

BUXHALL PARISH COUNCIL

Chairman: David Steed
Locum Clerk: Tina Newell
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Minutes of the Annual Parish Meeting held on Thursday 6 May 2021 At 7pm remotely via Zoom

Present by video: David Steed (Chairman) (DS), Tina Newell (Locum Parish Council Clerk), County Councilor Penny Otton (CC PO) and six members of the public

- 6521/01 Cllr DS as Chairman of Buxhall Parish Council welcomed all to the meeting.
- 6521/02 **Apologies:** No apologies were received.
- 6521/03 **Minutes of the last meeting:** The minutes of the last Annual Parish meeting held on May 13th 2019 were approved and all present agreed for DS to sign these outside of the meeting.
- Reports were heard from various Parish groups and where available will be appended to these minutes:
- 6521/04 St Mary's Church: report read by Pauline Higham. DS thank Pauline for her comprehensive report.
- 6521/05 Buxhall Village Hall Committee: An oral report was read by Mr. Hicks.
- 6521/06 Buxhall Community Council: An oral report was read by Mrs. Hall.
- 6521/07 Buxhall Women's Institute: oral report read by Mrs. Hall.
- 6521/08 County Councilor PO offered her written report prior to the meeting and presented it in brief and thanked the community for their help during the Covid 19 pandemic.
- 6521/09 Football Report: Malcolm Manning confirmed some older wooden footpath signs require replacing.
- 6521/10 Buxhall Broadcast: David Steed read an oral report and made thanks for the Parish Council for the financial contribution. Thanks were given to the editor for her hard work.
- 6521/11 Great Finborough and Buxhall Under 5's: The Clerk read a report received prior to the meeting
- 6521/12 Great Finborough and District Garden Club: The Clerk read a report received prior to the meeting.

These minutes are in draft form only. They have not been ratified and therefore are not a matter of formal record. They will be presented to the Annual Parish Meeting 2022 for approval at the next meeting. 1

- 6521/13 Parish Council Account: The Parish Clerk gave a presentation on the Parish Council accounts and confirmed the Internal Audit had been carried out successfully and the accounts were now with the External Auditor.
- 6521/14 Parish Council Chairman's Report: The Chairman gave thanks to the Councillor's and Clerk and thanked them for their efforts.
- 6521/15 **Parish matters:** A member of the public gave thanks to the Crown Inn for their contribution to the Parish.
- 6521/16 **Date of the next meeting:** Noting the Annual Parish Meeting can be held between 1 March and 1 June it was resolved to schedule the next Annual Parish Meeting on Monday 9 May 2022.
- 6521/17 The meeting was closed at 7.50pm