



BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed
Clerk: Tina Newell
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On 4 April 2020, the government brought in a new regulation allowing local authorities to conduct meetings remotely; SI 2020 No. 392 The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

Councillors: You are hereby summoned to attend a meeting of the Parish Council on **Monday 11 January 2021 at 7.30pm** to be held remotely on Zoom.

Members of the press and public: You are hereby notified of the meeting to which you are invited to join where public input will be invited.

To attend the meeting please follow the link

<https://zoom.us/j/97316274636?pwd=RGVIQ1dRTWFDem14VUp5cXppeXJZdz09> using meeting ID 973 1627 4636 and passcode January OR telephone 0208 080 6592 using meeting ID 973 1627 4636 passcode 9200715.

AGENDA

1. **Apologies for absence:** to receive and note or accept.
2. **Declarations of Interest and Dispensation considerations:** Members are reminded of *their* responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct. Council will consider dispensation requests.
3. **Minutes of previous meeting:** To consider, approve and sign the minutes of Parish Council meeting held on 7 December 2020.
4. **Matter of report from minutes of previous meeting:** report attached.
5. **Public Forum (this section at the Chairman's discretion may last up to 15 minutes):**
 - a. To receive reports from the District and County Councillor.
 - b. To receive comments or questions on matters of interest from members of the public present.
6. **To consider Co-option to the Council: To receive applications to fill the one casual vacancy for councillor and consider co-option.**
7. **Planning:**
 - a. To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as a consultee of the Principal Authority; The Principal Authority being the deciding body): None to consider.
 - b. To note planning applications determined: DC/20/04882 Valley Farm, Valley Lane Buxhall
MSDC: GRANTED BPC: Supported
 - c. To note planning applications withdrawn: DC/20/04669 Crown Inn, Mill Road, Buxhall (BPC Objected to the application).
 - d. To note Brettenham Parish Council have been successful in designating the Parish for a Neighbourhood Plan.

8. **Finance** (all supporting papers appended):

- a) To note the following income received since the last meeting:

Date	Description	£
07.12.2020	Business Premium Interest	1.21

- b) To approve the December finance reports:

- I. Budget to actual receipts and payments.
- II. Verification of bank balances to presented bank reconciliations.

- c) To consider and approve the following gross payments to be made by internet banking (supported by invoices and receipts):

Payee	Description	Payment method	£
T Newell	Salary & office costs	Internet	251.00
Eon	Electricity	Internet	21.91
Polstead Press	Signage for playing field	Internet	180.00

- d) To note the payment authorised to Viking in November has now been paid.
- e) To consider and agree the financial budget and request for precept for 2021/22.
- f) To receive quotations for the removal of trees on the Playingfield and agree appropriate action.
- g) To receive an update from the PIP working party.
- h) To consider a request to financially support the Ipswich BMX Club.

9. **Governance:**

- a) To give consent for UK Power Networks to install a new terminal transformer pole and 2 stays on central allotment land and agree to sign the Wayleave Agreement.
- b) To agree the Internal Audit Plan (appended)
- c) To receive and consider Clerks recommendation for the appointment of the Internal Auditor for the 2021 year end and take appropriate action .
- d) To note Mid Suffolk District Council (Buxhall Footpaths Nos 17(part) and 18 (part)) Public Path Diversion Order 2020 – Town and Country Planning Act 1990 Section 257 came into effect on 15 December 2020.

10. **Road Safety:** To receive an update on the analysis of data captured from the Speed Indicator Devices.

11. **Play area:**

- a) To receive an update on play inspections
- b) Consider appropriate action for play area following Central Government's announcement for a further lockdown

12. **Any other matters for information, to be noted or for inclusion on a future agenda.**

13. **To confirm the date of the next meeting as Monday February 8, 2021 and agree how this will be held.**

14. **To close the meeting.**

Tina Newell

6th January 2021

Tina Newell, Clerk to Buxhall Parish Council Tel: 07767 163706 Email: buxhallpc@live.co.uk