



# BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed  
Clerk: Tina Newell  
25 Shakespeare Road, Stowmarket,  
Suffolk IP14 1TU.

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You are invited to attend a meeting of BUXHALL PARISH COUNCIL to be held in Buxhall Village Hall on **Monday February 10th 2020 at 7.30pm**. The meeting will consider the items set out below. Person who find difficulty in access to the meeting through disability are asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council meetings are open to the public and press. Photographing, recording and broadcasting or transmitting the proceedings of a meeting by any means is permitted. Anyone who wishes to do so must speak with the Clerk prior to the meeting.

*Tina Newell*

Clerk/RFO to Buxhall Parish Council

February 5th 2020

## AGENDA

1. **To receive and consider apologies for absence** (in accordance with Schedule 12 of the Local Government Act 1972). Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered are also to be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
2. **To receive declarations of interest in accordance with the council's Code of Conduct for the items on the agenda.**
3. **To consider any written requests for dispensations relating to disclosable pecuniary interests.**
4. **To consider, approve and sign the minutes of the Extra Ordinary Parish Council meeting of January 28th 2020 as a true record** (appended).
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
  - a) To receive a report from the District and County Councillor (appended).
  - b) To receive questions and matters of interest from those present.
6. **Planning**
  - a) **To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):** DC/20/00171 Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Flexible use within Shops Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels or Assembly or Leisure. Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class R Fasbourn Hall, Valley Lane, Buxhall IP14 3EB.

- b) Council to receive notification of an appeal to the Secretary of State against the decision of Mid Suffolk District Council to refuse planning permission and to consider and agree any further comments to be sent to the Planning Inspectorate: DC/19/03352 Land South of Mill Road, Buxhall IP14 3DW.
7. Council to note the following determinations made by MSDC: none to note
  8. Finance:
    - a) To approve the finance report for February 2020 including bank reconciliation and budget to actual spend (appended).
    - b) To approve and authorise payments for February (appended).
    - c) To receive an update on internet banking.
  9. Governance:
    - a) To receive confirmation LB and CH have reviewed the Parish Councils Statement of Internal Control and receive any recommendations as a result of the review.
    - b) To agree training on the Parish Councils Code of Conduct from the District Councils Monitoring Officer at 6.30pm on Monday March 9<sup>th</sup> 2020.
    - c) To receive notification of a Community Governance review taking place in 2020.
  10. Playingfield:
    - a) To receive confirmation that applications for Grants have been completed and sent to: Viridor, MSDC and The Lottery.
    - b) To consider the Parish Councils decision in not allowing dogs on the playingfield.
  11. Road Safety:
    - a) To receive an update on Community Speed Watch Scheme and confirm Parish Council support the scheme with an estimated financial commitment of £1,500
    - b) To receive an update on the recent order for a second SID
  12. Allotments: To receive a notice to quit from one allotment holder and consider action required.
  13. Footpaths: To receive notification that MSDC made a Public Path Diversion Order for Buxhall Footpaths Nos 17 (part) and 18 (part) (appended).
  14. Matters to be brought to the Councils attention and for consideration for the next meeting:
  15. Date of the next meeting: Council are asked to note the date of the next meeting is March 9<sup>th</sup> 2020 at 7.30pm in the village hall.
  16. To close the meeting.