

BUXHALL PARISH COUNCIL

Minutes of the full Council meeting held on
7 February 2022 held in Buxhall Village Hall

Councillors Present: David Steed (DS) (Chairman), Les Basham (LB), Michael Drury (MD), Chris Hall (CH) and Scott Martin (SM).

In Attendance : Tina Newell (TN) (Clerk), District and County Councillor Penny Otton (PO) and two members of the public.

070222/01 **Apologies for absence:** Councillors Malcolm Manning offered apologies due to illness and Steve Farrell due to work commitments.

070222/02 All Councillors resolved to accept the apologies for absence from Councillor's Manning and Farrell.

070222/03 **Declarations of Interest and Dispensation considerations:** Councillors LB and MD declared an interest in item 10 on the agenda 'Support the Crown Committee' in accordance with the Code of Conduct as potential investors.

070222/04 There were no requests for dispensations to consider.

070222/05 **Minutes of previous meeting:** All Councillors confirmed receipt of the draft minutes for the Parish Council meeting held on 6 December 2021 prior to the meeting. Councillor MD proposed to accept these as a true record of the decisions made seconded by LB; with all Cllrs in favour DS signed the minutes.

Public Forum:

070222/06 All Councillors confirmed receipt of PO report prior to the meeting which is appended in full to these minutes. PO made all present aware of the A14 road diversions, from 14 February 2022, confirming the official HGV diversion route is via the A143 and the A140; should anyone see HGV's taking short cuts through the villages please report them to Suffolk Highways.

070222/07 With no questions from Councillors or members of the public PO left the meeting.

These minutes are in draft form only. They have not been ratified by the Committee and therefore are not a matter of formal record. They will be presented to the Committee for approval at the next meeting.

Planning:

- 070222/08 All Councillors noted there were no planning applications to consider.
- 070222/09 All Councillors noted the following determination as notified by MSDC:
- DC/21/05938 Barn at Fasbourn Farm, Valley Lane, Buxhall
- MSDC: **GRANTED** BPC: No Objection

Finance:

- 070222/10 **Bank Reconciliations:** All Councillors confirmed receipt of the bank reconciliations as supported by bank statements for the period ended 31 January 2022 prior to the meeting. LB as a non-bank signatory verified the bank reconciliations as presented equal the bank statements confirming cash available in banks as at 31 January of £102,238.09 noting this includes £83,277.89 of capital amenity reserves and £11,574.29 Community Infrastructure Levy (CIL). All Councillors noted the petty cash of £10.00 has now been spent.
- 070222/11 **Budget to Actual:** All Councillors noted and approved the budget to actual payments and receipts as presented noting £350.00 for playingfield maintenance has been allocated from capital reserves.
- 070222/12 **Reserves:** All Councillors noted the £420.00 agreed to vire from the maintenance reserve account at the last meeting was now required to pay the MSDC grass cutting 2019/20 invoice (this is what it was originally reserved for) and agreed to vire £420.00 from the general reserve to the Jubilee reserve noting the general reserve, prior to the payments agreed at this meeting, represented 78% of the annual Precept.
- 070222/13 **Community Infrastructure Levy (CIL):** All Councillors confirmed receipt of a reconciliation of CIL. Councillor LB asked for confirmation of the amount of CIL due from applications DC/21/05296 and DC/21/02361 as they represent one development.

All Councillors noted the following receipts:

	From	Description	£
070222/14	UK Power Networks	Wayleave	18.94

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070222/15	Barclays	Interest	0.50
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All Councillors approved the following payments to be made by internet banking:

	Payee	Description	£
070222/16	Tina Newell	Clerks Salary and re-imburements	500.30
070222/17	HMRC	Tax	10.00
070222/18	Buxhall Village Hall	Hall hire	25.00
070222/19	Top Garden Services	playingfield grass cutting	48.00
070222/20	MSDC	Grass cutting 2019/20	518.52
070222/21	E-On	Playingfield Electric	42.03

070222/22 After a brief discussion all Councillors agreed to make a donation of £250.00 to the Buxhall Broadcast in accordance with the budget.

070222/23 Thanks were expressed to the administrator of the Buxhall Broadcast.

070222/24 TN confirmed MSDC have received the Precept request for 2022/23 and noted the precept will be received in two instalments – 50% in April 2022 and 50% in September 2022.

To receive reports from Working Parties and/or Representatives and take action as appropriate:

Footpath officer:

070222/25 TN informed all Councillors that the stile at Valley Lane and the hand rails on footpath 13 had been reported to Suffolk County Council for a second time.

070222/26 TN confirmed the Area Rights of Way Officer at MSDC is liaising with the Definitive Map team to complete a full investigation into the exact line and width of the previously reported footpath to the rear of the Chapel. The results of this investigation will determine the next course of action, if any.

070222/27 LB reported the handle on the entry gate at the footpath near the glamping site requires replacing.

070222/28 LB has received the finger post plaques from MSDC and is installing them.

Playing Field:

070222/29 MD has completed a visual maintenance check on all play equipment with no faults to report.

070222/30 All Councillors resolved for TN to obtain quotes for the annual maintenance inspection of the Zip Wire.

070222/31 MD confirmed the waste bin on the playing field has yet to be replaced and Christmas Trees are still waiting collection.

Road Safety:

070222/32 LB has successfully applied for and received a new Speed Gun from Suffolk Police; this remains the property of Suffolk Police and is included on their insurance schedule.

070222/33 TN confirmed the Safer Neighbourhood Team at Suffolk Constabulary would strive to get the Police to the village to carry out speed checks and/or the Safe Cam team.

070222/34 **Annual Parish Meeting:** Councillors agreed to hold the Annual Meeting of the Parish on 9 May 2022 from 6.30pm immediately followed by the Annual Parish Council Meeting at 8.00pm; refreshments will be served after the Parish meeting. TN will send invitations to local clubs and organisations.

Correspondence:

070222/35 Councillors agreed for CH to ask the Women's Institute if they will host the Suffolk Spring Clean 2022.

070222/36 Councillors noted a number of reports of fly tipping had been received since Christmas 2022 and agreed no action is necessary at the present time noting the waste has been removed.

070222/37 **Support the Crown:** Councillors noted the Committee postponed the Open Day in January due to the ongoing COVID 19 restrictions. It was agreed to seek clarification from the independent 'Support the Crown group' as to the current position of the group noting a key member of the group had withdrawn support and a member of the committee had resigned.

070222/38 **Any other matters for information, to be noted, or for inclusion on a future agenda:** Reinvestment of the Bond, The Crown as a listed building and the position and purchase of dog poo bins.

- 070222/39 **To note the date for the next scheduled meeting:** It was agreed to cancel the scheduled meeting for 7 March 2022 and resolved to next meet on 4 April 2022.
- 070222/40 The Chairman closed the meeting at 20:26hrs

Draft