BUXHALL PARISH COUNCIL DRAFT BUDGET 2022/23

		Revised budget	Available	DRAFT Budget	Increase	
Payments	Actual 2021/22	2021/22	2021/22			Notes to Budget 2022/23
Administration expences ie stationery	£7.50	£100.06	£92.56	£100.00	-£0.06	Guess for paper and ink
Allotment Water	£0.00	£0.00	£0.00	£0.00	£0.00	Tenant pays direct
Allotments	£0.00	£0.00	£0.00	£0.00	£0.00	No expenses expected
Asset replacement	£0.00	£0.00	£0.00	£875.00	£875.00	To replace ply equipment cost over 20 years
Audit	£520.00	£500.00	-£20.00	£520.00	£20.00	Both internal and external depending on what is required accoeding to payments and receipts
Bin Emptying	£111.39	£111.39	£0.00	£114.73	£3.34	Current year plus 3%
Buxhall Broadcast	£0.00	£250.00	£250.00	£250.00	£0.00	As current year
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	no expenses expected
Clerks Reimbursement	£22.46	£0.00	-£22.46	£0.00	£0.00	No expenses expected
Clerks mileage	£35.10	£43.20	£8.10	£42.12	-£1.08	12 trips to Buxhall for putting out agendas at £3.51 each time
Clerks office expenses (monthly allowance)	£135.00	£260.00	£125.00	£260.00	£0.00	£5 per week for 52 weeks
Clerk Salary	£1,232.60	£2,333.76	£1,101.16	£2,693.60	£359.84	Current hourly rate plus 1.75% increase expected anytime, for 4 hours a week 52 weeks a year
Election	£0.00	£50.00	£50.00	£50.00	£0.00	£50 to build up an election reserve for 2023
Footpaths	£ 363.52	£ 381.69	£ 18.17	£ 381.70	£0.01	Current year plus 5%
Hire of Hall	£ 25.00	£ 101.50	£ 76.50	£ 150.00	£48.50	12 hires for the year
ICO Data Protection Fee	£ 40.00	£ 40.00	£ -	£ 40.00	£0.00	ICO fee - could reduce by £5 if set up a dd however the fee may increase
Insurance	£ 402.19	£ 402.19	£ -	£ 402.19	£0.00	Fixed figure for final year
Miscellaneous	£ 72.00	£ -	£ (72.00)	£ -	£0.00	Should have no misc expenses
NEW Playfield equipment	£ -	£ -	£ -	£ -	£0.00	No expenses expected - have added to Asset replacement
Playfield Maintenance	£ 388.62	£ 25.00	£ (363.62)	£ 50.00	£25.00	Guess or £50 for minor maintenance
Playingfield Electric	£ 68.06	£ 223.00	£ 154.94	£ 240.00	£17.00	£20 per month for 12 months
Playingfield grass cutting	£ 240.00	£ 449.82	£ 209.82	£ 480.00	£30.18	£40 per cut twice a month for 6 months
S137	£ -	£ -	£ -	£ -	£0.00	No expenses expected
Subscriptions	£ 385.30	£ 385.30	£ -	£ 347.51	-£37.79	SALC subscription and Clerks subscription to SLCC plus half emails fees required (pay each two years)
Training	£ 45.00	£ 235.00	£ 190.00	£ 100.00	-£135.00	Clerks CiLCA share of training plus reserves to give £250
Transfer from reserves	£ -	£ -	£ -	£ -	£0.00	n/a
Website	£ -	£ 55.00	£ 55.00	£ 55.00	£0.00	CAS increase this year no increase expected next year
VAT expenditure	£ 276.52	£ -	£ (276.52)	£ -	£0.00	n/a
Total Payments	£ 4,370.26	£ 5,946.91	£ 1,576.65	£7,151.85	£1,204.94	

£11,574.29

RECIEPTS	Actual 2021/22	Budget 2021/22	Available 2021/22	DRAFT Budget 2022/23	Increase	
Allotment Rents	£485.00			£455.00	-£40.00	Based on current year less 2 plots
Misc Receipts	£10.00	£0.00	£10.00	£0.00	£0.00	None expected
CIL Receipts	£2,893.57	£0.00	£2,893.57	£0.00	£0.00	Cannot guarantee
Transfer from reserves (Santander Bond)	£0.00	£500.00	-£500.00	£1,000.00	£500.00	To reduce Precept increase
Grant MSDC LTR	£113.00	£113.00	£0.00	£0.00	-£113.00	None expected
Interest	£1.50	£0.00	£1.50	£0.00	£0.00	Depending on Capital investment
MSDC Grant Asset Replacement	£0.00	£0.00	£0.00	£0.00	£0.00	None expected
Precept	£4,838.91	£4,838.91	£0.00	£5,420.33	£581.42	Balancing figure of income known less expenses predcted
National Lottery Grant	£0.00	£0.00	£0.00	£0.00	£0.00	None expected
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	None expected
CC Grant Asset replacement	£0.00	£0.00	£0.00	£0.00	£0.00	None expected
VAT recovered	£329.46	£0.00	£329.46	£276.52	£276.52	Cannot guarantee other than what s owed as at date of budget
Misc Receipts	£150.00	£0.00	£150.00	0	£0.00	None expected
Total Receipts	£8.821.44	£5,946,91	£2.874.53	£7,151.85	£1,204.94	

Actual 2020/21 £448.41 €0.00 €3.053.94 €100.00 €100.60 €275.00 €0.00 €111.36 €0.00 €0.00 €2,571.60 € 363.52 € 50.00 € 775.00 € 402.19 € 402.19 € 1,139.18 € 207.52 € 420.00 € 53,021.11 € 1,139.18 € 207.52 € 420.00 € 775.00 € 16,149.94 € 78,751.34 Actual 2020/21 €495.00 €285.50 €0.00 €0.00 €4,617.70 €9,399.00 €10.00 €10.00 €16,614.83 €0.00 €10.00 €4,617.70 €9,399.00 €10.00 €256,844.59

BUXHALL PARISH COUNCIL Bank Reconciliation Year Ended 31 03 2022

Bank Reconcilations:		
Account balances as at 01 04 2021: Community	£	20,312.25
Premium	£	20,124.27
Bond	£	50,000.00
Cash	£	10.00
Add receipts in year: Community	£	17,490.66
Premium	£	1.50
Less payments in year: Community	£	4,651.85
Premium	£	-
Add unpresented payments	£	35.37
Account balances as at 26 10 2021	£	103,322.20

Represented by:		
Community	£	33,186.43
less unpresented payments	£	-
Premium	£	20,125.77
less unpresented payments	£	-
Bond	£	50,000.00
Cash	£	10.00
Available balances as at 26 10 2021	£	103,322.20

TRUE

Payments in month 01 11 2021						
Item	Payee	Invoice no	Method	Gross	VAT	Net
Clerk Salary	T Newell		BACS	£ 241.68	B £ -	
Re-imbursements to Clerk	T Newell		BACS	£23.5	1 £ -	£265.19
Hall hire 04 10 21 and 06 09 21	Buxhall Village Hall	11 & 14	BACS	£ 25.00	£ -	£ 25.00
Ink cartridges	Viking	7738541	BACS	£ 126.3	£ 21.05	£ 105.26
Grass cutting	Top Garden Services	5 & 6	BACS	£ 96.00	£ 16.00	£ 80.00
			-	£ 512.50	£ 37.05	£ 475.45
Reciepts in month 01 11 21						

reciepts in month of 11 21								
Item	Invoice no	Method	Gross		VAT		Net	
Allotment rent		BACS	£	120.00	£	-	£	120.00
Allotment rent		BACS	£	60.00	£	-	£	60.00
CIL Receipt		BACS	£	8,680.72	£	-	£	8,680.72
Allotment rent		Deposit	£	20.00	£	-	£	20.00
			£	8,880.72	£	-	£	8,880.72

Clerks re-imbursements 01 11 2021						
Item	Invoice no	Gross		/AT	Net	Power
Office costs 4 weeks @ £5.00		£ 20	.00	£ -	£ 20.00	
Travel (agenda) 7.8 miles @ .45p per mile		£ 3	.51	£ -	£ 3.51	
		£23	3.51	£0.00	£23.51	

Clerks Holiday	
Holiday b/f	11
Holiday taken	-
Holiday accrued this momth	2.29
Holiday c/f	13

Buxhall Parish Council Clerks Hours 5 July 2021

Hourly rate increased 07 09 20 from £11.00 per hour to £11.30 from 1 April 2020 No increase given at Review 2020

		Hours	£	12.72
Week Commencing	Details			
04 10 21	Contracted hours		4 £	50.88
11 10 21	Contracted hours		4 £	50.88
18 10 21	Contracted hours		4 £	50.88
25 10 21	Contracted hours		4 £	50.88
Additional hours due to Support the Crown	Overtime		3 <u>£</u>	38.16
			19 £	241.68

Holiday b/f 11.00

Payments	Actual 2021/22	Revised budget 2021/22	Available 2021/22	Actual 2020/21	Actual 2019/20	Actual 2018/19	Actual 2017/18
Administration expences ie stationery	£7.50	£100.06	£92.56	£448.41	£244.14	£108.09	£164.85
Allotment Water	£0.00	£0.00	£0.00	£0.00	£130.63	£171.48	£76.10
Allotments	£0.00	£0.00	£0.00	£0.00	£55.00	£0.00	£0.00
Asset replacement	£0.00	£0.00	£0.00	£3,053.94	£1,715.83	£0.00	£0.00
Audit	£520.00	£500.00	-£20.00	£100.00	£109.45	£318.45	£100.00
Bin Emptying	£111.39	£111.39	£0.00	£102.60	£105.00	£90.00	£90.00
Buxhall Broadcast	£0.00	£250.00	£250.00	£275.00	£500.00	£0.00	£250.00
Car Park	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Clerks Reimbursement	£22.46	£0.00	-£22.46	£111.36	£122.67	£177.81	£0.00
Clerks mileage	£35.10	£43.20	£8.10	£0.00	£0.00	£0.00	
Clerks office expenses (monthly allowance)	£135.00	£260.00	£125.00	£0.00	£0.00	£0.00	
Clerk Salary	£1,232.60	£2,333.76	£1,101.16	£2,571.60	£2,542.02	£2,379.53	£2,319.07
Election	£0.00	£50.00	£50.00	£0.00	£104.78	£0.00	£0.00
Footpaths	£363.52	£381.69	£18.17	£363.52	£363.52	£727.04	£0.00
Hire of Hall	£25.00	£101.50	£76.50	£50.00	£187.50	£162.50	£152.50
ICO Data Protection Fee	£40.00	£40.00	£0.00	£75.00	£40.00	£40.00	£35.00
Insurance	£402.19	£402.19	£0.00	£402.19	£293.21	£348.16	£352.39
Miscellaneous	£72.00	£0.00	-£72.00	£25.00	£1,011.83	£42.80	£155.00
NEW Playfield equipment	£0.00	£0.00	£0.00	£53,021.11	£81.13	£0.00	£53.75
Playfield Maintenance	£388.62	£25.00	-£363.62	£1,139.18	£0.00	£108.89	£47.53
Playingfield Electric	£68.06	£223.00	£154.94	£207.52	£128.82	£220.60	£169.22
Playingfield grass cutting	£240.00	£449.82	£209.82	£420.00	£420.00	£0.00	£400.00
S137	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Subscriptions	£385.30	£385.30	£0.00	£184.97	£229.47	£179.08	£174.60
Training	£45.00	£235.00	£190.00	£0.00	£245.99	£60.00	£228.99
Transfer from reserves	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Website	£0.00	£55.00	£55.00	£50.00	£0.00	£50.00	£50.00
VAT expenditure	£276.52	£0.00	-£276.52	£16,149.94	£794.35	£243.28	£196.60
Total Payments	£4,370.26	£5,946.91	£1,576.65	£ 78,751.34	£ 9,425.34	£ 5,427.71	£ 5,015.60

FALSE	

	FALSE						
RECIEPTS	Ashual 2021/22	Budget 2021/22	Available	Actual	Actual	Actual 2018/19	Actual 2017/2018
RECIEPTS	Actual 2021/22	Budget 2021/22	2021/22	2020/21	2019/20	2016/19	2017/2018
Allotment Rents	£485.00	£495.00	-£10.00	£495.00	£365.00	£355.00	£355.00
Misc Receipts	£10.00	£0.00	£10.00	£285.50	£133.33	£10.00	£0.00
CIL Receipts	£2,893.57	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00
Transfer from reserves (Santander Bond)	£0.00	£500.00	-£500.00	£0.00	£0.00	£0.00	£0.00
Grant MSDC LTR	£113.00	£113.00	£0.00	£0.00	£636.39	£0.00	£0.00
Interest	£1.50	£0.00	£1.50	£432.56	£11.38	£0.00	£768.75
MSDC Grant Asset Replacement	£0.00	£0.00	£0.00	£25,000.00	£3,725.00	£0.00	£250.00
Precept	£4,838.91	£4,838.91	£0.00	£4,617.70	£4,119.21	£4,023.50	£4,002.00
National Lottery Grant	£0.00	£0.00	£0.00	£9,399.00	£0.00	£0.00	£0.00
Transparency Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£473.25
CC Grant Asset replacement	£0.00	£0.00	£0.00	£0.00	£1,500.00	£0.00	£0.00
VAT recovered	£329.46	£0.00	£329.46	£16,614.83	£243.28	£196.60	£1,266.80
Misc Receipts	£150.00	£0.00	£150.00	£0.00	£120.47	£171.57	£98.81
Total Receipts	£8,821.44	£5,946.91	£2,874.53	£56,844.59	£10,854.06	£4,756.67	£7,214.61

Buxhall Parish Council Reserves as at year ended 31 03 2022

Reserves:-

	Opening			Other				
	balance	Receipts	Virements	receipts	Payments	Virements	Unpresented	Balance
Broadcast	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
CEP	£75.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£75.00
Maintenance Reserve (Grass Cutting)	£420.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£420.00
Capital Amenity Reserve	£83,627.89	£0.00	£0.00	£0.00	£350.00	£0.00	£0.00	£83,277.89
Asset Replacement Reserve	£1,697.68	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,697.68
Election Reserve	£895.22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£895.22
CIL	£0.00	£2,893.57	£0.00	£0.00	£0.00	£0.00	£0.00	£2,893.57
General Reserve (includes £10 cash)	£3,720.73	£14,608.59	£0.00	£0.00	£4,301.85	£0.00	£35.37	£14,062.84
	£90,436.52	£17,502.16	£0.00	£0.00	£4,651.85	£0.00	£35.37	£103,322.20

103,322.20

Represented by:-

	Opening	Income in		Expenses in			
	balance	year	Trsf	year	Transfers	Unpresented	Balance
Bank Acct ****2793	£20,312.25	£17,490.66	£0.00	£4,651.85	£0.00	£35.37	£33,186.43
Bank Acct ****2785	£20,124.27	£1.50	£0.00	£0.00	£0.00	£0.00	£20,125.77
Nationwide	£50,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50,000.00
Cash	£0.00	£10.00	£0.00	£0.00	£0.00	£0.00	£10.00
	f90 436 52	£17 502 16	f0.00	£4 651 85	£0.00	£35.37	£103.322.20

BUXHALL PARISH COUNCIL Year Ended 31st March 202 red text donates no invoice or receipt received. 127.3 45.2 172.5 8970

														Receipts Playingfield Regeneration														Payments	_
Invoice date							_					_	_	Receipts		_				-	Playingt	eld Regeneration	A				_		
	Paid/Received			Minute Ref				Payment File Ref	VAT Reg. No	Total Receipt		VAT		Allotment	MSDC Grant	Bond	Insurance	CIL	Precept	Interest	National Lottery	MSDC Grant Asset Replacement	Precept	Transparency Grant	CC Grant Asset replacement	VAT recovered	Misc receipt	Administration expences ie stationery	Allotm Water
1			na			Tina Newell		1	na		308.22		308.22																
0 0 3 2 1	12 04 21		H10CD94233	3		E-On		2	559 0978 89		24.12	1.15																	
1 04 21		13 04 2021	24529			SALC		3	na		190.30		190.30																
2 04 21			Buxhall/21			Trevor Brown		4	na		220.00	-	220.00																
a		19 04 2021	na			MSDC	1			113.00					113.00														
1	12 04 2021	12 04 2021	na			MSDC	2			5,313.03								2,893.57	2,419.46										
03 21			BK201561			SLCC			891 7527 83		54.00	9.00	45.00																
			cheque			Reciept from Resident re				150.00																	150.00		
		13 05 2021	direct credit			VAT return	4			329.46																329.46			
5 0 5 2 1						E-On		- 6	559 0978 89		29.72	1.42																	
1 05 21						Top Garden Servies		7	283 2062 17		48.00	8.00																	
7.05.21						MSDC			104 1694 01		133.67	22.28																	
a						Tina Newell		5			423.14	-	423.14															7.50	
a						Tina Newell		10			195.62		195.62																-
ue 27 07 21						HMRC		- 11			12.20		12.20																-
0 06 21	_		96	-		Hall Hire	-	12	na		40.00 12.50		12.50				-		_	_	-			-					-
06 21	_		h10e2fb3fd	-		Hall Hire E-On	-		559 0978 89		17.63	0.84					-			_	-			-					-
0621			2			Top Garden Servies	-		283 2062 17		48.00	8.00		_		_	-		-	_			_	-					-
0321			•			Michael Drury	-	- 15	190 023 639		10.98	1.84	9.14	_		_	-		-	_			_	-					-
8 0 6 2 1			38431			Freethought	-	-	372 0142 61		234.00	39.00		_		_	-		-	_			-	-					-
J0021	19 07 21		50451			Barnard	- 5		372 0142 01	20.00	254.00	55.00	130.00	20.00															-
	23 07 21					Duque	- 6			60.00				60.00															-
	30 07 21					Peterson	7			20.00				20.00															-
	02 08 21					Chamberlain	8			60.00				60.00															-
	26 08 21					Nelson	9			20.00				20.00															-
5 07 21						Tina Newell/Defib pads		24			567.68	14.40	553.28																
	31 08 21					Bennington	10			40.00				40.00															
						Tina Newell tax refund		24			12.20		12.20																
5 06 21						Steve Farrell			727 255 821		35.37	5.89																	
07.21						D J Davison			104 18 0812		436.22	72.70																	
07 21						PKF			440 4982 50		350.00 12.50	60.00	300.00 12.50																-
07 21						Buxhall Village hall		21	nla																				-
07.21						Top Garden Services Reads Groundworks		23			192.00 350.00	32.00	160.00 350.00																-
07 21						Business Services at		22	n/a		402.19	-	402.19																-
	24 09 21			-		Friston	- 11	21		65.00	402.19		402.19	65.00			-			_	-			-					-
	13 09 21					MSDC	12			2,419,45			-	65.00		_	-		2.419.45	_			-	-					-
	15 05 21			-		Michael Drury	AI.	26		2,410,40	63.77		-				-		2,410,40	1									-
						Tina Newell	 	25			217.82		-				-		_	1									-
						Chris Samson	13			120.00			-	120.00					_										-
						Chris Hart-Davies	14			60.00				60.00															-
						MSDC	15			8,680.72																			
						Anne Hicks	16			20.00				20.00															
					-																								
TAL										17,490,66	4.651.85		4.093.74	485.00	113.00			2.893.57	4.838.91							329.46	150.00	7.50	

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