



BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed
Clerk: Tina Newell
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On 4 April 2020, the government brought in a new regulation allowing local authorities to conduct meetings remotely; SI 2020 No. 392 The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 8 March 2021 at 7.30pm** to be held remotely on Zoom.

Members of the press and public: You are hereby notified of the meeting to which you are invited to join where public input will be invited.

To attend the meeting please follow the link

<https://zoom.us/j/98996954498?pwd=ekMyVndacm0vMmNMcTRYeVdNSFdwdz09> or telephone 0208 080 6592 entering, when prompted, the meeting ID 973 1627 4636 and passcode 8321PCM.

AGENDA

1. **Apologies for absence:** to receive and note or accept.
2. **Declarations of Interest and Dispensation considerations:** Members are reminded of *their* responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct. Council will consider dispensation requests.
3. **Minutes of previous meeting:** To consider, approve and sign the minutes of Parish Council meeting held on 15 January 2021.
4. **Matter of report from minutes of previous meeting:** report attached.
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
 - a. To receive reports from the District and County Councillor.
 - b. To receive comments or questions on matters of interest from members of the public present.
6. **To consider Co-option to the Council:** To receive applications to fill the one casual vacancy for councillor and consider co-option.
7. **Planning:**
 - a. To consider and agree Council comments on applications made to the Local Planning Authority (MSDC): none to consider.
 - b. To consider and formulate a response to the Ministry for Housing Communities and Local Government (MHCLG) consultation.
8. **Finance** (all supporting papers appended):
 - a) To approve the March finance reports:
 - I. Income since last meeting
 - II. Budget to actual receipts and payments.

- III. Verification of bank balances to presented bank reconciliations.
- b) To consider and approve the following gross payments to be made by internet banking (supported by invoices and receipts):

Payee	Description	Payment method	£
T Newell	Salary & office costs (2months)	Internet	450.31
E-On	Playing field car park electricity	Internet	61.21
Corsican	Tree works	Internet	1,170.00
MSDC	Grass cutting in playingfield	Internet	504.00

- c) To consider and agree a donation to the Buxhall Broadcast.
- d) To receive an update on the draft PIIP.
9. **Governance:**
- a) To note the Internal Audit has been scheduled for Thursday 29 April 2021.
- b) To receive and consider a review of the internal controls.
- c) To receive and consider a review of the Parish Councils risk assessments.
10. **Road Safety:**
- a) To receive an update on Community Speed Watch.
- b) To consider further action regarding waste bins.
11. **Footpaths:** To receive an update on the recent obstruction to a footpath.
12. **Allotments:** To receive the allotment register.
13. **Play area:**
- a) To receive an update on play inspections and consider any action required.
- b) To receive quotes for the cutting of grass on the playingfield for 2021 season.
- c) To consider a request to hire the playingfield.
- d) To receive and respond to BMSDC review on its leisure, sport and physical activity.
14. **To agree a date for the annual meeting of the Parish and the annual meeting of the Parish Council and consider how these meetings will be held.**
15. **Any other matters for information, to be noted, or for inclusion on a future agenda.**
16. **To consider days for future meetings noting the date of the next scheduled meeting as Monday April 8, 2021. To consider and agree how the next meeting will be held.**
17. **To close the meeting.**

Tina Newell

3 March 2021

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