



## BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed  
Clerk: Tina Newell  
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**All Parish Councillors:** You are hereby summoned and members of the press and public you are hereby invited to attend a meeting of the Parish Council on **Monday 5<sup>th</sup> July 2021 at 7.30pm** in Buxhall Village Hall to consider the items set out below.

Due to Coronavirus restrictions there is a limit on the number of press and public who can attend in person and only those who attend in person will be permitted to speak. If you are unable to attend but wish to make a comment please contact the Parish Clerk before 3pm on the day of the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

### **AGENDA**

1. **Apologies for absence:** to receive and note or accept.
2. **Declarations of Interest and Dispensation considerations:**
  - a) Members are reminded of *their* responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct.
  - b) Council will consider dispensation requests.
3. **Minutes of previous meeting:** To consider, approve and sign the minutes of the Parish Council meeting held on 7 June 2021.
4. **Matters of report:** To review the matters arising from previous meetings and agree further action.
5. **Public Forum** (this section at the Chairman's discretion may last up to 15 minutes):
  - a) To receive reports from the District and County Councillor.
  - b) To receive comments or questions on matters of interest from members of the public.
6. **Planning:**
  - a) To consider and agree Council comments on applications made to the Local Planning Authority (MSDC): No applications to consider.

- b) Councillor's are asked to note the following determinations made by MSDC:
- i. DC/21/02361 Land North of Copperfields  
MSDC: Granted      BPC: Strongly objected
  - ii. DC/21/02448 19 Brettenham Road  
MSDC: Granted      BPC: Supported
  - iii. DC/21/01206 Buxhall Vale, listed building alterations  
MSDC: GRANTED      BPC: Supported
  - iv. DC/21/01205 Buxhall Vale  
MSDC: GRANTED      BPC Supported

7. **Finance** (all supporting papers appended):

- a) To approve the finance report for the period ended 28 June 2021 including bank reconciliations and budget to actual payments and receipts.
- b) To consider and approve payments to be made by internet banking.
- c) To receive an update on the bank mandate.
- d) To consider purchasing two replacement pads for the village defibrillator at a cost of £38.00 plus VAT per set.
- e) To appoint members to carry out a review of the Internal Controls and agree to review the Internal Controls twice annually.

8. **Governance:**

- a) To receive an update on Councillor's official email address.
- b) To consider responding to the Review of Parliamentary Constituencies.

9. **Playingfield:**

- a) To agree appointing an Officer to report on the playingfield therefore dissolving the working party.
- b) To note report from the Playingfield officer including the monthly inspection and consider the following recommendations:
  - i. To consider an extension to the car park.
  - ii. To replace the safety surface beneath the slide.
  - iii. To host a 'clean and mend day' on Saturday 17<sup>th</sup> July 2021 and agree to provide refreshments.

10. **Footpaths:** To consider the condition of the wooden footpath signs and the footbridge.
11. **Quiet Lanes Suffolk:** To consider expressing an interest to register Kiln Lane as a Quiet Lane.
12. **Discovering Suffolk:** To consider assisting SCC with the installation of new plaques onto roadside Rights of Way fingerposts.
13. **Any other matters for information, to be noted, or for inclusion on a future agenda.**
14. **To note the date for the next scheduled meeting:** Monday 6 September 2021.
15. **To close the meeting.**

*Tina Newell*

29 June 2021

Tina Newell  
Clerk to Buxhall Parish Council