

BUXHALL PARISH COUNCIL

Minutes of the Extra Ordinary Parish Council Meeting held on 5th February 2018 in the Village Hall

Councillors Present: Cllr David Steed (Chairman), Cllr Arthur Hicks, Cllr Anne Hicks, Cllr Malcolm Manning, Cllr Jacqui Taylor, Cllr Chris Hall

In Attendance: Tina Newell (Clerk), one member of the public

To receive and consider apologies for absence:

2017/317 Vice Chairman Cllr Hubert Mitson gave his apology.

2017/318 Council gave consent to this apology

2017/319 **To receive declarations of interest in accordance with the councils Code of Conduct for the items on the agenda and to consider any requests for dispensations relating to disclosable pecuniary interest:** Cllrs Arthur Hicks and Cllr Manning declared interests in item 5 on the agenda; Planning application DC/18/00127

2017/320 **To confirm and sign the minutes of the Parish Council meeting of 15th January 2018 as a true record.** It was resolved to accept the minutes of the Parish Council Meeting of January 15th 2018 with all in favour. The Parish Council Meeting minutes of January 15th 2018 were duly signed as a true record by the Chairman.

Matters arising for information only:

2017/321 Clerk has written to E-on stating that the Council do not wish to have a smart meter installed in replacement of the current meter

2017/322 Clerk has set up a Facebook page 'Buxhall Village'. The Clerk will advertise this in the Buxhall Broadcast

2017/333 The Clerk has sent a letter to a local resident regarding grit bins. Clerk has given contact details for SCC and suggested the resident contact them direct

2017/334 Clerk has sent details of 'Battles Over – A Nations Tribute' to the Community Council

2017/335 Clerk has been approached by a local resident enquiring where the dog bins are situated. Clerk will an item in the Buxhall Broadcast highlighting the locations of the bins.

2017/336 Cllrs Arthur Hicks and Cllr Manning left the room

2017/337 **Planning Applications:** The Council considered the following planning application (plans previously circulated):

DC/18/00127

Householder planning application – Erection of a single storey side and rear extension

Location: The Holt, 5 Orchard Drive, Buxhall, Stowmarket, Suffolk IP14 3EE

The Parish Council agreed **neither to support nor object** to this application but to make comments on the close proximity to the neighbouring property (no.6

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- Orchard Drive), the restricted access for delivery and construction vehicles and the disturbance to local residents. Clerk will look into and quote planning policies GP1, H15, H16, H17, H18 and T10 as necessary
- 2017/338 Cllrs Arthur Hicks and Cllr Manning re-entered the room
- 2017/339 **Planning Decisions:** To note determinations by the local planning authority (MSDC). The Parish Council noted there no determinations were received
- 2017/340 **General Data Protection Regulation (GDPR):**
The Clerk informed Council that the new regulation comes into force on 25th May 2018.
- 2017/341 All Councils will require a Data Protection Officer however it is has not been confirmed if the Clerk can take on this role.
- 2017/342 It has been suggested that the Council insure Officers, Councillors and the Council against personal financial loss resulting in a Date Protection breach. The Clerk has emailed the Councils insurance company for a quotation to include this on the current policy.
- 2017/343 The GDPR applies only to living individuals (not deceased, companies or charities) and applies to electronic data and hard copy data.
- 2017/344 The Clerk will obtain further information and report further at the March meeting
- 2017/345 **Community Emergency Plan (CEP):**
It was resolved to produce a CEP. Clerk to include an advert in the Buxhall Broadcast to see if any local residents would be willing to volunteer with the CEP. Council to discuss at the next meeting
- 2017/346 **Matters to be brought to the Councils attention for consideration for the next meeting:**
Cllr Manning was concerned at the number and size of pot holes along Star House Lane
- 2017/347 Cllr Taylor informed Council the footpath sign opposite Buxhall Vale is down.
- 2017/348 Cllr Anne Hicks has received comments on the condition of a number of allotments
- 2017/349 Cllr Arthur Hicks informed Council of the suggestion to offer Skype facilities from the Coffee Caravan
- 2017/350 **Date of the next meeting:** Councillors were asked to note the date of the next meeting to be March 12th 2018 at 7.30pm
- 2017/351 Chairman closed the meeting at 11.12am