

## BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed

Clerk: Tina Newell

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**All Parish Councillors:** You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Buxhall Parish Council on **Monday 12 September 2022 at 7.30pm** in Buxhall Village Hall to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

### AGENDA

Item	Description
1.	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to accept apologies for absence.</li></ul>
2.	<b>Declarations of Interest and Dispensation considerations:</b> To receive any Councillors Interests in subsequent agenda items.
3.	<b>Dispensations:</b> To receive and consider any requests for dispensations.
4.	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the meetings held on 11 July 2022 and 18 August 2022 as true records of the business conducted.
5.	<b>Public Forum: (this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive a report from the District and County Councillor.</li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
6.	<b>Planning:</b> <ul style="list-style-type: none"><li>a. Councillors to note there were no applications made to the Local Planning Authority (MSDC) for consideration at this meeting.</li><li>b. Councillors are asked to note determinations as notified by MSDC.<ul style="list-style-type: none"><li>I. DC/22/03098 Buxhall Vale, Purple Hill, Buxhall MSDC: GRANTED. BPC: Supported</li><li>II. DC/22/03851 Land South of Mill Road MSDC: Awaiting BPC: Objected</li></ul></li></ul>
7.	<b>Finance:</b> (all reports and paperwork appended):

	<ul style="list-style-type: none"> <li>a. Councillors to approve the finance report for the period ended 31 August 2022 including: <ul style="list-style-type: none"> <li>I. Bank reconciliations.</li> <li>II. Budget to actual payments and receipts.</li> <li>III. Reserves.</li> </ul> </li> <li>b. Councillors to note there have been no receipts since the last meeting.</li> <li>c. Councillors to approve payments to be made by internet banking.</li> <li>d. To consider the future investment of funds currently in a Nationwide Maturity Reserve Account.</li> <li>e. To agree all items listed on the asset register represent all assets owned by the Parish Council and agree the values.</li> <li>f. To consider and agree the insurance renewal noting the premium from CAS is £402.19; this is the final year of the three-year long-term agreement (121020/15) and represents the same renewal cost as last year.</li> <li>g. To consider a request from Buxhall Village Hall committee to sponsor a project from the remaining Jubilee reserve.</li> <li>h. To note the allotment invoices have been issued.</li> </ul>
8.	<p><b>Governance:</b></p> <ul style="list-style-type: none"> <li>I. Councillors to consider if they wish to opt out of the centralised procurement for external auditors and appoint their own.</li> <li>II. Councillors to consider appointing a Parish Council representative to Rattlesden Gliding Club Airfield Liaison committee.</li> <li>III. To agree a date for the annual staff appraisal.</li> <li>IV. To consider how the Parish Council can offer support to residents in light of the increase in the cost of living crisis.</li> </ul>
9.	<p><b>To receive updates and reports from working parties and representatives and agree actions:</b></p> <ul style="list-style-type: none"> <li>a. Footpaths L Mitchell.</li> <li>b. Tree Warden Cllr Drury.</li> <li>c. Road Safety Cllr Basham.</li> <li>d. Playing Field: <ul style="list-style-type: none"> <li>I. To receive an inspection report.</li> <li>II. To consider fitting a smart meter.</li> </ul> </li> </ul>

10.	<b>Correspondence:</b> Councillors to note any correspondence previously circulated and consider any action.
11.	<b>Any other matters for information, to be noted, or for inclusion on a future agenda.</b>
12.	<b>To note the next scheduled meeting is Monday 14 November 2022.</b>
13.	<b>To close the meeting.</b>

*Tina Newell*

Tina Newell: Clerk I Buxhall Parish Council

Dated this 6th day of September 2022