

## BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed

Clerk: Tina Newell

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**All Parish Councillors:** You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Buxhall Parish Council on **Monday 13 June 2022 at 7.30pm** in Buxhall Village Hall to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

### AGENDA

Item	Description
1.	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to accept apologies for absence.</li></ul>
2.	<b>Declarations of Interest and Dispensation considerations:</b> To receive any Councillors Interests in subsequent agenda items.
3.	<b>Dispensations:</b> To receive and consider any requests for dispensations.
4.	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Annual meeting held on 9 May 2022 as a true record of the business conducted.
5.	<b>Public Forum: (this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive a report from the District and County Councillor.</li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
6.	<b>Planning:</b> <ul style="list-style-type: none"><li>a. Councillors to agree comments on applications made to the Local Planning Authority (MSDC):<ul style="list-style-type: none"><li>I. DC/22/02644 Householder application Conversion of and extension to storage building to form annexed accommodation, ancillary to Hollybush Cottage Location: Hollybush Cottage, Rattlesden Road Buxhall Suffolk</li></ul></li></ul>

	<p>II. DC/22/02640 Householder application Erection of a two storey rear extension (following removal of existing porch and flat roof extension)</p> <p>Location: Hollybush Cottage, Rattlesden Road Buxhall Suffolk</p> <p>b. Councillors are asked to note determinations as notified by MSDC.</p>										
7.	<p><b>Finance:</b> (all reports and paperwork appended):</p> <p>a. Councillors to approve the finance report for the period ended 27 May 2022 including:</p> <p>I. Bank reconciliations.</p> <p>II. Budget to actual payments and receipts.</p> <p>III. Reserves.</p> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments to be made by internet banking.</p> <p>d. Councillors to agree setting up a direct debit for the annual Data Protection fee payable to the Information Commissioners Office (ICO) for £35.00.</p> <p>e. Councillors to discuss and agree the purchase of additional dog waste bins.</p> <p>f. Councillors to consider purchasing additional signage for the playingfield at a cost of £24.10 plus VAT.</p> <p>g. Councillors to agree purchasing a replacement litter bin for the playing field at a cost of £195.47 plus delivery plus VAT from Glasdon.</p>										
8.	<p><b>Governance:</b> To receive and agree adoption of the financial regulations with amendments.</p>										
9.	<p><b>To receive updates and reports from working parties and representatives and agree actions:</b></p> <table border="0"> <tr> <td>a. Footpaths</td> <td>L Mitchell</td> </tr> <tr> <td>b. Playing Field</td> <td>Cllr Drury</td> </tr> <tr> <td>c. Tree Warden</td> <td>Cllr Drury</td> </tr> <tr> <td>d. Road Safety</td> <td>Cllr Basham</td> </tr> <tr> <td>e. Support the Crown</td> <td>Cllr's Hall and Farrell</td> </tr> </table>	a. Footpaths	L Mitchell	b. Playing Field	Cllr Drury	c. Tree Warden	Cllr Drury	d. Road Safety	Cllr Basham	e. Support the Crown	Cllr's Hall and Farrell
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10.	<p><b>Allotments:</b></p> <p>a. To consider and agree hire charges for 2022/23 season.</p> <p>b. To consider a request to erect a polytunnel/greenhouse.</p>										

11.	<b>Any other matters for information, to be noted, or for inclusion on a future agenda.</b>
12.	<b>To note the next scheduled meeting is 13<sup>th</sup> July 2022.</b>
13.	<b>To close the meeting.</b>

*Tina Newell*

Tina Newell: Clerk I Buxhall Parish Council

Dated this 8th day of June 2022