



## BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed  
Clerk: Tina Newell  
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On 4 April 2020, the government brought in a new regulation allowing local authorities to conduct meetings remotely; SI 2020 No. 392 The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

**Members of the press and public:** You are invited to attend an Extra Ordinary meeting of Buxhall Parish Council on **Friday 14 August at 9.30am**. The meeting will be carried out remotely using Zoom and will consider the items set out below.

### AGENDA

1. Apologies for absence to be received and noted or accepted
2. To receive any member's declarations of interest in accordance with the Council's Code of Conduct for items on the agenda
3. To consider any written requests for dispensations relating to disclosable pecuniary interests
4. To consider, approve and sign the minutes of the Parish Council meeting of July 6th 2020 as a true record (appended)
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
  - a) To receive comments or questions on matters of interest from members of the public present
6. **Playingfield (all supporting papers appended):**
  - a) To receive an update on phase one of the playing field regeneration and consider signing the Practical Completion Certificate
  - b) To consider opening the play equipment
  - c) To consider and agree a budget for signage
  - d) To agree a routine inspection of the play equipment
  - e) To consider phase two of the project; to tarmac a pathway from the car park through the play area (design appended)
7. **Any other Council business for information of inclusion on a future agenda:** VAS, Mill Road signage, policies and procedures, risk assessments, insurance renewal, audit
8. **Date of the next meeting of the Parish Council is September 7<sup>th</sup>.** Council to confirm how this meeting will be transacted.
9. **To close the meeting.**

*Tina Newell*

Clerk and RFO to Buxhall Parish Council

10 August, 2020