



BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed
Clerk: Tina Newell
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Suffolk IP14 1TU.

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All Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Monday 7th June 2021 at 7.30pm** in Buxhall Village Hall.

Only members of the public who attend in person are permitted to speak. If you are unable to attend in person but wish to make a comment please inform the Parish Clerk no later than 6pm on the day of the meeting.

AGENDA

1. **Apologies for absence:** to receive and note or accept
2. **Declarations of Interest and Dispensation considerations:** Members are reminded of *their* responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct. Council will consider dispensation requests
3. **Minutes of previous meeting:** To consider, approve and sign the minutes of the Annual Parish Council meeting held on [6 May 2021](#)
4. **Public Forum** (this section at the Chairman's discretion may last up to 15 minutes):
 - a) To receive reports from the District and County Councillor
 - b) To receive comments or questions on matters of interest from members of the public
5. **Planning:** To consider and agree Council comments on applications made to the Local Planning Authority (MSDC):
 - a) [DC/21/02448](#) Erection of 2 storey rear extension. Replacement roof with gables to existing house and replacement garage flat roof to lean to. Erection of new front porch (following demolition of existing) and erection of new front boundary wall. 19 Brettenham Road, Buxhall, IP14 3EA
6. **Finance** (all supporting papers appended):
 - a) To approve the finance report for the period ended 28 May 2021 including bank reconciliations and budget to actual payments and receipts
 - b) To consider and approve payments to be made by internet banking
 - c) To receive an update on the bank mandate
7. **Governance:**
 - a) To review and consider re-adoption of the Councils Code of Conduct
 - b) To receive a review of the Council's Policies and Procedures by the working party
 - c) To consider Cllrs having an official Parish Council email address (report appended)
 - d) To consider live streaming/broadcasting future meetings to allow wider public access.
8. **Playingfield:**

- a) To receive the monthly inspection report and agree action required
 - b) To consider and agree to which contractor should carry out the annual play inspection
 - c) To consider phase two of the playingfield regeneration project
 - d) To receive and consider an invitation from BMSDC to claim free trees and hedgerow plants
9. **Allotments:**
- a) To review the allotment tenancy charge for the 2021/22 season noting there are 25 plots currently let at £20.00 for a standard plot
 - b) To agree to a change of tenancy on plots 18 and 19
10. **Footpaths:** To consider the condition of the wooden footpath signs and the footbridge
11. **Any other matters for information, to be noted, or for inclusion on a future agenda**
12. **To note the date for the next meetings:** Monday 5 July 2021
13. **To close the meeting**

Tina Newell

2 June 2021

Tina Newell
Clerk to Buxhall Parish Council