

## BUXHALL PARISH COUNCIL

Chairman: Councillor David Steed  
Clerk: Tina Newell  
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**All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend** an ordinary meeting of the Parish Council on **Monday 1 November 2021 at 7.30pm** in **Buxhall Village Hall** to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment please contact the Parish Clerk before 3pm on the day of the meeting

*This meeting will be recorded and anyone speaking at the meeting will have deemed to given consent to being recorded.*

### AGENDA

Item	Description
1	<b>Apologies for absence:</b> a. Councillors to receive any apologies for absence. b. Councillors to vote on acceptance to accept apologies for absence.
2	<b>Declarations of Interest and Dispensation considerations:</b> a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest. b. To receive and consider any requests for dispensations.
3	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on 4 October 2021 as a true record of the business conducted.
4	<b>Public Forum:</b> <b>(this section at the Chairman's discretion may last up to 15 minutes):</b> a. To receive reports from the District and County Councillor. b. To receive comments or questions on matters of interest from members of the public.

5	<p><b>Planning:</b></p> <p>a. Councillors to agree comments on applications made to the Local Planning Authority (MSDC): DC/21/05469 Application for outline planning permission (some matters reserved access to be considered)Town and Country planning Act 1990 Erection of 9 no detached dwellings with garages, including vehicular access Location: Stowmarket Golf Club, Lower Road, Onehouse in the Parish of Great Finborough IP14 3DA.</p> <p>b. Councillors are asked to note the following determination made by MSDC since the last meeting:</p> <p>i. DC/21/04467 Alanor Lodge, Brettenham Road, Buxhall MSDC: GRANTED                      BPC: Supported</p>
6	<p><b>Finance: (all reports and paperwork appended):</b></p> <p>a. Councillors to approve the finance report for the period ended 26 October 2021 including:</p> <p>I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves</p> <p>b. Councillors to note receipts since the last meeting.</p> <p>c. Councillors to approve payments to be made by internet banking.</p> <p>d. Councillors to consider re-investment of the Nationwide Business 1 Year Saver capital and interest accrued.</p> <p>e. Councillors to receive and consider a first draft budget for 2022/23.</p>
7	<p><b>Governance:</b></p> <p>a. Councillors to receive a review of the Parish Councils risk assessments.</p>
8	<p><b>Allotments:</b></p> <p>a. To note there is one invoice outstanding for 2021/22 season.</p> <p>b. To receive an update on the clearance of two allotments.</p>
9	<p><b>To receive reports from Working Parties and/or Representatives and take action as appropriate:</b></p>

	<ul style="list-style-type: none"> <li>a. Footpath officer                      Cllr Manning</li> <li>b. Playing Field                              Cllr Drury</li> <li>c. Road Safety                                Cllr Basham</li> </ul>
10	<b>To receive an update on Quiet Lanes.</b>
11	<b>To note the minutes from the Support the Crown Committee meeting held on 27<sup>th</sup> October 2021 and consider any recommendations.</b>
12	<b>Any other matters for information, to be noted, or for inclusion on a future agenda.</b>
13	<b>To note the date for the next scheduled meeting as Monday 6 December 2021.</b>
14	<b>To close the meeting.</b>

*Tina Newell*

Tina Newell: Clerk to Buxhall Parish Council

Dated this 27th day October 2021