

# BUXHALL PARISH COUNCIL

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Council Members:

You are hereby summoned to attend a meeting of BUXHALL PARISH COUNCIL STAFFING COMMITTEE to be held in Buxhall Village Hall on Monday September 18th 2017 at 7.00pm

"Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business."

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Tina Newell  
Clerk & RFO to the council  
11<sup>th</sup> September 2017

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## AGENDA

1. To receive and consider apologies for absence
2. To receive declarations of interest in accordance with the councils Code of Conduct for the items on the agenda and to consider any requests for dispensations relating to discloseable non pecuniary interests
3. To resolve to recommend full council appoint the permanent Parish Clerk & Responsible Financial Officer
4. To agree to issue the contract of employment appended as report 017/s/001
5. To agree a date for appraisal of Parish Clerk and Responsible Financial Officer
6. To close the meeting