220.60                   | £169.22                   |
| Playingfield grass cutting            | £40.00                    | £449.82                   | £409.82                      | £420.00                   | £420.00                   | £0.00                     | £400.00                   |
| S137                                  | £0.00                     | £50.00                    | £50.00                       | £0.00                     | £0.00                     | £0.00                     | £0.00                     |
| Subscriptions                         | £190.30                   | £210.52                   | £20.22                       | £184.97                   | £229.47                   | £179.08                   | £174.60                   |
| Training                              | £45.00                    | £235.00                   | £190.00                      | £0.00                     | £245.99                   | £60.00                    | £228.99                   |
| Transfer from reserves                | £0.00                     | £0.00                     | £0.00                        | £0.00                     | £0.00                     | £0.00                     | £0.00                     |
| Website                               | £0.00                     | £55.00                    | £55.00                       | £50.00                    | £0.00                     | £50.00                    | £50.00                    |

|   |                           |                           |                              |                           |                           |                           |                             |
|---|---------------------------|---------------------------|------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| VAT expenditure                         | £41.85                    | £0.00                     | -£41.85                      | £16,149.94                | £794.35                   | £243.28                   | £196.60                     |
| <b>Total Payments</b>                   | <b>£1,431.17</b>          | <b>£5,946.91</b>          | <b>£4,515.74</b>             | <b>£ 78,751.34</b>        | <b>£ 9,425.34</b>         | <b>£ 5,427.71</b>         | <b>£ 5,015.60</b>           |
| TRUE                                    |                           |                           |                              |                           |                           |                           |                             |
| <b>RECEIPTS</b>                         | <b>Actual<br/>2021/22</b> | <b>Budget<br/>2021/22</b> | <b>Available<br/>2021/22</b> | <b>Actual<br/>2020/21</b> | <b>Actual<br/>2019/20</b> | <b>Actual<br/>2018/19</b> | <b>Actual<br/>2017/2018</b> |
| Allotment Rents                         | £10.00                    | £495.00                   | -£485.00                     | £495.00                   | £365.00                   | £355.00                   | £355.00                     |
| Misc Receipts                           | £0.00                     | £0.00                     | £0.00                        | £285.50                   | £133.33                   | £10.00                    | £0.00                       |
| CIL Receipts                            | £2,893.57                 | £0.00                     | £2,893.57                    | £0.00                     | £0.00                     | £0.00                     | £0.00                       |
| Transfer from reserves (Santander Bond) | £0.00                     | £500.00                   | -£500.00                     | £0.00                     | £0.00                     | £0.00                     | £0.00                       |
| Grant MSDC LTR                          | £113.00                   | £113.00                   | £0.00                        | £0.00                     | £636.39                   | £0.00                     | £0.00                       |
| Interest                                | £1.00                     | £0.00                     | £1.00                        | £432.56                   | £11.38                    | £0.00                     | £768.75                     |
| MSDC Grant Asset Replacement            | £0.00                     | £0.00                     | £0.00                        | £25,000.00                | £3,725.00                 | £0.00                     | £250.00                     |
| Precept                                 | £2,419.46                 | £4,838.91                 | -£2,419.45                   | £4,617.70                 | £4,119.21                 | £4,023.50                 | £4,002.00                   |
| National Lottery Grant                  | £0.00                     | £0.00                     | £0.00                        | £9,399.00                 | £0.00                     | £0.00                     | £0.00                       |
| Transparency Grant                      | £0.00                     | £0.00                     | £0.00                        | £0.00                     | £0.00                     | £0.00                     | £473.25                     |
| CC Grant Asset replacement              | £0.00                     | £0.00                     | £0.00                        | £0.00                     | £1,500.00                 | £0.00                     | £0.00                       |
| VAT recovered                           | £329.46                   | £0.00                     | £329.46                      | £16,614.83                | £243.28                   | £196.60                   | £1,266.80                   |
| Misc Receipts                           | £150.00                   | £0.00                     | £150.00                      | 0                         | £120.47                   | £171.57                   | £98.81                      |
| <b>Total Receipts</b>                   | <b>£5,916.49</b>          | <b>£5,946.91</b>          | <b>-£30.42</b>               | <b>£56,844.59</b>         | <b>£10,854.06</b>         | <b>£4,756.67</b>          | <b>£7,214.61</b>            |

**BUXHALL PARISH COUNCIL Receipts and Payments 5 July 2021**

| Expenditure                 | Power | Inv No       | Internet | Payee                | Net             | VAT            | Gross           |
|-----------------------------|-------|--------------|----------|----------------------|-----------------|----------------|-----------------|
| Parish Clerk Salary         |       |              |          |                      | £ 168.60        | £ -            |                 |
| Parish Clerk re-imburements |       | n/a          | Internet | Tina Newell          | £ 27.02         | £ -            | <b>£ 195.62</b> |
| Clerks Tax                  |       | 001e96650850 | Internet | HMRC                 | £ 12.20         |                | £ 12.20         |
| ICO                         |       |              | Internet | ICO                  | £ 40.00         | £ -            | £ 40.00         |
| Hall Hire                   |       | 96           | Internet | Buxhall Village Hall | £ 12.50         | £ -            | £ 12.50         |
| Electricity                 |       |              | Internet | E-ON                 | £ 16.79         | £ 0.84         | £ 17.63         |
| Grass cutting               |       | 2            | Internet | Top Garden           | £ 40.00         | £ 8.00         | £ 48.00         |
| Basket ball net             |       | 115553806    | Internet | M Drury              | £ 9.14          | £ 1.84         | £ 10.98         |
| Official cllr email address |       | 38431        | Internet | Freethought          | £ 195.00        | £ 39.00        | £ 234.00        |
|                             |       |              |          |                      | <b>£ 521.25</b> | <b>£ 49.68</b> | <b>£ 570.93</b> |

| Receipts              | From | Details | Net | Total |
|-----------------------|------|---------|-----|-------|
| No receipts to report |      |         |     |       |
|                       |      |         |     |       |
|                       |      |         |     |       |