

# APPENDIX 5

## Buxhall Parish Council PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS ACCOUNTS FOR THE YEAR ENDED 31 March 2017

Local Audit And Accountability Act 2014  
Accounts and Audit Regulations 2015 (SI 2015/234)

Buxhall Parish Council's annual return needs to be reviewed by an external auditor appointed by Public Sector Audit Appointments Limited. Any person interested has the right to inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to those records or documents.

These documents for Buxhall Parish Council are to be made available on reasonable notice by application between the hours of \_\_\_\_\_ and \_\_\_\_\_ on working days (excluding public holidays).

Commencing on 20 June 2017  
And  
Ending on 31 July 2017

If you wish to view them then please contact the named smaller authority representative:

Name Tina Newell  
Position in Smaller Authority Clerk & Responsible Financial Officer  
Address 85 Shakespeare Road  
Stowmarket  
Suffolk  
IP14 1TU  
  
Phone number 07767 163706

Local electors and their representatives have rights to question the auditor about the accounts and object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The auditor can be contacted at the address below for this purpose during the inspection period which commences on 20 June 2017 and ends on 31 July 2017.

The smaller authority's annual return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice.

The appointed auditor of Buxhall Parish Council is:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton, SO14 3TL  
Telephone: 023 8088 1941