

BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2022

Bank Reconciliations:		
Account balances as at 01 04 2021: Community	£	20,312.25
Premium	£	20,124.27
Bond	£	50,000.00
Cash	£	10.00
Add receipts in year: Community	£	8,609.94
Premium	£	1.50
Less payments in year: Community	£	4,370.26
Premium	£	-
Add unrepresented payments	£	437.56
Account balances as at 27 09 2021	£	95,125.26

Represented by:		
Community	£	24,989.49
less unrepresented payments	£	-
Premium	£	20,125.77
less unrepresented payments	£	-
Bond	£	50,000.00
Cash	£	10.00
Available balances as at 27 09 2021	£	95,125.26

Payments in month 04 10 2021

Item	Payee	Invoice no	Method	Gross	VAT	Net
Clerk Salary	T Newell		BACS	£ 180.80	£ -	£ 180.80
Re-imburements to Clerk	T Newell		BACS	£ 37.02	£ 1.67	£ 35.35
Reimbursements re playing field expenses	Michael Drury		BACS	£ 63.77	£ 9.81	£ 53.96
				£ 281.59	£ 11.48	£ 270.11

Reciepts in month 04 10 21

Item	Invoice no	Method	Gross	VAT	Net
Allotment Tenancy	10		£ 40.00	£ -	£ 40.00
Precept final 50%			£ 2,419.45	£ -	£ 2,419.45
Allotment Tenancy	11		£ 65.00	£ -	£ 65.00
			£ 2,524.45	£ -	£ 2,524.45

Clerks re-imburements 04 10 2021

Item	Invoice no	Gross	VAT	Net	Power
Office costs 4 weeks @ £5.00		£ 20.00	£ -	£ 20.00	
Stationery		£ 10.00	£ 1.67	£ 8.33	
Travel (footpath issue) 7.8 miles @ .45p per mile		£ 3.51	£ -	£ 3.51	
Travel (agenda) 7.8 miles @ .45p per mile		£ 3.51	£ -	£ 3.51	
		£37.02	£1.67	£35.35	

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Clerks Holiday

Holiday b/f	9
Holiday taken	-
Holiday accrued this month	1.93
Holiday c/f	11

Buxhall Parish Council Clerks Hours 5 July 2021

Hourly rate increased 07 09 20 from £11.00 per hour to £11.30 from 1 April 2020

No increase given at Review 2020

Week Commencing	Details	Hours	£	11.30
06 09 21	Contracted hours	4	£	45.20
13 09 21	Contracted hours	4	£	45.20
20 09 21	Contracted hours	4	£	45.20
27 09 21	Contracted hours	4	£	45.20
		16	£	180.80
Holiday b/f		9.00		

BUXHALL PARISH COUNCIL Current Account Expenses and Income against Budget 2021/22

Payments	Actual 2021/22	Revised budget 2021/22	Available 2021/22	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expences ie stationery	£7.50	£100.06	£92.56	£448.41	£244.14	£108.09	£164.85
Allotment Water	£0.00	£0.00	£0.00	£0.00	£130.63	£171.48	£76.10
Allotments	£0.00	£0.00	£0.00	£0.00	£55.00	£0.00	£0.00
Asset replacement	£0.00	£0.00	£0.00	£3,053.94	£1,715.83	£0.00	£0.00
Audit	£520.00	£500.00	-£20.00	£100.00	£109.45	£318.45	£100.00
Bin Emptying	£111.39	£111.39	£0.00	£102.60	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00	£275.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Reimbursement	£22.46	£0.00	-£22.46	£111.36	£122.67	£177.81	£0.00
Clerks mileage	£35.10	£43.20	£8.10	£0.00	£0.00	£0.00	
Clerks office expenses (monthly allowance)	£135.00	£260.00	£125.00	£0.00	£0.00	£0.00	
Clerk Salary	£1,232.60	£2,333.76	£1,101.16	£2,571.60	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£50.00	£50.00	£0.00	£104.78	£0.00	£0.00
Footpaths	£363.52	£381.69	£18.17	£363.52	£363.52	£727.04	£0.00
Hire of Hall	£25.00	£101.50	£76.50	£50.00	£187.50	£162.50	£152.50
ICO Data Protection Fee	£40.00	£40.00	£0.00	£75.00	£40.00	£40.00	£35.00
Insurance	£402.19	£402.19	£0.00	£402.19	£293.21	£348.16	£352.39
Miscellaneous	£72.00	£0.00	-£72.00	£25.00	£1,011.83	£42.80	£155.00
NEW Playfield equipment	£0.00	£0.00	£0.00	£53,021.11	£81.13	£0.00	£53.75
Playfield Maintenance	£388.62	£25.00	-£363.62	£1,139.18	£0.00	£108.89	£47.53
Playingfield Electric	£68.06	£223.00	£154.94	£207.52	£128.82	£220.60	£169.22
Playingfield grass cutting	£240.00	£449.82	£209.82	£420.00	£420.00	£0.00	£400.00
S137	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£385.30	£385.30	£0.00	£184.97	£229.47	£179.08	£174.60
Training	£45.00	£235.00	£190.00	£0.00	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£55.00	£55.00	£50.00	£0.00	£50.00	£50.00
VAT expenditure	£276.52	£0.00	-£276.52	£16,149.94	£794.35	£243.28	£196.60
Total Payments	£4,370.26	£5,946.91	£1,576.65	£ 78,751.34	£ 9,425.34	£ 5,427.71	£ 5,015.60

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RECIEPTS	Actual 2021/22	Budget 2021/22	Available 2021/22	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/2018
Allotment Rents	£285.00	£495.00	-£210.00	£495.00	£365.00	£355.00	£355.00

Misc Receipts	£10.00	£0.00	£10.00	£285.50	£133.33	£10.00	£0.00
CIL Receipts	£2,893.57	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£500.00	-£500.00	£0.00	£0.00	£0.00	£0.00
Grant MSDC LTR	£113.00	£113.00	£0.00	£0.00	£636.39	£0.00	£0.00
Interest	£1.50	£0.00	£1.50	£432.56	£11.38	£0.00	£768.75
MSDC Grant Asset Replacement	£0.00	£0.00	£0.00	£25,000.00	£3,725.00	£0.00	£250.00
Precept	£4,838.91	£4,838.91	£0.00	£4,617.70	£4,119.21	£4,023.50	£4,002.00
National Lottery Grant	£0.00	£0.00	£0.00	£9,399.00	£0.00	£0.00	£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£0.00	£1,500.00	£0.00	£0.00
VAT recovered	£329.46	£0.00	£329.46	£16,614.83	£243.28	£196.60	£1,266.80
Misc Receipts	£150.00	£0.00	£150.00	£0.00	£120.47	£171.57	£98.81
Total Receipts	£8,621.44	£5,946.91	£2,674.53	£56,844.59	£10,854.06	£4,756.67	£7,214.61

Buxhall Parish Council Reserves as at year ended 31 03 2022

Reserves:-

	Opening balance	Receipts	Virements	Other receipts	Payments	Virements	Unpresented	Balance
Broadcast	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CEP	£75.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£75.00
Maintenance Reserve (Grass Cutting)	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£420.00
Capital Amenity Reserve	£83,627.89	£0.00	£0.00	£0.00	£350.00	£0.00	£0.00	£83,277.89
Asset Replacement Reserve	£1,697.68	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,697.68
Election Reserve	£895.22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£895.22
CIL	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00	£0.00	£2,893.57
General Reserve (includes £10 cash)	£3,720.73	£5,727.87	£0.00	£0.00	£4,020.26	£0.00	£437.56	£5,865.90
	£90,436.52	£8,621.44	£0.00	£0.00	£4,370.26	£0.00	£437.56	£95,125.26

95,125.26

Represented by:-

	Opening balance	Income in year	Trsf	Expenses in year	Transfers	Unpresented	Balance
Bank Acct ****2793	£20,312.25	£8,609.94	£0.00	£4,370.26	£0.00	£437.56	£24,989.49
Bank Acct ****2785	£20,124.27	£1.50	£0.00	£0.00	£0.00	£0.00	£20,125.77
Nationwide	£50,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50,000.00
Cash	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£10.00
	£90,436.52	£8,621.44	£0.00	£4,370.26	£0.00	£437.56	£95,125.26

BUXHALL PARISH COUNCIL Year Ended 31st March 2022
 red text donates no invoice or receipt received.

127.3
 45.2 172.5 8970

														Receipts										Playingfield Regeneration							Payments
Invoice date	Date Paid/Received	Date cleared bank	Invoice No	Minute Ref	Power	Payee/Recipient	Receipt File Ref	Payment File Ref	VAT Reg. No	Total Receipt	Gross	VAT	Net	Allotment	MSDC Grant	Bond	Insurance	CIL	Precept	Interest	National Lottery	MSDC Grant Asset Replacement	Precept	Transparency Grant	CC Grant Asset replacement	VAT recovered	Misc receipt	Administration expenses ie stationery			
na	12 04 21	13 04 2021	na			Tina Newell		1	na		308.22	-	308.22																		
30 03 21	12 04 21	13 04 2021	H10CD94233			E-On		2	559 0978 89		24.12	1.15	22.97																		
01 04 21	12 04 21	13 04 2021	24529			SALC		3	na		190.30	-	190.30																		
12 04 21	12 04 21	13 04 2021	Buxhall/21			Trevor Brown		4	na		220.00	-	220.00																		
na	19 04 2021	19 04 2021	na			MSDC		1			113.00																				
na	12 04 2021	12 04 2021	na			MSDC		2			5,313.03																				
18 03 21		13 05 2021	BK201561			SLCC		5	891 7527 83		54.00	9.00	45.00						2,893.57	2,419.46											
		13 05 2021	cheque			Receipt from Resident re		3			150.00																	150.00			
		13 05 2021	direct credit			VAT return		4			329.46															329.46					
26 05 21						E-On		6	559 0978 89		29.72	1.42	28.30																		
01 05 21						Top Garden Servies		7	283 2062 17		48.00	8.00	40.00																		
07 05 21						MSDC		8	104 1694 01		133.67	22.28	111.39																		
n/a						Tina Newell		9			423.14	-	423.14																		
n/a						Tina Newell		10			195.52	-	195.52																		
n/a						HMRc		11			12.20	-	12.20																		
due 27 07 21						ICO		12			40.00	-	40.00																		
30 06 21			96			Hall Hire		13	na		12.50	-	12.50																		
29 06 21			h10e2fb3fd			E-On		14	559 0978 89		17.63	0.84	16.79																		
01 06 21			2			Top Garden Servies		15	283 2062 17		48.00	8.00	40.00																		
12 03 21						Michael Drury			190 023 639		10.98	1.84	9.14																		
08 06 21			38431			Freelthought			372 0142 61		234.00	39.00	195.00																		
	19 07 21					Barnard		5			20.00			20.00																	
	23 07 21					Duque		6			60.00			60.00																	
	30 07 21					Peterson		7			20.00			20.00																	
	02 08 21					Chamberlain		8			60.00			60.00																	
	26 08 21					Nelson		9			20.00			20.00																	
06 07 21						Tina Newell		24			567.68	14.40	553.28																		
	31 08 21					Bennington		10			40.00			40.00																	
						Tina Newell tax refund		24			12.20	-	12.20																		
25 06 21						Steve Farrell		19	727 255 821		35.37	5.89	29.48																		
06 07 21						D J Davison		18	104 18 0812		436.22	72.70	363.52																		
29 07 21						PKF		20	440 4982 50		360.00	60.00	300.00																		
31 07 21						Buxhall Village hall		21	n/a		12.50	-	12.50																		
27 07 21						Top Garden Services		23			192.00	32.00	160.00																		
						Reads Groundworks		22	n/a		350.00	-	350.00																		
	24 09 21					Business Services at		11			65.00			65.00																	
	13 09 21					Friston		12			2,419.45			2,419.45																	
						MSDC					8,609.94	4,370.26	276.52	4,093.74	285.00	113.00	-	-	2,893.57	4,838.91	-	-	-	-	-	-	329.46	150.00	7.50		

TRUE TRUE

BUXHALL PARISH COUNCIL Allotment Register 2021/22

Allotment number	Tenants Name	Contact Address	Agreement	£	Details	New Contract	Contract End	2021/22						
								Invoice no	Invoice Date	Amount Due	Amount Paid	Date Paid	Cash/Cheque/trsf	
1	David Chamberlain	Walnut Tree Cottage Brettenham Road	10 01 2020											
2	David Chamberlain	Walnut Tree Cottage Brettenham Road		£ 60.00				020/001	07 07 21	£ 60.00	£ 60.00	02 08 21	BACS	
3	David Chamberlain	Walnut Tree Cottage Brettenham Road												
4	Carl Sampson	Sorrels, Brettenham Road	25 04 2016	£ 20.00	no details			020/010	07 07 21	£ 120.00				
5	Carl Sampson	Sorrels, Brettenham Road	25 04 2016	£ 20.00	no details									
6	Mr Mrs Duque	Brettenham Road	30 04 2021											
7	Mr Mrs Duque	Brettenham Road	30 04 2021					020/003	07 07 21	£ 60.00	£ 60.00	23 08 21	BACS	
8	Mr Mrs Duque	Brettenham Road	30 04 2021											
9	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	14 06 2009	£ 20.00	14 x 15m									
10	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	04 05 2011	£ 20.00	14 x 17m			020/002	07 07 21	£ 60.00				
11	Mrs Chris Hart-Davies	Friars Rectory Road Buxhall IP14 3DJ	26 06 2015	£ 20.00	14 x 17m									
12	Carl Sampson	Sorrels, Brettenham Road		£ 20.00										
13	Carl Sampson	Sorrels, Brettenham Road		£ 20.00										
14	Carl Sampson	Sorrels, Brettenham Road		£ 20.00				020/010	As above					
15	Carl Sampson	Sorrels, Brettenham Road		£ 20.00										
16	L Bennington	Edmunds Road		£ 40.00			12 12 21							
17	L Bennington	Edmunds Road						020/13	07 07 21	£ 40.00	£ 40.00	31 08 21	BACS	
18	Mr Gray	1 Orchard Drive	26 10 2009	£ 40.00	13 x 11m		18 08 21							
19	Mr Gray	1 Orchard Drive	14 10 2008		13 x 20m		18 08 21			£ -				
20	Mr Nelson	2 Orchard Drive	15 10 2010	£ 20.00	13 x 22m			020/008	07 07 21	£ 20.00	£ 20.00	26 08 21	BACS	
21	John Hicks	3 Orchard Drive	09 10 2008	£ 20.00	13 x 18m			020/006	07 07 21	£ 20.00				
22	Heather Peterson	4 Orchard Drive	13 06 2016	£ 20.00	none			020/009	07 07 21	£ 20.00	£ 20.00	30 07 21	BACS	
23	Julie Barnard (nee Jones)	5 Orchard Drive	13 11 2010	£ 20.00	13 x 18m			020/007	07 07 21	£ 20.00	£ 20.00	26 08 21	BACS	
24	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008	£ 65.00	30 x 45m									
25	Mr H Friston	Fourwinds Mill Road Buxhall	10 11 2008					020/004	07 07 21	£ 65.00	£ 65.00	24 09 21	Cheque	
				£ 465.00						£ 485.00	£ 285.00			